532 So. Carroll St.
South Bend, Indiana
April 17, 1940

Mr. J. Edgar Hoover, Director,
Federal Bureau of Investigation,
U. S. Department of Justice,
Washington, D. C.

Dear Sir:

Enclosed is an application blank for appointment to the Federal Bureau of Investigation. This was obtained from the office of the Dean of the College of Law, Thomas F. Konop, of the University of Notre Dame. In June of this year, I receive my degree from the College of Law, having completed a three-year law course. In June of 1939, I received my degree from the Commerce School of the same University, having majored in accounting and finance and taking courses in investments, public utilities, and coporate structures. I am taking the Indiana Bar Examination in July of this year.

I would certainly appreciate any consideration you might give me or my application blank. And may I thank you in advance for your consideration of my letter.

Respectfully yours,

E. H. Winterrowd

E. H. Winterrowd

APR 26 1940

Routed ... Indexed ...
Searched ... Recorded ...
Numbered ... Checked ...
Serialized ... Filed ...

67-146762-2

FEDERAL BUREAU OF INVESTIGATION
APR 19 1940 A.M.
U. S. DEPARTMENT OF JUSTICE

RECORDED
CHIEF CLERK
FILE

CC-236

Federal Bureau of Investigation
United States Department of Justice
INDIANAPOLIS, INDIANA
MAY 28, 1940

Oral 70
written 70
70%
3/21/40
718

To: The Director, Federal Bureau of Investigation, United States Department of Justice, Washington, D. C.

From: Inspector B. E. SACKETT

Subject: Report of Interview with Applicant for appointment as EARLL HUGO WINTERROWD, SPECIAL AGENT

1. PERSONAL APPEARANCE:

60 A. PERSONAL APPEARANCE AND APPROACH: Excellent. Good. Fair. Poor.
B. DRESS: Neat. Flashy. Poor. Untidy.
C. FEATURES: Refined. Ordinary. Coarse. Dissipated.
D. PHYSICAL DEFECTS, if any: NONE

2. CONDUCT DURING INTERVIEW:

5 A. PERSONALITY: Excellent. Good. Fair. Average. Poor.
B. POISE: Well-poised. Steady. Temperamental. Average.
C. SPEECH: Average. Reticent. Talkative. Boastful.
10 D. ASSURANCE: Self-confident. Fair. Over-confident. Lacking.
E. NERVOUSNESS: None. Slight. Very nervous.
F. FOREIGN ACCENT: None. Slight. Noticeable.
10 G. TACT: Tactful. Average. Lacking.

3. GENERAL INTELLIGENCE:

5 A. Answers general questions definitely. Quickly. Vaguely.
B. Has Applicant studied Federal Procedure? No
C. Any investigative experience? If so, describe - NONE

summarized 6-1-40 MMS show

10 D. Does the Applicant appear to be resourceful? YES
10 E. Does the Applicant appear to have executive ability? YES
10 F. Is he likely to develop? YES

70

4. GENERAL INFORMATION:

RECORDED JUN 7 1940

67-146562-3

FEDERAL BUREAU OF INVESTIGATION

JUN 20 1940

A. What is his ultimate goal in life, aside from his desire to be connected with the FBI? WANTS TO BE SUCCESSFUL IN SOME BRANCH OF COMMERCE WHERE HIS LAW AND ACCOUNTING TRAINING CAN BE USED. DEPT OF JUSTICE

B. What are his recreations and tastes? GOLF, BRIDGE, READING NOVELS, FINE BIOGRAPHIES, TRAVEL, LIKES THEATRES AND DANCING.

CHIEF CLERK

Test No. 1652

5. HEALTH RECORD: CHILDHOOD DISEASES - SINUS TROUBLE FOR PAST FOUR YEARS, UNDER LEFT EYE MOSTLY, MAKES HIM TALK WITH NASAL TWANG. NO GLASSES. SIX FEET, ONE AND ONE-HALF INCHES, WEIGHS 160.

6. GENERAL IMPRESSIONS OF APPLICANT: THE APPLICANT IS TWENTY-FOUR YEARS OF AGE, SINGLE, WAS BORN IN FT. WAYNE, INDIANA, HAS NO RELATIVES IN THE FEDERAL SERVICE. HIS PARENTS WERE BOTH BORN IN THE UNITED STATES AND HE IS THE ONLY CHILD. HE COMPLETED HIGH SCHOOL IN FORT WAYNE IN 1934 AND HAS BEEN ATTENDING NOTRE DAME UNIVERSITY SINCE SEPTEMBER, 1934, RECEIVING A B.S.C. DEGREE IN 1939 IN COMMERCE AND ACCOUNTING AND WILL RECEIVE HIS LL.B. DEGREE IN JUNE, 1940. HE EXPECTS TO TAKE THE BAR EXAMINATION IN JULY, 1940. HE HAS HAD AVERAGE GRADES WHILE IN LAW SCHOOL.

THE APPLICANT HAS WORKED AT DIFFERENT JOBS EVER SINCE HE WAS ELEVEN YEARS OF AGE, FOR HIS FATHER IN THE CLOTHING STORE BUSINESS, SELLING COCA COLA FROM HOUSE TO HOUSE, DURING HIGH SCHOOL, IN AN ICE CREAM PARLOR DURING THE SUMMER TIME. WHILE GOING TO COLLEGE HE DID BOOKKEEPING FOR SEVERAL STORES, WORKED FOR A BREWERY DOING LABORER JOBS FOR THREE SUMMERS AND HAS HAD A WELL-ROUNDED GENERAL EXPERIENCE AND CONTACT WITH PEOPLE GENERALLY. HE HANDLES HIMSELF VERY WELL, EXPRESSES HIMSELF WELL, HAS A RATHER PLEASANT PERSONALITY AND POSSESSES GOOD INTELLIGENCE. HE APPEARS TO BE EVEN TEMPERED, HAS PERSEVERANCE AND IMAGINATION.

THIS YOUNG MAN IS QUITE A BIT UNDERWEIGHT APPARENTLY SINCE HE IS SIX FEET ONE AND ONE-HALF INCHES IN HEIGHT AND WEIGHS 160 POUNDS. HE ADVISES HE HAS BEEN UNDERWEIGHT FOR A NUMBER OF YEARS. HOWEVER, THE DOCTORS SAY HE IS IN GOOD PHYSICAL CONDITION. IT IS DOUBTFUL WHETHER HE CAN PASS A PHYSICAL EXAMINATION IN HIS PRESENT CONDITION SINCE HE HAS FOR THE PAST FOUR YEARS SUFFERED FROM SINUS INFECTION WHICH HAS CAUSED HIM TO HAVE TWO RATHER SEVERE ATTACKS EACH YEAR. HE HAS BEEN TOLD THAT A CHANGE OF CLIMATE FROM SOUTH BEND, INDIANA, WILL CLEAR UP THIS SINUS INFECTION. HE IS NOT AT ALL ROBUST BUT ON THE OTHER HAND DOES NOT GIVE THE IMPRESION OF BEING A WEAKLING.

IF THIS INDIVIDUAL IS ABLE TO PASS THE PHYSICAL EXAMINATION FOR BUREAU ENTRANCE, I BELIEVE THAT HE WOULD BE DESIRABLE AS A SPECIAL AGENT IN THE BUREAU AND I SO ADVISED THE BUREAU BY TELEGRAM ON MAY 28, 1940.

Result of dictation test: Good. Fair. Poor.
Bureau test rating %.

7. Do you consider the Applicant qualified for the appointment he seeks and, if appointed, do you believe he would develop into better than an average employee? YES, IF HE PASSES PHYSICAL EXAMINATION.

In[illegible]ector

Federal Bureau of Investigation

United States Department of Justice

INDIANAPOLIS, INDIANA

EJW:MJR

MAY 26, 1940

MEMORANDUM FOR THE SPECIAL AGENT IN CHARGE:

RE: EARLL H. WINTERROWD
APPLICANT - SPECIAL AGENT

EARLL H. WINTERROWD CALLED AT THE SPINK ARMS HOTEL WHERE THE WRITER WAS SITTING IN THE LOBBY. MR. WINTERROWD WAS OBSERVED TO APPROACH THE DESK AND ASK FOR THE WRITER UNDER THE NAME OF E. J. WILLIAMS AND HAD THE WRITER PAGED. HE INTRODUCED HIMSELF TO THE WRITER IN A RATHER FRANK MANNER AND STATED THAT HE WOULD APPRECIATE HAVING A FEW MOMENTS OF THE WRITER'S TIME IN ORDER TO INTERVIEW HIM RELATIVE TO A MR. [redacted] WHO WAS AN APPLICANT FOR A POSITION WITH THE FBI. b6 b7C

DURING THE EARLY STAGES OF THE INTERVIEW, MR. WINTERROWD WAS VERY ILL AT EAST, APPARENTLY DUE TO SOME NERVOUSNESS. HOWEVER, AS THE INTERVIEW PROGRESSED, THIS NERVOUSNESS LEFT HIM AND HE CONDUCTED THE INTERVIEW IN A VERY BUSINESSLIKE MANNER. HE ASKED QUESTIONS IN A LOGICAL SEQUENCE AND ON THE WHOLE IT WAS APPARENT THAT HIS OBJECTIVE WAS TO FIND OUT ALL INFORMATION IN THE WRITER'S POSSESSION RELATIVE TO THE APPLICANT ABOUT WHOM HE WAS INQUIRING. THE WRITER HAS REVIEWED THE MEMORANDUM SUBMITTED BY MR. WINTERROWD AND IT COVERS SUBSTANTIALLY ALL THE INFORMATION FURNISHED TO HIM BY THE WRITER RELATIVE TO THE APPLICANT.

AS STATED, HE WAS SOMEWHAT NERVOUS DURING THE EARLY STAGES OF THE INTERVIEW. HOWEVER, WHEN THIS NERVOUSNESS LEFT HIM, HE DID CONDUCT THE INTERVIEW IN AN EASY MANNER AND IT IS THE WRITER'S OPINION THAT WITH JUST A LITTLE MORE EXPERIENCE HE WOULD BE ABLE TO CONDUCT A COMPLETE INTERVIEW WITHOUT ANY SIGNS OF NERVOUSNESS. HE CREATED A GOOD IMPRESSION ON THE WRITER AND IT IS THE WRITER'S BELIEF THAT AS STATED WITH A LITTLE EXPERIENCE HE WOULD DEVELOP INTO A VERY GOOD INTERVIEWER. MR. WINTERROWD APPEARED TACTFUL DURING THE INTERVIEW.

IN THE WRITER'S OPINION IT IS BELIEVED THAT MR. WINTERROWD DOES POSSESS A GREAT MANY OF THOSE QUALITIES WHICH SHOULD MAKE HIM A SUBJECT FOR CONSIDERATION FOR THE POSITION OF SPECIAL AGENT IN THIS BUREAU.

RESPECTFULLY SUBMITTED,

EARL J. WYNN
SPECIAL AGENT

Federal Bureau of Investigation

United States Department of Justice

INDIANAPOLIS, INDIANA

MEMORANDUM FOR THE SPECIAL AGENT IN CHARGE:

RE: INTERVIEW WITH E. J. WILLIAMS CONCERNING APPLICANT FOR THE FBI, [redacted] b6 b7C

I FOUND MR. WILLIAMS IN THE SPINK ARMS HOTEL. MR. WILLIAMS' ACQUAINTANCESHIP HAS BEEN OVER THE PERIOD OF FOUR AND ONE-HALF YEARS, APPROXIMATELY, WITH THE APPLICANT. HE MET APPLICANT WHILE WORKING IN THE AUDITOR'S OFFICE OF THE BIG FOUR RAILROAD COMPANY IN CINCINNATI. AT THAT TIME THE APPLICANT WAS WORKING AS A CLERK AND STENOGRAPHER IN THIS AUDITOR'S OFFICE. THE APPLICANT WAS AROUND TWENTY AT THE TIME HE ENTERED INTO THE EMPLOYMENT OF THE BIG FOUR COMPANY. EVIDENTLY HE WAS JUST OUT OF HIGH SCHOOL OR HAD SPENT TWO YEARS IN COLLEGE, APPROXIMATELY. HE WAS MARRIED ABOUT A YEAR AFTER HE CAME WITH THIS BIG FOUR COMPANY AND DURING HIS EMPLOYMENT HE WENT TO NIGHT SCHOOL, TAKING UP THE SUBJECT OF LAW. THE REFERENCE DID NOT KNOW WHICH SCHOOL THIS WAS, AS THERE ARE SEVERAL UNIVERSITIES IN CINCINNATI AND ALSO NIGHT SCHOOLS THERE. HE WAS A RESIDENT OF COVINGTON, KENTUCKY, WHICH IS ACROSS THE RIVER FROM CINCINNATI WHERE THIS REFERENCE ALSO LIVED, BUT NOT NEAR TO THE APPLICANT BECAUSE HE HAD NEVER BEEN IN THE HOME OF THE APPLICANT. THE APPLICANT OBTAINED HIS POSITION THROUGH HIS FATHER WHO WAS AN ENGINEER ON THE BIG FOUR. THE REFERENCE STATED EVIDENTLY IT WAS BECAUSE HE KNEW ONE OF THE EXECUTIVES OR DEPARTMENT HEADS THERE THAT HE GOT IN. THE APPLICANT COMES FROM A LARGE FAMILY WHERE THERE WERE FOUR OR FIVE YOUNGER BROTHERS AND HIMSELF, WHICH THE REFERENCE EVIDENTLY THOUGHT REQUIRED THE APPLICANT TO FINANCE HIMSELF.

AS TO THE PERSONAL HABITS HE WAS HIGHLY AMBITIOUS. HE WANTED TO PRACTICE LAW AND HE WORKED VERY HARD AS EVIDENCED BY HIS EMPLOYMENT WHICH TOOK UP EIGHT HOURS OF THE DAY AND THEN HIS GOING TO LAW SCHOOL AT NIGHT. THE REFERENCE DID NOT KNOW HOW MUCH MORE THE APPLICANT OCCUPIED HIMSELF WITH HIS SCHOOL WORK AND STUDYING. THE REFERENCE STATED HE WAS OF THE AVERAGE TYPE ALTHOUGH AMBITIOUS. APPARENTLY HE WAS NOT THE NERVOUS TYPE, ALTHOUGH HE COULD GET DISGRUNTLED WHEN THINGS WENT WRONG. TO QUOTE THE REFERENCE HE "NEVER SAW ANY FLIPPANCY OF THE APPLICANT."

AS TO THE APPLICANT'S PHYSICAL APPEARANCE HE WAS APPROXIMATELY SIX FEET TALL AND OF AVERAGE BUILD AND APPARENTLY HE WAS IN GOOD PHYSICAL CONDITION AND AT THE TIME HE HAD PASSED A PHYSICAL EXAMINATION WITH THE BIG FOUR. HE WAS A CONSERVATIVE BUT NEAT DRESSER. TO SUM UP THE OPINION THE REFERENCE GAVE, THE REFERENCE PLACING HIMSELF IN THE POSITION OF AN EMPLOYER, HE SAID THE APPLICANT WOULD MERIT CONSIDERATION; THAT HE WAS ALWAYS EFFICIENT AND BUSY IN HIS WORK WITH THE BIG FOUR RAILROAD COMPANY; AND THAT HE DID NOT SEEK MUCH OUTSIDE ENTERTAINMENT AND PLEASURE SINCE EVIDENTLY HE DID NOT HAVE ENOUGH TIME AND THAT THE REFERENCE NEVER SAW THE APPLICANT DRUNK BUT THAT HE DID NOT FROWN UPON DRINKING. THE REFERENCE WAS ALSO INTERESTED IN THE WELFARE OF THIS YOUNG MAN PURELY AS A FRIEND AND WANTED TO KNOW AS TO THE PROGRESS OF THE APPLICANT.

EARLL H. WINTERROWD

[redacted]

[redacted]

CC-35

67-146562-2

April 23, 1940

Mr. E. H. Winterrowd
532 South Carroll Street
South Bend, Indiana

Dear Mr. Winterrowd:

The receipt is acknowledged of your application for appointment to a position in the Federal Bureau of Investigation, United States Department of Justice.

You are advised that arrangements have been made to afford you the necessary examination in connection with your application. You will be further advised as to the time and place for this examination. All expenses in connection therewith are to be borne by you and this letter should not be construed as a probable offer of appointment.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAILED
★ APR 23 1940 ★
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION
MAY 28 1940

WESTERN UNION

Mr. Tolson
Mr. Nathan
Mr. E. A. Tamm
Mr. Clegg
Mr. Ladd
Mr. Egan
Mr. Glavin
Mr. Nichols
Mr. Hendon
Mr. Rosen
Mr. Tracy
Miss Gandy

WH28 21 GOVT

INDIANAPOLIS IND MAY 28 1940 416P

EARLL HUGO WINTERROWD SA APPLICANT. FAVORABLE ACTION RECOMMENDED. HOWEVER DUE TO SINUS CONDITION SUGGEST PHYSICAL EXAMINATION BE AFFORDED BEFORE INVESTIGATION INSTITUTED

SACKETT.

EARLL SA.

442P.

542P.

Secure Phys
JZ 5/29

Phys. ref. 5-31-40

Removed from interview list

JUN 5 1940
RECORDED

Routed ... Indexed ...
Searched ... Recorded ...
Numbered ... Checked ...
Serialized ... Filed ...

67-146562-4

FEDERAL BUREAU OF INVESTIGATION
JUN 1 1940 A.M.
U. S. DEPARTMENT OF JUSTICE
TOLSON CHIEF CLERK FILE

CC-66

TWR
67-146562

May 31, 1940

Medical Officer in Charge
United States Public Health Service
673 Broadway
Gary, Indiana

Dear Sir:

The bearer of this letter, Mr. E. Hugo Winterrowd of 532 South Carroll Street, South Bend, Indiana, is a candidate for appointment to the service of the Federal Bureau of Investigation, United States Department of Justice, as a Special Agent.

In accordance with arrangements previously made, it is requested that a thorough physical examination be given to determine the fitness of this candidate for the position in question. The fingerprint of the right forefinger should be included, and also a notation as to the applicant's near vision.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAILED
MAY 31 1940
P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

TWR
67-146562

May 31, 1940

Mr. E. Hugo Winterrowd
532 South Carroll Street
South Bend, Indiana

Dear Mr. Winterrowd:

With reference to your application on file for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, it is desired that you submit a report on your present physical condition. For this purpose the enclosed letter should be presented to the Medical Officer in Charge, United States Public Health Service, 673 Broadway, Gary, Indiana.

It is also desired that you read the enclosed letter carefully and closely and, if the conditions set forth therein are thoroughly understood by you, it is requested that you have same notarized, returning it to this office, together with your physical examination report, not later than June 6, 1940.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

Enclosure

COMMUNICATIONS SECTION
MAILED
AIR MAIL
MAY 31 1940
P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

June 1, 1940

SUMMARY OF INSPECTOR'S INTERVIEW AND EXAMINATION

MMS
67-146562

RE: EARLL HUGO WINTERROWD
Special Agent Applicant

Written rating: 70%
Oral " : 70%
Composite " : 70%

Age: 24
Single

B.S.C. - Univ. of Notre Dame, Commerce School
LL. B. - Univ. of Notre Dame, College of Law
(will receive degree in June 1940)
Will take Indiana Bar in July 1940

Interviewed and examined at Indianapolis, Indiana, May 26, 1940.

Recommendation: Favorable.

Interviewing Official B. E. Sackett reports that applicant has an excellent personal appearance and approach; dresses neatly; has ordinary features; a good personality; is well-poised; has average speech; is self-confident and tactful; answers general questions quickly; appears resourceful and to have executive ability and is likely to develop; however, he has not studied Federal Procedure and has had no investigative experience. Mr. Sackett states applicant handles himself very well, expresses himself well, has a rather pleasant personality and possesses good intelligence. He appears to be even tempered, has perseverance and imagination. He is quite a bit underweight apparently since he is 6 feet, 1½ inches in height and weighs 160 pounds. He advises he has been underweight for a number of years. However, the doctors say he is in good physical condition. It is doubtful whether he can pass a physical examination in his present condition since he has for the past 4 years suffered from sinus infection, under his left eye mostly, which makes him talk with a nasal twang. He has had two rather severe attacks each year. He has been told that a change of climate from South Bend, Indiana, will clear up this sinus infection. He is not at all robust but on the other hand does not give the impression of being a weakling. If applicant is able to pass the physical examination for Bureau entrance, Mr. Sackett believes that he would be desirable as a Special Agent in the Bureau.

Applicant was afforded a special interview test interviewing Special Agent Earl J. Wynn, who reported that applicant introduced himself in a rather frank manner. During the early stages of the interview, applicant was very ill at ease, apparently due to some nervousness. However, as the interview progressed, this nervousness left him and he conducted the interview in a very businesslike manner. He asked questions in a logical sequence and on the whole it was apparent that his objective was to find out all information in Agent's possession relative to fictitious applicant. Applicant's memorandum covers substantially all the information furnished to him by Agent relative to fictitious applicant. Although somewhat nervous at first, when this nervousness left him, applicant conducted the interview in an easy manner and it is Agent Wynn's opinion that with just a little more experience, applicant would be able to conduct a complete interview without any signs of nervousness.

.....Mr. Alley .....Mrs. Atkinson .....Miss Guigon .....Mrs. Jacobs .....Mrs. Wackerman	(action desired) Hold - pending physical 8/6/4	RECORDED JUN 7 1940 Routed..... Searched..... Serialized..... Checked..... Filed.....	67-146562-11 (file number JUN 4 - P.M. (date stamp) CHIEF CLERK (routing stamp)

He created a good impression on Agent and it is Agent's belief that with a little experience he would develop into a very good interviewer. Applicant appeared tactful during the interview. In Agent's opinion, it is believed that applicant does possess a great many of those qualities which should make him a subject for consideration for the position of Special Agent in this Bureau. Applicant received the rating of "good" in his dictation test.

Related experience: Applicant was employed as a bookkeeper for a shoe store during the fall and winter of 1936 and as a bookkeeper for a furniture store in the spring of 1937.

Applicant's physical report has been requested.

W. R. Glavin.

(Place) 534 No. Carroll, South Bend, Indiana

(Date) June 5, 1940

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

Having filed an application for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, I hereby agree that in the event of an appointment I will be governed by the following conditions:

1. Upon appointment and within ten days after receipt thereof, I shall be required to proceed at my own expense to Washington, D. C., where I will take the oath of office and enter on duty.

2. That said appointment will be on a probationary basis.

3. That my retention in the Bureau shall be dependent upon the performance of satisfactory services, and if my services are deemed unsatisfactory it is understood that my employment may be discontinued at any time and that I will not receive transportation to my home, or to any other point at Government expense.

4. That if appointed I may be sent to any part of the continental or territorial United States that the exigencies of the Bureau's work may require; that my headquarters may be fixed in some jurisdiction other than that in which I have heretofore resided; that my headquarters may be changed as the work of the Bureau may require; and that no transfer will be made from one station to another for personal reasons.

5. That the confidential character of the relations of the employees of the Federal Bureau of Investigation with the public is fully understood by me, and that the strictly confidential character of any and all information secured by me, in connection directly or indirectly with my work as a Special Agent, or the work of other employees of which I may become cognizant, is fully understood by me, and that neither during my tenure of service with the Federal Bureau of Investigation nor at any other time will I violate this confidence, and I agree that I will not divulge any information of any kind or character whatsoever that may become known to me, to persons not officially entitled thereto.

I further agree that nothing connected with this certification is to be construed by me as an assurance that an appointment will be tendered me; that I fully understand all of the foregoing and that the conditions specified herein are agreeable to me; that if appointed I will abide by the foregoing conditions, and I am fully cognizant that the provisions mentioned above are to be complied with and they are to be regarded as a part of my appointment if it is subsequently tendered to me and accepted.

Subscribed and sworn to before me this 5th day of June, A.D. 19

Very truly yours,
Earl Hugo Winterrowd

Stanford P. Owen
Notary Public My commission expires 10/27/40

CC-74

Emil H. Winterrowd

PHYSICAL EXAM.

Noted

Order Issued 6/13

Inv. ord. 6-13-40 MMS

RECORDED

Reptgiven Supr for action 6-12-40

67-116562-9

JUN 7 1940

CHIEF CLERK

FILE

Form 2413
December 1923

UNITED STATES CIVIL SERVICE COMMISSION

CERTIFICATE OF MEDICAL EXAMINATION UNDER EXECUTIVE ORDER, SEPT. 4, 1924

(APPLICANT MUST FILL IN DOTTED LINES BELOW TO HEAVY LINE)

Earl Hugo Winterrowd
(Name)

534 So. Carroll, So. Bend, Indiana
(Post-office address)

Male (Sex) May 23, 1916 (Date of birth)

What examination did you take? Fed. Bureau of Investigation

In what Department and Bureau are you to be employed? Dept of Justice

In what City or Town are you to be employed? Washington

Rolled print, right forefinger
(Print must be taken to identify person examined)

(Unless the examining physician can guarantee the identity of the person examined, the fingerprint must be furnished. Indelible or stamp pad should be used)

(PHYSICIAN SHOULD FILL IN THE FOLLOWING)

72 1/2 (Height, without shoes) inches. * 153 (Weight, in clothing) pounds. ____ (Weight, without clothing) pounds.

Males, without clothing; females, clothed but without wrap or hat.

Items checked (√) were examined and found normal. Deviations from normal are noted. (See instructions on back of sheet)

1. Eyes: For distance: Without glasses: Right 20/30 Left 20/20 With glasses if worn: Right 20/ Left 20/
(Near vision should be reported in space provided on back.)
Evidence of disease or injury: Right √ Left √
Color vision √ Method of testing color vision Ishihara

2. Ears: (Consider denominators indicated here as normal. Record as numerators the actual distance heard.) Ordinary conversation: Right ear— 20/20 ft. Left ear— 20/20 ft.
Evidence of disease or injury: Right ear √ Left ear √

3. Nose √

4. Mouth √

5. Throat Tonsils removed

6. Thyroid (especially in women) √

7. Heart √ If organic heart disease is present, is it fully compensated? —

8. Lungs: Right √ If history of tuberculosis, has it been arrested for 1 year? —
Left √

9. Inguinal rings (men only): Right √ Is truss worn? —
Left √
(Any hernia should be noted, inguinal, ventral, femoral, etc.)

10. Varicose veins √ (If "Yes", state location and degree) Varicocele √

11. Flat foot √ (If "Yes", state extent of impairment of function)

12. Deformities, atrophies, and other abnormalities, diseases, or defects not included above √

13. Scars of serious injury or disease √

14. Nervous system (give symptoms and history) √

15. Urinalysis (see over) √ Venereal disease √

16. Has applicant ever received pension, compensation, allowance, retired pay, or training because of disability received while in military or naval service? No If "Yes", describe disability and state whether present now ____

17. In my opinion, applicant is capable of performing duties involving arduous physical exertion.
(Arduous, moderate, or light)

673 Broadway, Gary, Ind.
(Place of examination)

6-5-40
(Date of examination)

The examining physician must be in the Federal service

H. M. Engle
(Name of examining physician)

A. A. Surg. U.S.P.H.S.
(Title, and branch of Federal medical service)

*For males, to be taken only upon special written request of the official ordering examination.

This report is to be returned to the official of the U. S. Civil Service Commission requesting the examination

16—1066

The aim of the Executive order of Sept. 4, 1924, and of this examination thereunder is to obtain information as to the physical condition of appointees to the classified civil service with a view to promoting efficiency and minimizing accidents and claims under United States employees' compensation laws.

NOTES FOR EXAMINING PHYSICIAN

WEIGHT.—Males, without clothing, and also in ordinary clothing without overcoat or hat (weigh twice); females, clothed but without wrap or hat. If overweight, state whether due to bone and muscle or to fat.

HEIGHT.—Without boots or shoes; observe that no appliances are used to increase.

The examination should include the following observations, as to—

1. EYES.—Ptosis; discharge; corneal scar; pterygium. In recording distant vision consider 20 feet as normal and report all vision as a fraction with 20 feet as numerator and the smallest type read at 20 feet as denominator. If glasses are used, record for each eye the finding with and without glasses.*

2. EARS.—Evidence of middle ear or mastoid disease; condition of drums; discharge. In recording hearing, record 20 feet as normal distance for conversational voice and record deviation from normal as fraction with 20 as denominator and actual distance as numerator.

3. NOSE.—Ability to blow through each nostril. If free, a speculum examination would not be indicated.

4. MOUTH.—Missing teeth, pyorrhea.

5. THROAT.—Tonsils, hypertrophy or disease.

6. THYROID.—Presence of tumor in neck and tremor, exophthalmos; nervous high-strung disposition, especially in women.

7. HEART.—Murmurs. State whether functional or organic. If valvular disease exists, state whether or not it is fully compensated.

8. LUNGS.—It is necessary that the auscultatory cough be used. Tuberculosis; if present, state whether active or arrested, and if arrested your opinion as to how long it has been quiescent. Sputum to be examined for tubercle bacilli in all suspected cases.

9. INGUINAL RINGS.—Hernia; no hernia, but impulse on coughing; no hernia or impulse, but abnormally large rings. Any other hernia should be noted, and if present describe fully and state whether it is retained by well-fitting truss.

10 to 13. Scars, deformities, atrophies, paralyses, or flat foot of such a nature as to incapacitate or become aggravated by work or be later alleged as caused by accident or occupation. By "flat foot", as used in this form, is meant a foot with impaired function, the term being equivalent to "fallen or misplaced arch", an abnormal condition. Impairment of function is the point to be noted. It is not intended that small, insignificant blemishes which might be referred to as marks of identification be recorded.

14. This entry should include symptoms and full history of any mental or nervous abnormality.

15. Urinalysis to be made and blood pressure to be taken when especially indicated, particularly in persons over 40 when arteriosclerosis, nephritis, or diabetes is suspected.

Record, if taken—Urinalysis—Sp. gr. 1014 Albumen 0 Sugar 0

Blood pressure: Mm. Hg. systolic 130 Mm. Hg. diastolic 92

If tachycardia is present, give pulse rate: Sitting ..... Immediately after exercise ..... Two minutes after exercise .....

REMARKS: .....

H. M. English
(Name of examining physician)

A. A. Surg. U.S.P.H.S.
(Title, and branch of medical service)

*Near vision.

What is the longest and the shortest distance at which the paragraph below can be read by applicant: Test each eye separately. { Without glasses R. 4 in. to 36 in. L. 5 in. to 40 in. With glasses, if used R. ..... in. to ..... in. L. ..... in. to ..... in.

With the view of promoting health and efficiency and of minimizing accidents among Federal employees, the heads of the several executive departments and independent establishments having a medical personnel are directed to make such physical examinations of applicants for and employees in the Federal classified service as may be requested by the Civil Service Commission or its authorized representatives.

This order will supplement the Executive orders of May 29 and June 18, 1923 (Executive order September 4, 1924). Jaeger 1; Snellen .50; Dioptic 37 D.

U.S. DEPT. OF JUSTICE
U.S. DEPT. OF JUSTICE, OFF.
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RECEIVED 9 28 PM '40
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FILES SECTION
FRONT OFFICE

Examined for position in—

Department .....

Bureau .....

Title of position .....

Number of certificate upon which applicant's name appears .....

U. S. GOVERNMENT PRINTING OFFICE 16—1066

JOHN EDGAR HOOVER
DIRECTOR

64

4

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RKW
67-146562

June 13, 1940

MEMORANDUM

Re: EARLL HUGO WINTERROWD
Special Agent Applicant

This is to advise that the individual mentioned in case file 9-4751 is identical with the above applicant's father, wherein his father is listed as a suspect in an Extortion case entitled "UNKNOWN SUBJECT alias John Von; Gilbert's Clothing Store, South Bend, Indiana - Victim. A specimen of applicant's father's handwriting was obtained and forwarded to the Bureau. The Technical Laboratory concluded that applicant's father did not write the questioned documents in the case and he was eliminated as a suspect.

Respectfully,

Dey

W. R. Glavin

Routed ... Indexed .....
Searched ... Recorded .....
Numbered ... Checked .....
Serialized ... Filed .....

RECORDED
6-21-40

67-146562-10

FEDERAL BUREAU OF INVESTIGATION
JUN 15 1940
U. ... JUSTICE
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CHIEF CLERK
FILES SECTION
FILE

CC-150

MMS
67-146562

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION. JUNE 13, 1940

Transmit the following message to: INDIANAPOLIS

SUBMIT REPORT INVESTIGATION BY JUNE EIGHTEEN, EARLL HUGO WINTERROWD, FIVE THREE TWO SO. CARROLL STREET, SOUTH BEND, SA APPLICANT. REFERENCES K. G. KING, OFFICE ENGINEERS OR FIVE ONE EIGHT WEST LASALLE, J. BURKE, TWO TWO EIGHT SOUTH MICHIGAN OR ONE TWO FOUR NAPOLEON BLVD., BOTH SOUTH BEND, J. L. MUELLER, MAIN AND CALHOUN OR FOUR NAUGHT NAUGHT EIGHT INDIANA AVENUE, DR. W. E. THORNTON, LINCOLN NATIONAL INS. CO., OR SIX ONE TWO OAKDALE DRIVE, BOTH FORT WAYNE, DR. M. E. WHITLOCK, ONE TWO THREE WEST FOURTH OR TWO FIVE THREE NAUGHT RIVIERA DRIVE, MISHAWAKA. ATTENDED SOUTH SIDE HIGH SCHOOL, FORT WAYNE, NINETEEN THIRTY TO THIRTYFOUR, UNIVERSITY OF NOTRE DAME, NOTRE DAME, THIRTYFOUR TO FORTY, BSC AND LLB DEGREES. EMPLOYED FLEMING ICE CREAM CO., SODA CLERK, SUMMERS, THIRTYFIVE AND THIRTYSIX, P. O. KUEHN SHOE STORE, BOOKKEEPER, FALL AND WINTER, THIRTYSIX, LASALLE FURNITURE STORE, NOW EXTINCT, AS BOOKKEEPER, SPRING OF THIRTYSEVEN, ROBERTSONS BROS., AS SALES CLERK, FALLS OF THIRTYSEVEN AND THIRTYEIGHT, DREWERYS LTD., AS LABORER, SUMMERS, THIRTYSEVEN, THIRTYEIGHT AND THIRTYNINE, SEARS, ROEBUCK AND CO., SALES CLERK, FALL AND WINTER, THIRTYEIGHT AND THIRTYNINE, ALL SOUTH BEND. BORN SIX ONE TWO WEST CREIGHTON, FORT WAYNE, IND., MAY TWENTYTHREE, NINETEEN SIXTEEN, SINGLE. FATHER EARLL SYLVESTER, MOTHERS NAME IS ROSE LILLIAN. YOURS ONLY FIELD DIVISION.

RECORDED HOOVER 67-146562-111

Mr. Tolson
Mr. Nathan
Mr. E. A. Tamm
Mr. Clegg
Mr. Ladd
Mr. Egan
Mr. Glavin
Mr. Nichols
Mr. Hendon
Mr. Rosen
Mr. Tracy
Miss Gandy

JUN 13 1940

SENT VIA _____ 10:25P M Per _____

FEDERAL BUREAU OF INVESTIGATION

Form No. 1
THIS CASE ORIGINATED AT Indianapolis, Indiana FILE NO. 67-551

REPORT MADE AT	DATE WHEN MADE	PERIOD FOR WHICH MADE	REPORT MADE BY
Indianapolis, Indiana	6-17-40	6-15,16-40	ejm

b6

TITLE	CHARACTER OF CASE
EARL HUGO WINTERROWD, a.k.a. Hugo Winterrowd	APPLICANT - SPECIAL AGENT

SYNOPSIS OF FACTS: Attended University of Notre Dame, South Bend, Ind., 1934 to 1940, receiving B.S.C. degree 6-4-39, and graduated as average student with LL.B degree 6-2-40. Scholastic average for six years of commerce and law 84.8%. Ranked 22 out of class of 37 upon graduation this year from Notre Dame Law School. Employment record favorable, consisting mostly of part time and extra work of a clerical nature while attending school and during summer vacations. Members of faculty and administration at Notre Dame, references, and neighborhood investigation all favorable. No discipline record at Notre Dame, but arrested several times at South Bend for traffic violations. No credit history located at South Bend, Ind. Applicant's father once named as suspect in an extortion case in the Indianapolis office but no evidence obtained to implicate him. Applicant attended South Side High School, Ft. Wayne, Ind., from September, 1930, to June, 1934, attaining four-year average of 92.5% and ranking 27th highest in graduating class of 332 students. Active in extra-curricular events. Principal SNYDER states applicant's character and personality above reproach; that he is above-average in ability. References at Ft. Wayne describe applicant as idealistic, of clean habits, well balanced, and above-average in all respects. No criminal or credit rating at Ft. Wayne, Ind.

- C -

Reference: Teletype from Bureau to Indianapolis dated 6-13-40.

APPROVED AND FORWARDED: Special Agent in Charge

DO NOT WRITE IN THESE SPACES

COPIES OF THIS REPORT

(3) Bureau (AMASD)

2 Indianapolis

U. S. GOVERNMENT PRINTING OFFICE 7—2034

Details: Criminal and Credit History

AT SOUTH BEND, INDIANA

Lieutenant HAROLD A. WHITMER, Record Bureau, South Bend Police Department, consulted their files and advised that applicant was arrested on June 6, 1939, for an overtime parking violation, no disposition of this case being given; that applicant was again arrested on July 14, 1939, for running a stop sign, for which offense he was fined $1.00; that on February 9, 1940, applicant was involved in an automobile accident at the corner of Colfax and Notre Dame Avenues in South Bend, South Bend police department case #All,468. A review of this case indicated that the automobile which applicant was driving skidded on the ice into a car driven by Mr. [redacted] South Bend, Indiana, causing damage totalling $10.00 to the car applicant was driving and $50.00 to Mr. [redacted] car, the file indicating that the accident was applicant's fault. b6

With reference to the above automobile accident, agent telephonically communicated with Mr. M. A. RASLER, who advised that the above accident was undoubtedly applicant's fault in view of the fact that applicant was obviously traveling at an excessive rate of speed for icy pavements; that applicant actually skidded into his car and not the reverse; that applicant readily admitted his fault in the matter; that no unpleasantness or trouble developed between the two parties in connection with the accident; that applicant paid damages to his car amounting to approximately $25.00, it being indicated that there was no insurance in effect at the time on the car which applicant was driving.

Mr. RAY B. HUBER, South Bend Retail Credit Bureau, 509 City Bank Building, after consulting their files, stated that they contained no credit history for applicant. However, a credit history was located for applicant's parent, Mr. EARLL S. WINTERROWD, wife, ROSE. The file indicated that this family had formerly lived in Ft. Wayne where EARLL S. WINTERROWD had operated an exclusive men's shop for a period of ten years, failing in this business during 1932 or 1933; that the family first moved from Ft. Wayne to South Bend in 1935; that the family consisted of the mother, father, and one son; that EARLL S. WINTERROWD was employed as a salesman for eight months by Gilbert's Clothing Store in South Bend, as manager of the men's department at $60.00 per month by RENFRANZ RASMUSSEN, gentlemen's

tailors, for three years, from 1935 to 1938, and is presently owner or part owner of a men's ready-to-war department dealing in Adler Rochester Clothes, this association being with Mr. JOHN PARKER, tailor, 115½ North Main Street. To agent's knowledge, applicant's father is presently associated in the firm known as Parker - Winterrowd, tailors, 115½ North Main Street in South Bend, this association having existed in one form or another since 1938.

The files of the credit bureau further indicated generally that the credit history of applicant's father in Ft. Wayne was slow but unfortunate, some accounts being paid in six months and even longer, possibly part of this delinquency being caused by the father's failure in business. Several accounts of applicant's father were forwarded from Ft. Wayne to the South Bend Retail Credit Bureau for collection. The total of these accounts was in the neighborhood of $300.00, and agent was advised that a note had been given by EARLL S. WINTERROWD to retire these outstanding debts, one of them being a doctor's bill for $32.00 which had remained unpaid for six or eight years; that all delinquent debts carried over from Ft. Wayne were presently being paid satisfactorily under a constructive program and would be entirely retired shortly. The credit history of EARLL S. WINTERROWD at South Bend has been fair, one account of $4.00 having remained unpaid for a period of six months, but the largest account, a $200.00 loan, having been paid off in one year as agreed. The credit history of applicant's father has been discussed rather extensively to reflect the credit standing of applicant's family inasmuch as applicant has been attending school during most of his career so far and his only credit history has evidently been absorbed in his family's history.

Education

Miss ESTHER L. CARRICO, Secretary to the Director of Studies, University of Notre Dame, permitted agent to review their file relating to applicant. This file indicated that EARLL HUGO WINTERROWD, 532 South Carroll Street, South Bend, Indiana, father's name EARLL S. WINTERROWD, was born May 23, 1916, at Ft. Wayne, Indiana; that he entered the College of Commerce at Notre Dame on September 11, 1934, taking a pre-legal course and majoring in accounting; that applicant received a B.S.C. degree on June 4, 1939, and an LL.B. degree on June 2, 1940, maintaining a scholastic average for seven semesters, on the basis of which his B.S.C. degree was awarded, of 84.81%.

During his six years at Notre Dame, applicant maintained a scholastic average of 84.8% and received the following scholastic averages by semesters:

School Year	First Semester	Second Semester
1934-35	88.3%	87.6%
1935-36	87	83.3
1936-37	81.5	84
1937-38	81	82.3
1938-39	85	86.5
1939-40	84	87

(Scholastic average for six years at Notre Dame -- 84.8%)

In connection with the awarding of degrees at Notre Dame, it should be noted that the university offers two degrees in six years, the B.S.C. or A.B. degree being awarded at the end of five years if the student goes on to law school, in which case the LL.B. degree is awarded at the end of six years. This course offering the two degrees in six years was the course taken by applicant.

During his six years at Notre Dame, applicant did not fail in any subject and received a grade of 90% or better in the following subjects:

French II	95%
English Literature	92 & 96
Commercial French	90
English II N	90
Law - Evidence	90
Law - Domestic Relations	93
Law - Wills & Administration	90
Law - Trade Regulation	90
Law - Conflicts	92
Law - Landlord & Tenant	94

It would appear that applicant's scholastic standing improved rather than the contrary upon his entrance into law school in view of the fact that he attained higher grades in law school than in undergraduate school.

The records at Notre Dame indicated that when applicant received his B.S.C. degree on June 4, 1939, he

was ranked 210th out of a class of 538; that when he received his LL.B degree on June 2, 1940, he was ranked 22nd out of a class of 37, the graduating class of the Notre Dame Law School this year.

In the files at Notre Dame, agent found a transcript of applicant's scholastic credits from South Side High School at Ft. Wayne, applicant being identified at HUGO WINTERROWD at that institution. This transcript indicated that applicant attended South Side High School from September 8, 1930, to June 8, 1934; that he was born May 23, 1916, and graduated from this high school ranked 27th in a class of 328; that he graduated with 17½ scholastic credits. In connection with this transcript, Mr. R. NELSON SNIDER, principal of South Side High School, rated applicant as follows for the benefit of the authorities at Notre Dame:

Rated average in Scholastic zeal (Love of Study)
" " " Aptitude (Ability to Learn)
" " " Initiative (Originality & Resourcefulness)

Rated above average in Integrity (Honesty, Reliability & Loyalty)
" " " " Social Adaptability (Leadership, Co-operation & Friendliness)

In his application for admission to Notre Dame, applicant indicated that he was born May 23, 1916, at Ft. Wayne, Indiana; that he was a Methodist by religion; that he attended Harrison Hill Grade School at Ft. Wayne, Indiana; and gave Dr. SAMUEL COLLEN, 1134 West Berry Street, Ft. Wayne, Indiana, as an additional reference (possibly the doctor at Ft. Wayne to whom applicant's father had owed a bill of $32.00 for a period of years).

The Notre Dame year book for 1939, entitled "The Dome," reflected a picture of applicant and the following extra-curricular activities:

Law Club
Villagers Club
Inter-hall football

It might be noted that the Villagers Club is an organization of boys from South Bend attending the University of Notre Dame. The 1940 Notre Dame year book failed to reflect a photograph or any information regarding applicant, except that his name was listed as a graduate from the Notre Dame Law School.

The records in the comptroller's office at Notre Dame indicated that all of applicant's university bills had been paid satisfactorily; that he received student aid in the amount of

$120.00 during the school year 1937-1938, for taking care of and assisting a blind student by the name of [redacted] while this student was on the campus and attending classes. The files in the office of the prefect of discipline at Notre Dame failed to reflect that applicant had been subjected to any disciplinary action during his six years' attendance at Notre Dame, it being noted that the rules and regulations for conduct and behavior at Notre Dame are probably more strict than on any other college or university campus in the United States. b6

The following members of the faculty and administration at the University of Notre Dame upon interview favorably recommended applicant and, individually, failed to supply any adverse or derogatory information regarding this applicant:

Rev. J. LEONARD CARRICO, Director of Studies
Mr. JAMES E. McCARTHY, Dean of the College of Commerce
Mr. THOMAS F. KONOP, Dean of the College of Law
Mr. CLETUS F. CHIZEK, Professor of Accounting
Mr. HOMER Q. EARL, Professor in the Law School
Mr. CLARENCE E. MANION, Professor in the Law School
Mr. WILLIAM D. ROLLISON, Professor in the Law School
Mr. ELTON E. RICHTER, Professor in the Law School
Mr. JAMES L. KEARNEY, Professor in the Law School
Mrs. IRENE KEEFE, Secretary in the office of the Director of Studies

Employment Record

Mr. W. R. REED, Operating Superintendent, Sears, Roebuck and Company, 429 South Michigan Street, consulted his records and advised that applicant had been employed off and on as extra help in the capacity of a sales clerk in the men's furnishing department from December of 1938 up to the present time; that, according to the records, applicant was actually employed on the following dates in the men's furnishings department:

December 12, 1938, to December 24, 1938, inclusive
April 1, 1939
April 8, 1939
December 2, 1939, to, and including, December 23, 1939
(Saturdays and during Christmas holidays)
March 16, 1940
May 15, 1940

It should be noted that applicant was working on the day agent called at the Sears, Roebuck and Company, it being the

first day applicant had worked at this store for several months and since his graduation from the Law School at Notre Dame. Both Mr. REED and Mr. L. R. LAUCK, Manager of the Men's Furnishings Division, favorably recommended applicant, stating that his work had been very satisfactory and much above-the-average at Sears, Roebuck and Company.

Mr. FRED J. EBELING, Paymaster, Drewery's of U.S.A., Ltd., 1408 Elmwood Avenue, stated that applicant had been employed as a laborer at $31.00 per week in their bottling department under TOM HEDRICK, superintendent, from June to September of the years 1937, 1938, and 1939; that applicant on each occasion, and in September of 1939, had voluntarily quit work in order to return to school at Notre Dame. Both Mr. EBELING and Mr. TOM HEDRICK, superintendent of the bottling department, favorably recommended applicant as a fine, conscientious, industrious, and personable young man, stating that his work at the Drewery Brewery had been entirely satisfactory.

It should be noted that the application filed by applicant at Sears, Roebuck and Company reflected additional employment with G. C. Gambill, Furniture Store, South Lafayette Boulevard, in South Bend, which concern is presently out of business, making it impossible for agent to check applicant's employment record with that concern. The files of Sears, Roebuck and Company also indicated that applicant had previously been employed by the Northern Indiana Public Service Company, Hammond, Indiana. In the files of Sears, Roebuck and Company, agent found a letter, addressed to Sears, Roebuck and Company, from Mr. W. H. KUSSMAUL, Manager of Industrial Relations, Northern Indiana Public Service Company, Hammond, Indiana, reflecting that applicant was employed as a clerk, part time, in the auditing department of the Northern Indiana Public Service Company, at 307 North Michigan Street in South Bend, from October 4, 1937, to March 31, 1938; that applicant's work in this capacity had been entirely satisfactory; and that applicant had discontinued this employment because no further work was available. Because of the lateness of the hour, after 6:00 P.M. on Saturday night, agent was unable to make a direct check on the above employment. Due to the fact that a satisfactory record on this part-time employment by applicant has already been located and because of the expedite nature of this investigation, no further check will be made of this particular item of employment record through the Northern Indiana Public Service Company at South Bend or Hammond, Indiana, unless specifically requested to do so by the Bureau.

Miss GENEVIEVE SHIDLER, Employment Manager, Robertson Brothers Department Store, Inc., 211 South Michigan Street,

consulted her records and presented an application from applicant, which reflected that he was born on May 23, 1916; that his Social Security Number was 317-05-7,576, this application reflecting no employment record for applicant not already known to the Bureau. Miss SHIDLER further consulted her records and advised that applicant had worked as an extra sales clerk in their Men's Furnishings Department on several Saturdays during the fall of 1937, and on only one Saturday, according to their records, during the fall of 1938, pointing out that her records indicated that applicant had performed satisfactorily in this capacity. Mr. THOMAS J. LYNCH, Sales Promotion Manager, readily recalled applicant in view of the fact that he had previously been Employment Manager at this store, and not only favorably recommended applicant for the position sought, but stated that applicant's employment at Robertson's Department Store had been entirely satisfactory to his knowledge.

By consulting the South Bend City Directory for 1936, agent ascertained that the LaSalle Furniture Company was then located at 234 North Michigan Street, South Bend, Indiana, Mr. SCHUYLER L. SAVAGE, President, Mrs. GRACE R. SAVAGE, Secretary and Treasurer. The 1937 South Bend City Directory fails to list this concern, indicating that it had failed sometime during the periods between which these two directories were issued. The 1940 South Bend City Directory fails to list either SCHUYLER L. SAVAGE or Mrs. GRACE R. SAVAGE as presently residing in South Bend, so that agent was unable to verify applicant's employment by this store as a bookkeeper during the spring of 1937.

Mr. C. E. RICHMAN, bookkeeper, P. O. Kuehn Shoe Store, 120 South Michigan Street, consulted his records and advised that applicant had been employed part time as a bookkeeper and sales clerk from September 7, 1936, to November 21, 1936, working approximately 25 hours per week, at the rate of 30¢ per hour. Mr. RICHMAN stated that applicant had held this job while attending the University of Notre Dame; that his work had been entirely satisfactory; and that such employment was terminated because an older, full-time employee of their concern had returned from out of town, making no further work available for applicant. Mr. PAUL O. KUEHN, owner of the P. O. Kuehn Shoe Store, stated that he readily recalled applicant, considered his work at the Kuehn Shoe Store as entirely satisfactory, and favorably recommended this applicant.

Mr. R. E. FLEMING, President and General Manager, Fleming Ice Cream Corporation, 120 East Sample Street, readily

recalled applicant, but stated that their employment records would not contain anything regarding this applicant. However, from memory, Mr. FLEMING stated that applicant had been employed by the Fleming Ice Cream Corporation as a part-time soda clerk at their retail store, at 1021 South Michigan Street in South Bend, at 26¢ per hour, during the spring and summer of 1936. Mr. FLEMING did not recall that applicant had been employed by his concern anytime during 1935. Mr. FLEMING stated that applicant was a high-class young man; that his work had been entirely satisfactory, applicant being the most courteous employee they ever had, and favorably recommended applicant for the position sought.

References

The following references, upon interview, favorably recommended applicant and were unable to supply any adverse or derogatory information regarding him:

Mr. K. G. KING, 518 West LaSalle St., South Bend, Ind.
Mr. J. BURKE, 124 East Napoleon Blvd., South Bend, Ind.
Dr. M. E. WHITLOCK, 2530 Riviera Drive, Mishawaka, Ind.

It developed that Mr. BURKE is the landlord of the WINTERROWD family, owning the double house in which they live at 532 South Carroll Street at South Bend. Dr. WHITLOCK is the family doctor of the WINTERROWD family and stated that, to the best of his knowledge, applicant is in the finest of physical condition, having been somewhat slender with a suspicion of tuberculosis several years ago, but having filled out considerably since that time. Dr. WHITLOCK stated that he had never found any trace of tuberculosis or consumption after a careful examination of applicant. All the references indicated that applicant's parents had not spoiled him as was often the case with an only child. Likewise, all references strongly stressed the fine, sound family background of applicant.

Miscellaneous Information

In connection with the investigation of this applicant, it should be noted that his father, EARLL SYLVESTER WINTERROWD, was named as a suspect in connection with an extortion case in the Indianapolis office entitled: "UNKNOWN SUBJECT; Gilbert's Clothing Store, South Bend, Indiana," Indianapolis file #9-138. This report reflects that applicant's father was employed as a salesman for eight months by Gilbert's Clothing Store. Evidently

some trouble or unpleasantness developed between EARLL SYLVESTER WINTERROWD and the management of Gilbert's Clothing Store for the management of the store suggested EARLL SYLVESTER WINTERROWD as a suspect in the above-mentioned case. In the subsequent investigation of the case, a handwriting specimen was obtained from EARLL SYLVESTER WINTERROWD, which was submitted to the Technical Laboratory at the Bureau for comparison with the extortion letter involved in the above case. The Technical Laboratory indicated that EARLL SYLVESTER WINTERROWD had not written the questioned document in the above case, and no further evidence was developed by investigation indicating the implication of EARLL SYLVESTER WINTERROWD in this extortion case. However, in the course of this investigation, several persons informed agent that applicant's father talked too much, but asked that the father's activities not be held against applicant.

Mr. RAY B. HUBER, South Bend Retail Credit Bureau, 509 City Bank Building, previously mentioned in this report, stated that he had attended the University of Notre Dame with applicant for a period of two years; that he considered applicant smart, well-liked, and industrious; that, although he did not personally care for applicant, he certainly would recommend applicant favorably for the position sought. According to HUBER, applicant's mother was a Catholic and he believed that applicant was presently studying to become confirmed in the Catholic Church.

Neighborhood Investigation

A thorough and complete neighborhood investigation was conducted by agent in the vicinity of 532 South Carroll Street, South Bend, Indiana. It is evident that applicant and his family do not associate to any great extent with their neighbors, having friends in other sections of the city, and are not too well known by their neighbors although they have apparently lived at this same address since 1935. No unfavorable information regarding applicant or his family was developed in connection with this neighborhood investigation.

It should be noted that applicant and his family reside in a large double house, containing quarters for four families, which house is a frame dwelling in excellent condition, located on a well-paved street in a modest neighborhood in the south-central portion of the City of South Bend. From investigation of this case, it is probably true that applicant's father

was worth considerably more than at present financially some years ago before he failed in business at Ft. Wayne, Indiana. The investigation indicated that applicant's family was of very modest financial circumstances at present and their present living quarters, as well as the neighborhood in which they reside, would tend to confirm the truth of that situation, applicant's family apparently making no effort to live beyond their present means.

The following investigation was conducted by Special Agent WILLIAM H. DOYLE:

AT FORT WAYNE, INDIANA

The records of the South Side High School which were furnished through the courtesy of R. NELSON SNYDER, principal, revealed that applicant WINTERROWD had entered high school in September of 1930 and graduated in June of 1934; that he was born on May 23, 1916. The records further revealed that applicant's scholastic record for the four years was 92.5% and that his relative standing in his class was twenty-seventh highest out of the graduating class of 332 students; also that applicant was active in the following extra-curricular activities:

The Wranglers Club, a public-speaking organization
The Student Players
The French Club
The Fifteen Hundred, a publication
The Times
and was also active in the senior play

Mr. SNYDER stated that he was personally acquainted with applicant and knew his family and was acquainted with the fact that his family were well-respected people and that applicant himself was a person of good character and habits and in his opinion above the average person in ability.

REFERENCES

Dr. W. E. THORNTON, physician at the Lincoln National Insurance Company, advised that he was well acquainted with applicant; that applicant before he moved from Fort Wayne kept steady company with his daughter; that applicant and his daughter broke up after an argument of some kind but that even after his daughter and applicant had broken up, he had never heard his daughter say anything derogatory concerning him. He also advised that in his opinion applicant is a bright young fellow, making an excellent appearance, is a good dresser and as far as he knows is a man of clean habits. He also advised that he would recommend applicant for a position in his company if applicant requested him to do so.

Mr. J. L. MUELLER, 4008 Indiana Avenue, was unavailable for interview but his son, Mr. JACK MUELLER, who has just completed graduate work at Harvard University, advised that applicant was his best friend for about twelve years during the time applicant lived in Fort Wayne, and for this reason he was intimately acquainted with him. He stated that applicant was a good student, was not brilliant

but attained his high scholastic averages through perseverance and hard work; also that applicant was a sincere and loyal friend and in his opinion had a very sympathetic and understanding personality. He also advised that applicant was not a bookworm, was popular with both the fellows and the girls; that he took an active part in sports but was never on the varsity teams in high school; also that applicant was able to meet people well and was very active socially and in his opinion was a well-balanced young man. He further stated that up to the time he knew applicant he was most idealistic in his attitude and was a person of exceptionally clean habits and morals.

Mr. GILES PIERRE, the son-in-law of Mr. MUELLER, corroborated the statements made as set out above and stated that he had the highest opinion of applicant.

Officer HERMAN FRANKFATHER of the identification unit of the Fort Wayne police department, made a search of his records but was unable to find any criminal record for either applicant or any member of his family.

At the Credit Bureau maintained by the Chamber of Commerce the records were examined through the courtesy of Miss MILDRED WILSON and revealed that there was no credit rating on applicant himself but that applicant's father was at one time engaged in the men's clothing business in Fort Wayne; that he subsequently went out of business and was later associated with other men's stores in the city; also that applicant's father's credit rating was slow and that at the time he moved from Fort Wayne to South Bend, Indiana, he had two bills outstanding which, according to the records of the Credit Bureau, had never been paid.

CLOSED

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation

United States Department of Justice

Washington, D. C. June 21, 1940

BRIEF OF INVESTIGATION

GD:BEW
67-146562

RE: EARLL HUGO WINTERROWD
Special Agent Applicant

Written Rating: 70%
Oral " : 70%
Composite " : 70%

Age: 24
Single

B.S.C. - Notre Dame University
LL.B. - Notre Dame University

EDUCATION:

South Side High School, Fort Wayne, Ind., 1930 - 1934

Records show applicant graduated 27th in a class of 332 and his four year record was 92.5%. Mr. Snyder, Principal, advised applicant was abbve the average person in ability. In a transcript of applicant's record to Notre Dame University (below), Mr. Snyder rated applicant as average in scholastic zeal, aptitude and initiative and above average in integrity, social adaptability and operation and friendliness.

University of Notre Dame, Notre Dame, Indiana 1934 - 1940

Records show applicant received a B.S.C. degree in 1939, after taking a pre-legal course and majoring in accounting, maintaining an average for seven semesters of 84.81%, and ranking 210 out of a class of 538. Applicant received his LL.B. degree in June 1940, and ranked 22 out of a class of 37. Applicant maintained a scholastic average of 84.8% for his six years at the University. It would appear that applicant's scholastic standing improved rather than the contrary upon his entrance into law school in view of the fact that he attained higher grades in law school than in undergraduate school. Applicant received student aid during the school year 1937-38, for taking care of and assisting a blind student by the name of Perroni while this student was on the campus and attending classes. Members of the faculty and administration, including Director of Studies, Father Carrico, Dean of College of Commerce, Mr. McCarthy and Dean of College of Law, Mr. Knop, recommend applicant favorably. Mr. Huber, who attended school with applicant, recommended him favorably although he stated he did not care for applicant personally.

EXPERIENCE:

Fleming Ice Cream Co., South Bend, Ind., Soda Clerk, Summers 1935 - 1936

Mr. Fleming stated applicant was employed during the spring and summer of 1936; that his work had been entirely satisfactory; that applicant was the most courteous employee they ever had and favorably recommended him. He does not recall applicant's employment in 1935.

P.O. Kuehn Shoe Store, South Bend, Ind., Bookkeeper, Fall and Sept.-Nov. 1936

Mr. Richman, bookkeeper, stated applicant held this job while attending Notre Dame and his work had been entirely satisfactory; and that such employment was terminated because an older, full-time employee had returned, making no further work available for applicant. Mr. Kuehn recommended applicant favorably.

RECORDED JUN 22 1940

.....Mr. Alley .....Mrs. Atkinson .....Miss Guigon .....Mrs. Jacobs .....Mrs. Wackerman	(action desired) Appt. 6-24-40 unit appointment July 1st school 6/21	Routed..... Searched..... Serialized..... Checked..... Filed.....	67-146562-13 (file number) JUN 22 A.M. (date stamp) CHIEF CLERK (routing stamp)

EXPERIENCE: (Cont.)

LaSalle Furniture Store, South Bend, Ind., (Now extinct) Bookkeeper, Spring of 1937, part-time. — No information could be obtained about this employment.

Robertson Bros., South Bend, Ind., Sales Clerk, Fall of 1937 and 1938, part-time. — Miss Shidler, Employment Manager, advised applicant worked on Saturdays in the Fall of 1937 and only one Saturday in 1938. Applicant performed satisfactorily in this capacity. Mr. Lynch, former Employment Manager, favorably recommended applicant and stated his employment had been entirely satisfactory.

Drewerys Ltd., South Bend, Ind., Laborer, Summers 1937-38-39 — Mr. Ebeling, Paymaster and Mr. Hedrick, Superintendent of the bottling department where applicant worked, favorably recommended applicant as a fine, conscientious, industrious and personable young man and stated his work had been entirely satisfactory.

Sears, Roebuck and Co., South Bend, Ind., Sales Clerk, Fall and Winter, 1938-39; part-time; and at present — Mr. Reed, Operating Superintendent, advised applicant is employed as extra help in the men's furnishing department. Mr. Reed and Mr. Lauck, Manager of Men's Furnishing Department, favorably recommended applicant, stating his work had been very satisfactory and much above the average. It is noted that on his application here applicant stated he had formerly been employed with G.C.Gambill Furniture Store in South Bend which concern is presently out of business, making it impossible to verify this employment. Also listed on this application as previous employment was the Northern Indiana Public Service Company, Hammond, Indiana. A letter from Mr. Kussmaul, Manager of Industrial Relations of the above-mentioned company, reflected that applicant was employed in the auditing department from October 1937 to March 1938; that his work (part-time) had been entirely satisfactory and the employment was discontinued because no more work was available. (These two employments were not listed on application).

REFERENCES:

K.G.King, J. Burke, both South Bend, J.L.Mueller, (Son int.) Dr. W.E.Thornton, both Fort Wayne, all Ind. Dr. M. E. Whitlock, Mishawaka, Ind. — Recommend applicant. Dr. Whitlock stated applicant is in the finest of physical condition, having been somewhat slender with a suspicion of tuberculosis several years ago, but having filled out considerably since that time. Dr. Whitlock stated he had never found any trace of tuberculosis or consumption after a careful examination of applicant. Mr. Mueller's son advised applicant was a good student, not brilliant but attained high scholastic averages through perseverance and hard work; that he was idealistic and a well-balanced young man.

MEMBER OF ORGANIZATIONS: — Law Club and Villagers' Club, Univ. of Notre Dame.

RELATIVES IN GOVERNMENT SERVICE: — None.

MISCELLANEOUS:

Neighborhood investigation. — Favorable.

Born May 23, 1916, Ft. Wayne, Ind. — Verified by school records.

Credit Rating — None for applicant. However, records of South Bend Retail Credit Bureau show applicant's father's rating was slow but unfortunate, due to his failure in business; that several accounts had been forwarded from Fort Wayne for collection, amounting to about $300 and that a note had been given by applicant's father to retire these debts, one of them being a doctor's bill for $32 which had

MISCELLANEOUS - continued.
remained unpaid for 6 or 8 years. The delinquent debts from Ft. Wayne are presently being paid satisfactorily, and will be paid in full shortly. The credit history of applicant's father at South Bend has been fair.

No arrests given on application. | Records of South Bend Police Department reflect that applicant was arrested in June 1939 for overtime parking. No disposition of this case was given. He was arrested in July 1939 for running a stop sign, for which he was fined $1. In February 1940 he was involved in an automobile accident in South Bend. A review of this case indicated that the automobile which applicant was driving skidded on the ice into a car driven by Mr. [redacted] causing damage totalling $10 to applicant's car and $50 to Mr. [redacted] car, the file indicating that the accident was applicant's fault. Mr. [redacted] stated the above accident was applicant's fault; that applicant admitted it and paid damages to his car for $25, and there was no unpleasantness or trouble developed between them. b6

Personal interview with Interviewing Official B.E. Sackett — Reports that applicant has an excellent personal appearance and approach; dresses neatly; has ordinary features; a good personality; is well-poised; has average speech; is self-confident and tactful; answers general questions quickly; appears resourceful and to have executive ability and is likely to develop; however, he has not studied Federal Procedure and has had no investigative experience. Mr. Sackett states applicant handles himself very well, expresses himself well, has a rather pleasant personality and possesses good intelligence. He appears to be even tempered, has perseverance and imagination. He is quite a bit underweight apparently since he is 6 feet, 1½ inches in height and weighs 160 pounds. He advises he has been underweight for a number of years. However, the doctors say he is in good physical condition. It is doubtful whether he can pass a physical examination in his present condition since he has for the past 4 years suffered from sinus infection, under his left eye mostly, which makes him talk with a nasal twang. He has had two rather severe attacks each year. He has been told that a change of climate from South Bend, Ind., will clear up this sinus infection. He is not at all robust but on the other hand does not give the impression of being a weakling. If applicant is able to pass the physical examination for Bureau entrance, Mr. Sackett believes that he would be desirable as a Special Agent in the Bureau.

Special interview test with SA Earl J. Wynn. — Advised that applicant introduced himself in a rather frank manner. During the early stages of the interview, applicant was very ill at ease, apparently due to some nervousness. However, as the interview progressed, this nervousness left him and he conducted the interview in a very businesslike manner. He asked questions in a logical sequence and on the whole it was apparent that his objective was to find out all information in Agent's possession relative to fictitious applicant. Applicant's memorandum covers substantially all the information furnished to him by Agent relative to fictitious applicant. Although somewhat nervous at first, when this nervousness left him, applicant conducted the interview in an easy manner and it is Agent Wynn's opinion that with just a little more experience, applicant would be able to conduct a complete interview without any signs of nervousness. He created a good impression on Agent and it is Agent's belief that with a little experience he would develop into a very good interviewer. Applicant appeared tactful during the interview. In Agent's opinion, it is believed that applicant does possess a great many of those qualities which should make him a subject for consideration for the position of Special Agent. Applicant received the rating of good in his dictation test.

MISCELLANEOUS - continued.

Applicant's father is identical with individual mentioned in Bureau case file 9-4751, wherein the father is listed as a suspect in an Extortion case entitled "UNKNOWN SUBJECT alias John Von; Gilbert's Clothing Store, South Bend, Indiana - Victim. A specimen of applicant's father's handwriting was obtained and forwarded to the Bureau. The Technical Laboratory concluded that applicant's father did not write the questioned documents in the case and he was eliminated as a suspect. (The investigating agent who conducted applicant's character and fitness investigation stated that applicant's father was employed by Gilbert's Clothing Store as salesman for 8 months, and evidently some trouble or unpleasantness developed between the father and the management of Gilbert's Clothing Store for the management of the store suggested the father as a suspect in the above-mentioned case.)

OUTSTANDING ENDORSERS None.

Applicant's physical report shows his eyes as 20/30 - 20/20 without glasses, and he is recommended for arduous physical exertion.

W. R. Glavin.

P. O. Box 1630,
San Antonio, Texas,
June 11, 1940

Director,
Federal Bureau of Investigation,
Washington, D. C.

Re: APPLICANTS FOR SPECIAL AGENTS

Dear Sir:-

I am in receipt of the following memorandum from Special Agent Harvey G. Foster, Resident Agent at Houston, Texas, and I am quoting it for the attention and interest of the Bureau:

"Referring to the Bureau letter to all employees dated May 29, 1940, I wish to submit the following, I have been in touch with [redacted] who graduated in my class at Notre Dame in June of 1939. Mr. [redacted] is keenly interested in becoming a Special Agent and wired me yesterday that he had submitted applications to Washington and Indianapolis. Mr. [redacted] can be reached in care of Greenblatt Fur Company, South Bend, Indiana. I believe that Mr. [redacted] has the necessary qualifications and while I do not know his background prior to entering Notre Dame, it is my belief that he would make a good forceful Agent.

"The following is a list of men who graduated from Notre Dame in June of this year who approached me while I was in South Bend in March of this year for the purpose os securing information as to how to apply for a position of Special Agent. All of them have the necessary qualifications as to education. Their home addresses can be secured at Notre Dame University in the Registrar's office:

[redacted] of Indianapolis, Indiana.
[redacted] of Logansport, Indiana.
HUGO WINTERROWD of South Bend, Indiana.
[redacted] of Phoenix, Arizona.
[redacted] of Franklin, N. J.
[redacted] of Lakewood, Ohio.

"Mr. [redacted] who is presently employed by the National Bituminous Coal Commission with offices in Chamber

of Commerce Bldg., Indianapolis, Indiana, has also intimated to me that he might be interested in applying. He also has the necessary educational requirements and is a member of the Indiana Bar."

Very truly yours,

(signed) Gus T. Jones,
Special Agent in Charge.

LEK:MTH

Copy - cns

LMM
67-146562

June 24, 1940

Mr. E. Hugo Winterrowd
532 South Carroll Street
South Bend, Indiana

Dear Mr. Winterrowd:

You are hereby offered an appointment as a Special Agent in the Federal Bureau of Investigation, United States Department of Justice, in grade CAF 9, with salary at the rate of $3200 per annum. You will also be allowed your expenses of travel and operation in accordance with existing regulations, and $5.00 a day in lieu of subsistence when absent from official headquarters, which are fixed at Washington, D. C., effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties.

This appointment is of a probationary character solely, and it is to be understood that it will be necessary for you to demonstrate fully your fitness for continued employment in the Federal Bureau of Investigation. It is also understood that you are to proceed on orders to any part of the country that the exigencies of the service may require. You should therefore arrange your personal matters before taking oath of office that you will be able to accept assignment to any part of the country where your services may be needed.

It will be necessary for you to undergo a rigid physical examination immediately upon your reporting to Washington for duty. In the event the physical examination reflects that you are not capable of performing strenuous duties, or that your color vision or vision is not normal, or that you have any defect which might interfere with your use of firearms, this appointment will be cancelled. For your information, this Bureau's standards require uncorrected vision of no less than 20/40 in one eye and 20/50 in the other eye, corrected with glasses to normal vision of 20/20.

You should notify this office at once if this appointment is accepted. If it is not accepted immediately it will be cancelled. Should you accept, you are directed to report for oath of office and assignment to Room 5261, United States Department of Justice Building, Pennsylvania Avenue between 9th and 10th Streets, Northwest, at 9:00 A. M. on July 15, 1940.

All training of Special Agent appointees is held at the Federal Bureau of Investigation training center at Quantico, Virginia, and it will not be possible for the wives and families of the appointees to be domiciled at Quantico during the period of training.

COMMUNICATIONS SECTION
MAILED
JUN 24 1940
P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

Mr. E. Hugo Winterrowd June 24, 1940

This letter, which should be considered strictly confidential and given no publicity, should be presented when you report for oath of office.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson
Mr. Nathan
Mr. E. A. Tamm
Mr. Clegg
Mr. Ladd
Mr. Egan
Mr. Glavin
Mr. Nichols
Mr. Nendon
Mr. Rosen
Mr. Tracy
Miss Gandy

FEDERAL BUREAU OF INVESTIGATION

From: Chief Clerk's Of[redacted] Room 5513

June 24, 1940

To: ✓ Director
~~xxx~~ Mr. Tolson
____ Mr. Glavin
____ Mr. Tracy
____ M. _____

FOR APPROVAL TO GO OUT

Appointment, MR. E. HUGO WINTERROWD, CAF 9, $3200 per annum, Special Agent, for school of July 15th.

NO POLITICAL ENDORSEMENTS

Applicant has an LL.B. degree from Notre Dame University.

Mr. Tolson ✓
Mr. Nathan ____
Mr. E. A. Tamm ____
Mr. Clegg ____
Mr. Ladd ____
Mr. Coffey ____
Mr. Egan ____
Mr. Glavin ✓
Mr. Laughlin ____
Mr. Harbo ____
Mr. Lester ____
Mr. Hendon ____
Mr. Nichols ____
Mr. Rosen ____
Mr. Quinn Tamm ____
Mr. Tracy ____
Miss Gandy ____

Appt. Sent 6-24-40 [illegible]

CC-186

W. R. Glavin

LWM
67-146562

FEDERAL BUREAU OF INVESTIGATION

Mr. Mr. E. Hugo Winterrowd
Miss
Mrs. ..... Date June 24, 1940

New appointment [X] Transfer [ ] Promotion [ ] Separation [ ]

PRESENT STATUS

1. Title:
2. Grade:
3. Salary:
4. Seat of Government: [ ]
   Field: [ ]
5. Division:
6. Appropriation:

PROPOSED ACTION

7. Title: Special Agent
8. Grade: CAF 9
9. Salary: $3200 per annum and $5.00 per diem
10. Seat of Government: [ ]
    Field:* [X]
11. Division:
12. Appropriation: "Salaries and Expenses, FBI"
13. Effective: With entry on duty
14. Position: Additional: [X]
    Vice:
    Identical:
15. Remarks: Recommended for appointment as a Special Agent in Grade CAF 9, with salary at the rate of $3200 per annum and $5.00 per diem in lieu of subsistence and expenses of travel and operation when absent from official headquarters.

Respectfully submitted,

Director, Federal Bureau of Investigation
(Title)

COMMUNICATIONS SECTION
MAILED
JUN 25 1940
P.M.
FEDERAL BUREAU OF INVESTIGATION
DEPARTMENT OF JUSTICE

18 CC-150

MS
67-146562-

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION. JULY 9, 1940

Transmit the following message to: MR. E. HUGO WINTERROWD
532 SOUTH CARROLL STREET
SOUTH BEND, INDIANA

SEND PREPAID

PLEASE ADVISE WHETHER SPECIAL AGENT APPOINTMENT TENDERED YOU JUNE TWENTYFOURTH HAS BEEN RECEIVED AND IF SO WHETHER APPOINTMENT ACCEPTED.

JOHN EDGAR HOOVER, DIRECTOR
FEDERAL BUREAU OF INVESTIGATION

67-146562-77
JUL 11 1940

Mr. Tolson
Mr. Clegg
Mr. Foxworth
Mr. Ladd
Mr. Nathan
Mr. E. A. Tamm
Mr. [illegible]
Mr. [illegible]
Mr. [illegible]
Mr. [illegible]
Mr. Tracy
Miss Gandy

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION
JUL - 1940

POSTAL

SENT VIA _____ 5-12 P M Per BB

532 So. Carroll St.
South Bend, Indiana
July 10, 1940

Mr. John Edgar Hoover, Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D.C.

Dear Sir:

I hope to add to my telegram of July 9th. I can not understand why my letter of acceptance did not reach you. On the same afternoon I received your letter of June 24th, I typed my answer, saying: "It is my honor to accept the appoinment as special agent in the Federal Bureau of Investigation, United States Department of Justice, offered in your letter of the 24th inst." I mailed this air mail to you, using the above address and putting my return address. And I have since received no return of the letter.

I wish to reaffirm such letter, and I sincerely hope that the non-receipt of such will not jeopardize any of my chances. Your offer was an honor to me, and I immediately accepted it.

I shall be at the appointed place at the appointed time.

May I thank you for all of your consideration?

Respectfully yours;

E. H. Winterrowd

E. H. Winterrowd

67-146-12-18

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION
JUL - 9 1940
WESTERN UNION

Mr. Tolson
Mr. Clegg
Mr. Foxworth
Mr. Ladd
Mr. Nathan
Mr. E. A. Tamm
Mr. Egan
Mr. Glavin
Mr. Nichols
Mr. Hendon
Mr. Rosen
Mr. Tracy
Miss Gandy

WH26 38 6 EXTRA

SOUTHBEND IND 9 801P

SOUTHBEND IND 9 801P

JOHN EDGAR HOOVER, REPORT DELIVERY

DIRECTOR FEDERAL BUREAU OF INVESTIGATION

MY LETTER OF ACCEPTANCE FOR APPOINTMENT AS SPECIAL AGENT WAS WRITTEN AND MAILED TO YOU PERSONALLY ON JUNE TWENTY FIFTH I SHALL BE IN YOUR DEPARTMENT MONDAY AM JULY FIFTEENTH AS REQUESTED

E HUGO WINTERROWD 532 SOUTH CARROLL ST.

file 7-10-40 wcg

RECORDED
JUL 17 1940
67-146562-19
JUL 12
FOXWORTH
CHF. CLK.

Mr. Tolson
Mr. Clegg
Mr. Foxworth
Mr. Ladd
Mr. Nathan
Mr. E. A. Tamm
Mr. Egan
Mr. Glavin
Mr. Nichols
Mr. Hendon
Mr. Rosen
Mr. Tracy
Miss Gandy

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JUL 10 1940

WESTERN UNION

VH12 15/18 4 EXTRA

SOUTHBEND IND JUL 10 1014A

J EDGAR HOOVER

CARE FEDERAL BUREAU INVESTIGATION

WIRE BY WU HAVE YOU RECEIVED MY WIRE OF ACCEPTANCE,

SENT YOU LAST EVENING

E HUGO WINTERROWD 532 SOUTH CARROLL ST.

532.

1150A.

RECORDED JUL 17 1940

67-146562-20

JUL 12 1940

FOXWORTH CHF. CLK

Wire 7-10-40 mrg

CC-150

MS
67-146562

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

To: COMMUNICATIONS SECTION. JULY 10, 1940

Transmit the following message to: MR. E. HUGO WINTERROWD
532 SOUTH CARROLL STREET
SOUTH BEND, INDIANA

YOUR TELEGRAM JULY NINTH ACCEPTING SPECIAL AGENT APPOINTMENT HAS BEEN RECEIVED.

JOHN EDGAR HOOVER, DIRECTOR
FEDERAL BUREAU OF INVESTIGATION

SEND PREPAID

RECORDED

67-146562-21
JUL 12 1940

Mr. Tolson
Mr. Clegg
Mr. E. A. Tamm
Mr. Foxworth
Mr. Nathan
Mr. Ladd
Mr. Egan
Mr. Glavin
Mr. Nichols
Mr. Hendon
Mr. Rosen
Mr. Tracy
Miss Gandy

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION
JUL 10 1940

SENT VIA WESTERN UNION 8:37 P M Per

532 South Carroll St.
South Bend, Indiana
June 26, 1940

Mr. John Edgar Hoover, Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

It is my honor to accept the appointment as Special Agent in the Federal Bureau of Investigation, United States Department of Justice offered me in your letter of the 24th inst.

I shall report to the appointed place at the appointed time.

Thanking you for your consideration, I am:

Respectfully yours,

Earll Hugo Winterrowd

Earll Hugo Winterrowd

67-146[illegible] 22

CHIEF CLERK

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

June 24, 1940.

Mr. E. Hugo Winterrowd,
Federal Bureau of Investigation,
Department of Justice.

Dear Mr. Winterrowd:

You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of $3200 per annum in Grade Caf-9. You will also be allowed your expenses of travel and operation in accordance with existing regulations and $5.00 a day in lieu of subsistence when absent from official headquarters, which are hereby fixed at Washington, D.C., effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will thereafter be changed from time to time to such places as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," FIELD.

This appointment will take effect when you enter on duty at Washington, D. C.

This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

Respectfully,

Robert H. Jackson

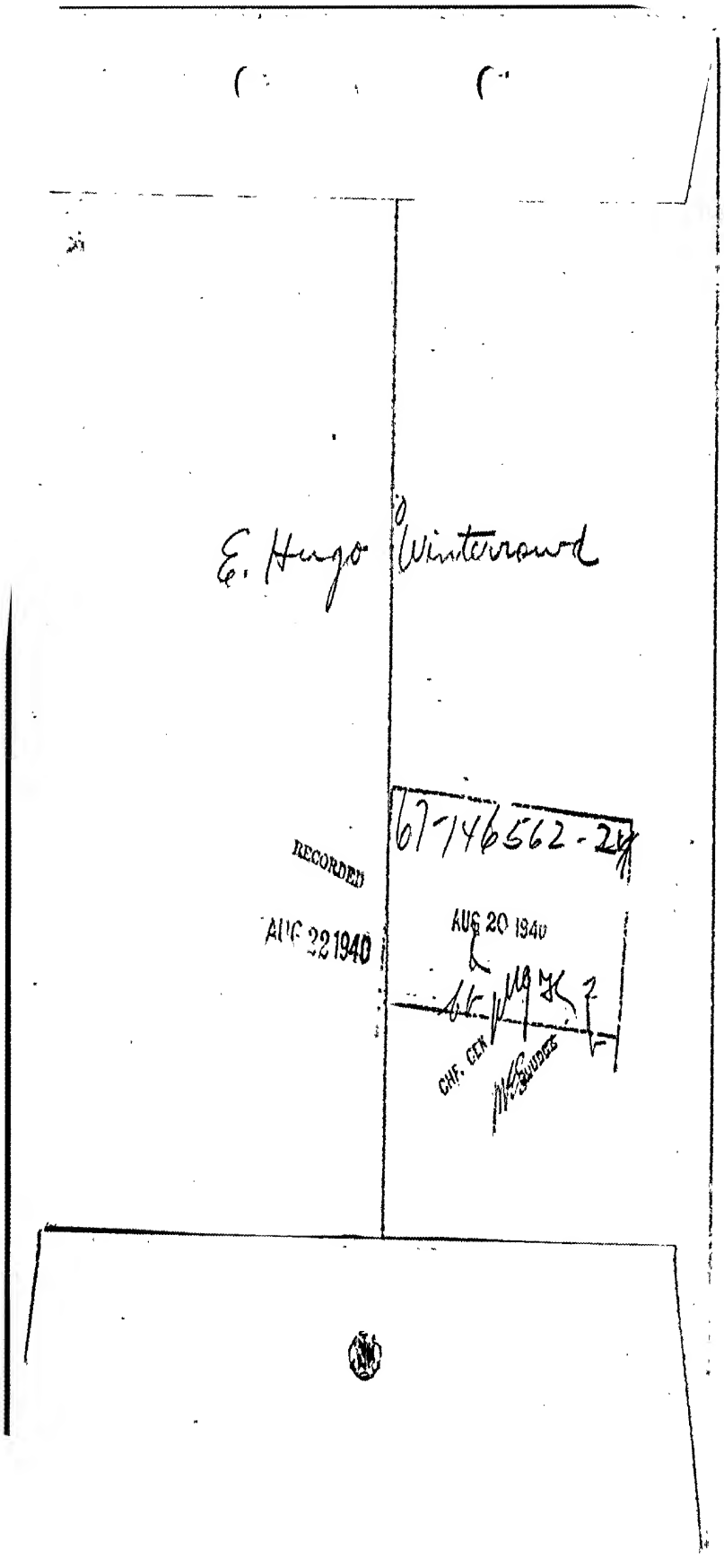
Attorney General.

7-5-40

By the Attorney General:

The Assistant to the Attorney General.

GPO 16—12523


E. Hugo Winterrowd
67-146562-24
RECORDED
AUG 22 1940
AUG 20 1940
CHF. CLK
U.S. MARSHALS

NAME Winterwood, C. Hugo

STATUS F.B.I.

DATE 7/22/40

N.M.S. Form 16.

LABORATORY EXAMINATION

U.S. NAVAL MEDICAL SCHOOL
Naval Medical Center
Washington, D.C.

0305

Request of H. Duncan

Address: F.B.I. Room

Request for Blood KAHN and Blood WASSERMANN TESTS.

School

REPORT

KAHN		WASSERMANN
Qualitative	Quantitative Units	Cholesterolized Antigen
NEGATIVE		NEGATIVE

"BLOOD TYPE" B.

F.W.FARRAR. (MC), U.S.N.
Lieut.(MC) USN.

NAME WINTERROODL E.H. N.M.S. Form 6.

LABORATORY EXAMINATION

RATE F.B.I.

DATE 7-22-40

U. S. NAVAL MEDICAL SCHOOL,
Naval Medical Center,
Washington, D. C.

Request of

Dr. Duncan

Address:

F.B.I.Room

Diagnosis

Character of examination desired

R & M

Amount 24 hrs. Submitted

Appearance Amber, clear

Reaction Alkaline Sp.Gr1.013

Albumin Negative

Sugar Negative

Occult Blood Negative

Special

Casts

Cylindroids

Mucus Few shreds

Leucocytes Rare

Erythrocytes

Epithelium Few squamous

Crystals Few amorphous phosphates.

L. R. NEWHOUSER (MC), U.S.N.

Lt. Comdr. (MC),

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D.C. — July 22 1940
Place

HISTORY

Name Winterrowd, Earl Hugo Age 24 years, 2 months

Nativity (state) Indiana Married, Single, Widowed: Single Number of Children None

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Tonsilectomy, 1927
Measles, 1924; Chicken Pox 1926;
Small Pox 1928

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

None

Father . . . . . (Living? ✓ State of Health Good
(Dead? Cause & age at death?

Mother . . . . . (Living? ✓ State of Health Good
(Dead? Cause & age at death?

Brothers . . . . (Number living None State of Health
(Number dead Cause & age at death?

Sisters . . . . (Number living None State of Health
(Number dead Cause & age at death?

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? Yes Alcoholics? No Drugs? No

Letter E. H. Winterrowd 8-17-40 R H L

ENTERED ON CARD 8-15-40

E. Hugo Winterrowd
Signature of Candidate.

FBI 1

PHYSICAL EXAMINATION

Eyes: Color? Brown Exophthalmos? no

Chronic inflammation? no Other abnormality? no

Eyelids: Ptosis? no Condition of conjunctiva on eversion? norm

Other eye conditions? —

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? _____ For what purpose? _____

Distant: Uncorrected vision of right eye? 20/40 Left eye? 20/40

Corrected vision of right eye? 20/20 Left eye? 20/20

Near: Uncorrected vision of right eye? J T Left eye? J T

Corrected vision of right eye? — Left eye? —

Remarks: —

Color sense: Normal
(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease: no

Condition of drums? Right norm Left norm

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear — feet. Left ear — feet.

Distance whispered speech (Using residual air) can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear — Left ear —

Nose: Deflection of septum Vy sl. to rt. Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? no

Fauces: Condition of tonsils? out clean Pharynx? norm

[signature]
Signature of Examining Specialist.

Height? 6 feet, 2 inches. Weight, stripped? 148 Pounds.

General appearance: (Robust? ✓ (Puny? (Plethoric? (Anaemic? (Corpulent? (Emaciated?

Complexion: (White? ✓ (Colored? (Blonde? (Brunette? ✓ (Florid? (Sallow?

Skin: Diseases? L

Hair: Color: Brown Thickness 4

Glands: Enlargement: L Other abnormalities S

Head, Depressions? S Asymmetries? S

Facial disfigurement? S Facial asymmetry? L

Abnormalities of speech? S

Neck: Goitre? Other conditions? S

Chest: Inspiration 38 inches. Expiration 34 inches. Respiratory rate? 16

Lungs: Inspection: S
Palpation: S
Percussion: S
Auscultation: L
X-ray examination:

Heart: Palpation: S
Percussion: S
Auscultation: L

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 84 After exercise 120

Condition of heart after exercise: 96

Blood pressure, Systolic? 120 Distolic? 74 Pulse pressure 46

Abdomen:

Circumference at umbilicus? 30 Tenderness? —

Other abnormalities? —

Liver, percussion? — Palpation? —

Spleen, percussion? — Palpation? —

Inguinal rings? — Hernia? —

Scrotum:

Varicocele? — Hydrocele? — Sarcocele —

Testicles:

Induration? — Atrophy? —

Other conditions? —

Penis:

Epispadias? — Hypospadias? —

Condition of prepuce? — Venereal diseases? —

Anus:

Hemorrhoids? — Fistulae? —

Prolapse of bowel? — Other conditions —

Spine:

Tenderness? — Curvature? —

Reflexes:

Pupillary: — Cremasteric: —

Patellar: — Babinski: — Ankleclonus: —

Upper Extremity:

Missing fingers? — Contractures of hand? —

Condition of joints? — Other conditions? —

Lower Extremity:

Flat foot? Ar. Il, Depressed Bowed legs? —

Knock-knees? — Varicose Veins? —

Hammer toes? Fifth left Bunions? ✓

Other abnormalities? ✓

Agility:

Co-ordination of muscular movements? ✓ Romberg? ✓

Defects of gait? ✓

Mental Condition? ✓

(Note: If indicated refer to specialist)

Temperature? ✓

Has this person been successfully vaccinated within 5 years? Had small pox

Has this person had prophylactive typhoid inoculation? NO Date last taken None

Urine: Color? Sp. Gr.? Albumin? Sugar?

Reaction? Shreds? Blood cells?

Pus cells? Casts? Epitheleal cells?

Blood: Red corpuscles per C.mm White corpuscles per C.mm

Differential count

Blood serologic tests (syphilis): Haemoglobin per cent:

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

DENTAL EXAMINATION OF _____

GENERAL ORAL CONDITION

MUCOUS MEMBRANE

✓	Normal
	Inflamed
	Swollen
	Ulcerated
	Septic

TONGUE

	Coating
	Cryptic
	Ulcerated
	Enlarged

SALIVA

✓	Normal
	Excessive
	Acidity
	Thick or ropy
	Odor

Glands .....

Sinus .....

Throat .....

OCCLUSION

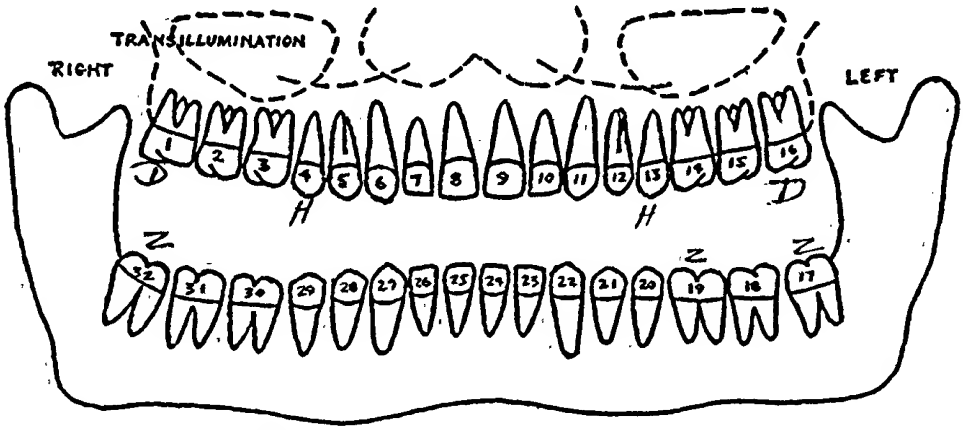
	Normal
	Class I
	Class II
	Class III
	MANDIBULAR PROTRUSION

ARCH

✓	Square
	Tapering
	Ovoid

DENTAL DIAGNOSIS

A. Labial
B. Lingual
C. Incisal
D. Occlusal
E. Buccal
G. Mesial
H. Distal
K. Mesio-labial
L. Disto-labial
M. Mesio-lingual
N. Disto-lingual
O. Mesio-incisal
P. Disto-incisal
R. Mesio-occlusal
S. Disto-occlusal
T. Bucco-occlusal
U. Lingual-occlusal
V. Mesio-disto-occlusal
W. Bucco-lingual-occlusal



[X] Roots [O] Abscess [#] Impacted [●] Crown [▽] Devitalized [—] Dummy bridge [—] On denture [Z] Missing [V] Extraction Indicated

X-ray No. _____ X-ray reading _____

Gingival disease (indicate nature and extent) _____

_____

Conditions of appliances replacing teeth _____

Remarks: _____

_____

_____

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 7-22-40 (Signature) Carl A Liblack
Dental Surgeon

Summary of Findings

(Summarize here all defects found.)

1. Defective vision Rt. 20/40 Lt 20/40 corr. to 20/20 each.
2. Arches slightly depressed.
3. Hammer toe - 5th left
4.
5.

Recommendations: Typhoid prophylaxis

new agents. Clear

1. Is this man capable of strenuous ✓ moderate ____ light ____ or very light ____ physical exertion. (Indicate which).

2. Has this man any defect which would interfere with his participation in raids or other work connected with the detection and apprehension of criminals which might entail the practical use of firearms? (Indicate YES or NO) No

Remarks:

E. S. Hahnson

R. E. Duncan

Omar J. Brown

Administrative action by Federal Bureau of Investigation.

DIRECTOR

MS

July 17, 1940

MEMORANDUM FOR MR. T. D. QUINN
THE ADMINISTRATIVE ASSISTANT TO THE ATTORNEY GENERAL

This is to advise you that the following individuals entered on duty in the Federal Bureau of Investigation as Special Agents on July 15, 1940:

William D. Blood
[redacted]

Hugh A. Page, Jr.
[redacted]

Chester J. Peterson
[redacted]

b6

Frank T. Grassy
[redacted]

Charles B. Schildecker, Jr.
[redacted]

Robert L. Mayer
Roy W. Meadows
William L. Moran, Jr.
William H. Naylor

John G. Willis
E. Hugo Winterrowd

Oaths of office have been received from the above employees.

Very truly yours,

John Edgar Hoover
Director

CC-167

PXP

August 10, 1940

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Winterrowd:

This will acknowledge receipt of your contribution of $10 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who may lose his life by violence in the line of official duty.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAILED
★ AUG 10 1940 ★

67

NOT RECORDED

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund and who may lose his life by violence in line of official duty, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars ($10), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. In the event of a finding that the death was by violence in line of official duty, appropriate instructions will be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $5,000.

The following person is hereby designated as my beneficiary:

Name Rose L. Winterrowd Address 532 South Carroll, South Bend, Indiana

Relationship Mother

8/10/40

Very truly yours,

E. Hugo Winterrowd

Special Agent

67-

NOT RECORDED

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

July 22, 1940

MEMORANDUM

A search of the files of this Division fails to disclose any record of Earll Hugo Winterrowd, employee, whose fingerprint card has been retained here. The fingerprint classification in this case is 14 0 9 R 00 12.
L 19 W I

Respectfully,

Q. Tamm

67-146762-
NOT RECORDED
JUL 25 1940
Filed
CHIEF CLERK

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

July 15, 1940

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

In response to Bureau communication of November 15, 1939 concerning Departmental Circular #3302 please be advised that I have *not* been holding office in any political party or political club.

Very truly yours,

E. Hugo Winterrowd

Note:

If the above is answered affirmatively an explanation follows stating whether or not you have resigned and the date of resignation.

THE FBI PLEDGE FOR LAW ENFORCEMENT OFFICERS

Humbly recognizing the responsibilities entrusted to me, I do vow that I shall always consider the high calling of law enforcement to be an honorable profession, the duties of which are recognized by me as both an art and a science. I recognize fully my responsibilities to defend the right, to protect the weak, to aid the distressed, and to uphold the law in public duty and in private living. I accept the obligation in connection with my assignments to report facts and to testify without bias or display of emotion, and to consider the information, coming to my knowledge by virtue of my position as a sacred trust, to be used solely for official purposes. To the responsibilities entrusted to me of seeking to prevent crime, of finding the facts of law violations and of apprehending fugitives and criminals, I shall give my loyal and faithful attention and shall always be equally alert in striving to acquit the innocent and to convict the guilty. In the performance of my duties and assignments, I shall not engage in unlawful and unethical practices but shall perform the functions of my office without fear, without favor, and without prejudice. At no time shall I disclose to an unauthorized person any fact, testimony, or information in any pending matter coming to my official knowledge which may be calculated to prejudice the minds of existing or prospective judicial bodies either to favor or to disfavor any person or issue. While occupying the status of a law enforcement officer or at any other time subsequent thereto, I shall not seek to benefit personally because of my knowledge of any confidential matter which has come to my attention. I am aware of the serious responsibilities of my office and in the performance of my duties I shall, as a minister, seek to supply comfort, advice and aid to those who may be in need of such benefits; as a soldier, I shall wage vigorous warfare against the enemies of my country, of its laws, and of its principles; and as a physician, I shall seek to eliminate the criminal parasite which preys upon our social order and to strengthen the lawful processes of our body politic. I shall strive to be both a teacher and a pupil in the art and science of law enforcement. As a lawyer, I shall acquire due knowledge of the laws of my domain and seek to preserve and maintain the majesty and dignity of the law; as a scientist, it will be my endeavor to learn all pertinent truth about accusations and complaints which come to my lawful knowledge; as an artist, I shall seek to use my skill for the purpose of making each assignment a masterpiece; as a neighbor, I shall bear an attitude of true friendship and courteous respect to all citizens; and as an officer, I shall always be loyal to my duty, my organization, and my country. I will support and defend the Constitution of the United States against all enemies, foreign and domestic; I will bear true faith and allegiance to the same, and will constantly strive to cooperate with and promote cooperation between all regularly constituted law enforcement agencies and officers in the performance of duties of mutual interest and obligation.

E Hugo Winterrowd
Name

Special Agent
Title

Federal Bureau of Investigation
Law Enforcement Organization

Washington, D.C.
City State

July 15, 1940
Date

File 7-18-40

67- NOT RECORDED

(Home) South Bend, Indiana

I, E. Hugo Winterrowd do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of Special Agent in the Federal Bureau of Investigation, United States Department of Justice on which I am about to enter: So help me God.

(Sign here) E. Hugo Winterrowd

Subscribed and sworn to before me this 15th day of July 1940

Wm. E. Madison
Notary Public.

DATE OF ENTRY ON DUTY July 15, 1940

DATE OF BIRTH May 22, 1916

PLACE OF BIRTH* Fort Wayne, Indiana

* If foreign born, date of naturalization .....

LEGAL VOTING RESIDENCE South Bend, Indiana

DO YOU RECEIVE AN ANNUITY UNDER THE CIVIL SERVICE RETIREMENT ACT

No
(Yes or no)

file 7-16-40 mg

RHL:PS

CC-240

August 17, 1940

PERSONAL AND ~~CONFIDENTIAL~~

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Winterrowd:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on July 22, 1940.

This report reflects the following physical defects:

Defective vision of the right eye 20/40 - left eye 20/40; corrected to 20/20 in each eye.
Arches slightly depressed.
Hammer toe - fifth left.

The Board of Examining Physicians makes the following recommendations:

AUG 22 1940

Inoculation for typhoid.

It reports that you are capable of performing() strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "B".

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
CC: Mr. Nathan
★ AUG 17 1940 ★
P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

1 - 146562-25

WHA

CC-232

August 23, 1940

67-14,562-26

Special Agent in Charge
Newark, New Jersey

AUG 29 1940

Dear Sir:

This is to advise you that Special Agent E. H. Winterrowd, who entered on duty July 15, 1940, in Grade Caf-9, at a salary of $3,200 per annum, has been directed to report to you for assignment. The training school terminates on August 31, 1940, on which date he will proceed to your division. You should advise the date of his arrival.

You are instructed to continue the training of the Agent so that he may receive experience in all branches of the work of the Bureau. In submitting special efficiency reports, in accordance with the provisions of the Manual of Rules and Regulations, you should include statements as to the kinds of cases on which the employee has been engaged, his ability or lack thereof in any certain phase of the work, and particularly his ability to perform more involved investigations, such as bankruptcy. It is further desired that you give your personal attention to the development of this employee along administrative and executive lines and that any pertinent information indicating possibilities for assignment to such work be reported to the Washington headquarters of the Bureau from time to time.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

Mr. Nichols
Mr. Rosen
Mr. Tracy
Miss Gandy

COMMUNICATIONS SECTION
MAILED
AUG 24 1940
P M
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

NAME - E. Hugo Winterrowd
AGE - 24
MARITAL STATUS - single
LEGAL RESIDENCE - South Bend, Indiana
TITLE - Special Agent
EDUCATION - B.S.C.; LL.B.
PREVIOUS VALUABLE EXPERIENCE - accounting; bookkeeping; auto financing
OFFICE OF PREFERENCE - Indianapolis; Grand Rapids; Cleveland

This agent is 24, single, from Fort Wayne and South Bend, Indiana, has a B.C.S. from Notre Dame and an LL.B. also from there.

The reports are that he has a good intellect and an agreeable personality. I was favorably impressed. I think he will do well. I think he will be better than average.

I recommend an eastern assignment.

Mr. Logan reports he has qualified in the use of all Bureau firearms.

Mr. Tolson
Mr. Clegg
Mr. Foxworth
Mr. Ladd
Mr. Nathan
Mr. E. A. Tamm
Mr. Egan
Mr. Glavin
Mr. Nichols
Mr. Mendon
Mr. Rosen
Mr. Tracy
Miss Gandy

CC-185

Newark, New Jersey

Director
Federal Bureau of Investigation
Washington, D. C.

September 4, 1940

Dear Sir:

This is to advise that Special Agent EARLL HUGO WINTERROWD arrived in this district under transfer from the Training School Field Office at 8:55 P.M. on August 31, 1940

Agent WINTERROWD has the following Government property in his possession:

X
X BUREAU BADGE # 929
X BADGE CASE
X COMMISSION CARD # 1424
X COMMISSION CARD CASE
X MANUAL OF RULES AND REGULATIONS # 1579
X MANUAL OF INSTRUCTIONS # 1579
X TAX EXEMPTION IDENTIFICATION CARD # J-2365
___ NATIONAL BANK ACT 1933
X NATIONAL BANK LAWS AS OF JANUARY 1936*
___ AGENT'S BRIEF CASE
X ACCOUNTANT'S BRIEF CASE WITH LOCK & KEY
___ ZIPPER BRIEF CASE
___ DIGEST OF POSTAL DECISIONS, VOLUME I #_____*
___ DIGEST OF POSTAL DECISIONS, VOLUME II #_____*
___ DIGEST OF DECISIONS RE NATIONAL BANKS, VOLUMES 1, 2, 3, & 4.*
___ .38 CAL. COLT POLICE POSITIVE REVOLVER #_____
___ ADAPTER FOR POLICE POSITIVE REVOLVER
___ HIP HOLSTER FOR POLICE POSITIVE REVOLVER
___ SHOULDER HOLSTER FOR POLICE POSITIVE REVOLVER
X .38 CAL. COLT OFFICIAL POLICE REVOLVER (4"BB) # 637292
X ADAPTER FOR OFFICIAL POLICE REVOLVER
X HIP HOLSTER FOR OFFICIAL POLICE REVOLVER
X NATIONAL DEFENSE MANUAL 1578

___ .38 CAL. SUPERAUTOMATIC PISTOL #_____
___ .45 CAL. AUTOMATIC PISTOL #_____
___ HIP HOLSTER FOR AUTOMATIC PISTOL
___ SHOULDER HOLSTER FOR AUTOMATIC PISTOL
___ CHIEF CLERKS' MANUAL #_____**
___ U.S. GOVERNMENT TRANSPORTATION IDENTIFICATION CARD #_____**

62-146562-27

*Furnished to Accountants
**Furnished to Special Agents in Charge

Agent's Address Newark Athletic Club, Newark, New Jersey
Telephone No. Market 3-4080 Name, relationship and address of person to be notified in case of emergency: Mother - MRS. E. S. WINTERROWD 552 South Carroll South Bend, Indiana

Very truly yours,

A. P. KITCHIN

Special Agent in Charge

JOHN EDGAR HOOVER
DIRECTOR

TD-1

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

August 31, 1940

MEMORANDUM FOR MR. NATHAN

Re: E. Hugo Winterrowd
Special Agent, Trainee

I hereby certify that the above-named Special Agent is qualified in the use of all Bureau firearms and that he has made qualifying scores in each required firearms course.

Respectfully,

SEP 4 1940

Special Agent in Charge

67 NOT RECORDED

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. Clegg
Mr. E. A. Tamm
Mr. Foxworth
Mr. Nathan
Mr. Ladd
Mr. Egan
Mr. Glavin
Mr. Nichols
Mr. Hendon
Mr. Rosen
Mr. Tracy
Miss Gandy

HN:MH

MEMORANDUM FOR THE DIRECTOR

TRAINING SCHOOL FOR NEW SPECIAL AGENTS - EFFICIENCY REPORT

Re: E. Hugo Winterrowd

Date Submitted September 4, 1940

Date of Training School 7/15/40 through 8/31/40 Age 24

Legal Residence South Bend, Indiana Marital Status Single

Offices of Preference Indiana, Grand Rapids, Cleveland Assigned to Newark

Education: B.S.C.; LL.B .

Previous Valuable Experience: Accounting & Bookkeeping, Auto Financing

Training School Grades

Examination, Rules & Regulations	91	Auditory Test	Good
Examination, Manual of Instructions	95½	Visual Memory Test	Good
Examination, National Defense	95	Fingerprint Identification Test	Good
NMVTA Special Interview Test	Excellent	Bankrupt Report Test	Good
Investigative Work in Wash. Field Div.	Good	Auto Driving	Good
Dictation Ability	Good	Scientific Training	100
Searches at Crime Scene	Good	Moot Court	Good
		Crime Statistics Test	100

Firearms Training

Hip Shooting:	76
Practical Pistol Course:	66
Automobile Course - Pistol:	--
Automobile Course - Machine Gun:	--
Shotgun:	100
.30'06 Rifle:	72
.351 Rifle:	76
Machine Gun:	83

Physical Training

Physical Condition:	Good
Coordination of Mind and Muscle:	Good
Alertness:	Good
Team Spirit:	Good

RECORDED

67-146362-28

SEP 11 1940

TOLSON

CHIEF CLERK

Memorandum for the Director September 4, 1940

REMARKS:

This agent is 24, single, from Fort Wayne and South Bend, Indiana, has a B.C.S. from Notre Dame and an LL.B. also from there.

The reports are that he has a good intellect and an agreeable personality. I was favorably impressed. I think he will do well. I think he will be better than average.

Very truly yours,

H. Nathan

H. Nathan

September 12, 1940

PERSONAL AND ~~CONFIDENTIAL~~

Special Agent in Charge
Newark, New Jersey

Dear Sir:

There are transmitted herewith the following papers concerning Special Agent E. Hugo Winterrowd, who entered on duty in the Bureau on July 15, 1940, as an Agent:

Field Vocation Record
Copy of Personnel Status Report
Field Leave Record Card
Field Firearms Record Card (forwarded 8-31-40)
Record of Attendance

The Record of Attendance is for your confidential information, and may be used by you as a guide in the future training of the employee. The Attendance Record, Vocation Record and copy of Personnel Status Report should be placed in the Agent's Field Personnel File.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAILED
★ SEP 12 1940 ★
FBI

Enclosures

Federal Bureau of Investigation
U. S. Department of Justice
Newark, New Jersey

October 15, 1940.

APK:mh

Director
Federal Bureau of Investigation
Washington, D. C.

Re: Special Agent EARLL H. WINTERROWD,
SPECIAL EFFICIENCY REPORT.

Dear Sir:

This Special Agent arrived in the Newark Office on August 31, 1940.

He presents a good appearance, is neat in his dress, and appears to possess above average intelligence. He makes good contacts, creates a good impression with those with whom he comes in contact, is industrious, logical in his investigations, and his reporting matter has necessitated an average amount of supervision. He dictates with average ability.

For the past two weeks, he has been engaged on the HARBIM investigation concerning HARRY BRIDGES and his affiliation with the Communist Party. His investigation in this matter has been entirely satisfactory.

This Agent has a fair degree of proficiency in the use of firearms and is a good automobile driver. I have not heard him testify nor have I seen him in a dangerous situation and, therefore, am not qualified to comment on this.

67-146562-30

I am of the opinion that this Agent has the possibilities of becoming a good Special Agent and experience may develop some supervisory or administrative ability. However, at this time I am not of the opinion that he possesses either supervisory, administrative, or executive ability.

OCT 23 1940

Very truly yours,

A. P. KITCHIN
Special Agent in Charge

TOLSON CHF. CLK.

E.H.W.

Federal Bureau of Investigation

United States Department of Justice

Newark, New Jersey

APK:MML
67-700

November 5, 1940

PERSONAL AND ~~CONFIDENTIAL~~

Director
Federal Bureau of Investigation
Washington, D. C.

RE: EARLL H. WINTERROWD, SPECIAL AGENT;
SPECIAL EFFICIENCY REPORT.

Dear Sir:

Since my efficiency report on this Agent dated October 15, 1940, I have very little to add, except that he has made constant improvement and in my opinion has developed far more rapidly than the average new Special Agent.

He presents a very good appearance, is neat in his dress and possesses above the average intelligence. He makes good contacts, is sincere and conscientious in his attitude and creates a good impression on those with whom he comes in contact. He is industrious, logical in his investigations and his reports have necessitated less than the average amount of supervision for a new Special Agent. He possesses average dictating ability, is fairly proficient in the use of firearms, is a good automobile driver and I have not heard him testify in court or seen him function on dangerous assignments. However, I believe that he could acquit himself well in either.

I am not of the opinion that he possesses supervisory, administrative or executive ability at this time, but I feel that he has possibilities of developing into a very good Special Agent far more rapidly than the average new agent.

67-146562-31

NOV 20 1940

Agent Winterrowd has read the above comments and has affixed his initials hereto.

NOV 14

Very truly yours,

A. P. KITCHIN,
Special Agent in Charge.

E.H.W.

GOLSON CHF. CLK

CC-189

Richmond, Virginia
November 18, 1940

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

This is to advise that Special Agent E. HUGO WINTERROWD arrived in this district under transfer from the Newark Field Office at 6:30 P.M. on November 17, 1940.

Agent WINTERROWD has the following Government property in his possession:

1 BUREAU BADGE # 929
1 BADGE CASE
1 COMMISSION CARD # 1424
1 COMMISSION CARD CASE
1 MANUAL OF RULES AND REGULATIONS #1579
1 MANUAL OF INSTRUCTIONS # 1579
1 TAX EXEMPTION IDENTIFICATION CARD # J-2353
NATIONAL BANK ACT 1933
NATIONAL BANK LAWS AS OF JANUARY 1936*
AGENT'S BRIEF CASE
1 ACCOUNTANT'S BRIEF CASE WITH LOCK & KEY
1 ZIPPER BRIEF CASE
DIGEST OF POSTAL DECISIONS, VOLUME I # *
DIGEST OF POSTAL DECISIONS, VOLUME II # *
DIGEST OF DECISIONS RE NATIONAL BANKS, VOLUMES 1, 2, 3, & 4.*
.38 CAL. COLT POLICE POSITIVE REVOLVER #
ADAPTER FOR POLICE POSITIVE REVOLVER
HIP HOLSTER FOR POLICE POSITIVE REVOLVER
SHOULDER HOLSTER FOR POLICE POSITIVE REVOLVER
1 .38 CAL. COLT OFFICIAL POLICE REVOLVER (4"BB) # 637,292
1 ADAPTER FOR OFFICIAL POLICE REVOLVER
1 HIP HOLSTER FOR OFFICIAL POLICE REVOLVER
1 National Defense Manual #1579
.38 CAL. SUPERAUTOMATIC PISTOL #
.45 CAL. AUTOMATIC PISTOL #
HIP HOLSTER FOR AUTOMATIC PISTOL
SHOULDER HOLSTER FOR AUTOMATIC PISTOL
CHIEF CLERKS' MANUAL # **
U.S. GOVERNMENT TRANSPORTATION IDENTIFICATION CARD # **

1 - Protection of Industrial Facilities Booklet, #1434.

*Furnished to Accountants
**Furnished to Special Agents in Charge

Agent's Address Capitol Hotel, Richmond, Virginia
Telephone No. 3-6721 Name, relationship and address of person to be notified in case of emergency: Mrs. E. H. WINTERROWD, Mother, 532 S. Carroll Street, South Bend, Indiana.

Very truly yours,

C. E. HENRICH
Special Agent in Charge

66-
cc- Newark

Federal Bureau of Investigation
United States Department of Justice

Newark, New Jersey

EEC:VML
67-700

November 27, 1940

PERSONAL ~~AND CONFIDENTIAL~~

Director
Federal Bureau of Investigation
Washington, D. C.

Re: EARLL H. WINTERROWD, SPECIAL AGENT.
SPECIAL EFFICIENCY REPORT.

Dear Sir:

Special Agent in Charge A. P. Kitchin rendered a forty-five-day report on October 15, 1940 and rendered an additional special efficiency report on November 5, 1940, shortly prior to Mr. Kitchin's transfer to a new office of assignment.

Agent Winterrowd departed from Newark, New Jersey, on November 16, 1940 which is but a short time subsequent to the rendition of the two special efficiency reports mentioned above.

In view of the above circumstances and as I am in no way familiar with the efficiency of this Agent, unless instructions are received from the Bureau to the contrary it will be considered that the above two reports will suffice and that it will not be necessary to dictate another special efficiency report on this Agent in keeping with his transfer from the Newark Office.

Agent Winterrowd has read the above communication and has placed his autographic initials thereon.

Very truly yours,

J. E. CONROY
Special Agent in Charge

67-146562-33

DEC 5 1940

DEC 9 1940

TOLSON

CHF. CLK. WTG

E.H.W.

Federal Bureau of Investigation
United States Department of Justice

Richmond, Virginia

December 31, 1940

PERSONAL AND CONFIDENTIAL

Director
Federal Bureau of Investigation
Washington, D. C.

Re: E. HUGO WINTERROWD - SPECIAL AGENT
SPECIAL EFFICIENCY REPORT

Dear Sir:

This efficiency report as to Special Agent WINTERROWD is being submitted in view of the fact that he will have completed forty-five days assignment in the Richmond Office on January 2, 1941, having arrived in this District on November 17th from Newark, New Jersey.

Special Agent WINTERROWD presents a good appearance. He dresses neatly and has a good personality. Agent WINTERROWD has a fair knowledge of the Bureau's work and of his duties as an Agent. He is sincerely interested in his work and has performed an average amount of overtime. This Agent's work requires an average amount of supervision. He is a fairly good typist and his rough drafts are usually in good form. Special Agent WINTERROWD is a good automobile driver and is qualified in all of the Bureau's firearms. There has been no opportunity to observe him function on dangerous assignments nor to observe him on the witness stand. His speech is precise and he speaks deliberately in a low voice which carries well.

I am of the opinion that with additional experience and training, Agent WINTERROWD will develope into an above average Agent.

Very truly yours,

JAN 9 1941

C. E. HENNRICH
Special Agent in Charge

87-146562-34
Recorded
Checked
Filed
JAN 8 1941
FEDERAL BUREAU OF INVESTIGATION
CHIEF CLERK

CEH:CL

I have read the above.

E. H. W.

E. HUGO WINTERROWD, Special Agent

PERSONNEL FILES

MEM:IG

December 31, 1940

Special Agent in Charge

Newark, New Jersey

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

Speed Graphic

[redacted] - Average
[redacted] - Average
[redacted] - Average
[redacted] - Below Average
[redacted] - Below Average

[redacted] - Below Average
[redacted] - Average
[redacted] - Below Average
[redacted] - Below Average
[redacted] - Average
[redacted] - Average

b6

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

Federal Bureau of Investigation
United States Department of Justice
601 Richmond Trust Building
Richmond, Virginia
February 7, 1941

PERSONAL AND CONFIDENTIAL

Director,
Federal Bureau of Investigation,
Washington, D. C.

Re: E. HUGO WINTERROWD
Special Efficiency Report

Dear Sir:

This Special Efficiency Report, as to Special Agent E. HUGO WINTERROWD, is being submitted in view of his transfer from the Richmond Office to the New York Field Division.

On December 31, 1940, the writer submitted a Special Efficiency Report as to Agent WINTERROWD. I have little to add to my comments in that report.

I believe that this agent's greatest fault is lack of self-confidence. He possesses confidence to a degree. He is improving in this respect. I believe that he will continue to improve. I think he will develop into an above average agent.

Very truly yours,

C. E. HENNRICH
Special Agent in Charge

I have read this E.H.W.

CEH;EM

67-146562-35
Routed ... Recorded.....
Searched ... Checked.....
Numbered ...
FEB 17 1941
FEDERAL BUREAU OF INVESTIGATION

TOLSON

CHIEF CLERK

EARLL H. WINTERROND | SPECIAL AGENT

Entered on duty	July, 1940
Salary	$3,200
Age	24
Single	
Is an attorney	
At Newark since September, 1940	
Preference	Indiana, Grand Rapids or Cleveland
Badge, commission card and gun	Satisfactory
Rules and Regulations	90
Instructions	90

SAC KITCHIN:

Since my efficiency report on this Agent dated October 15, 1940, I have very little to add, except that he has made constant improvement and in my opinion has developed far more rapidly than the average new Special Agent. He presents a very good appearance, is neat in his dress and possesses above the average intelligence. He makes good contacts, is sincere and conscientious in his attitude and creates a good impression on those with whom he comes in contact. He is industrious, logical in his investigations and his reports have necessitated less than the average amount of supervision for a new Special Agent. He possesses average dictating ability, is fairly proficient in the use of firearms, is a good automobile driver and I have not heard him testify in court or seen him function on dangerous assignments. However I believe that he could acquit himself well in either. I am not of the opinion that he possesses supervisory, administrative or executive ability at this time, but I feel that he has possibilities of developing into a very good Special Agent far more rapidly than the average new Agent.

Inspector Egan:

This Agent presents a very good appearance. He will develop rapidly as he has above average intelligence and excellent judgment. He is a sincere, conscientious hard worker. I believe he has some executive and administrative ability. He is the best of the new men I have seen in the field.

Inspection Newark Office
Oct. 1 to Nov. 26, 1940
Inspector Egan

JOHN EDGAR HOOVER
DIRECTOR

CC-161

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Nathan
Mr. Ladd
Mr. Carson
Mr. Coffey
Mr. Glavin
Mr. Harbo
Mr. Nichols
Mr. Nendon
Mr. Rosen
Mr. Quinn Tamm
Tele. Room
Tour Room
Mr. Kleinkauf
Mr. Tracy
Miss Beahm
Miss Gandy

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RHL:lrd

Date February 20, 1941

MEMORANDUM FOR MR. TOLSON

RE: EARLL H. WINTERROWD
Special Agent

Entered on duty - July 15, 1940
Present grade and salary - CAF-9, $3200
Present Assignment - New York City
Marital status - Single

SAC Sackett has advised that the above-mentioned Agent has received his Selective Service questionnaire and requests a letter of deferment. Reports submitted concerning this Agent reflect that he is progressing satisfactorily. Mr. Hennrich advised under date of February 7, 1941, that Agent's greatest fault was a lack of self-confidence but he is improving in this respect and Mr. Hennrich believed he will continue to improve and develop into an above average Agent.

Mr. Egan reported in October, 1940, during the inspection of the Newark Office that this Agent was one of the best new men he had seen in the field. Mr. Nathan believed that he would be better than average at the conclusion of the training school. There are no political endorsers in this case. This Agent has a B.C.S. degree from Notre Dame University and an LL.B. also from there.

There is submitted herewith D.S.S. Form 42, together with a memorandum to Mr. McGuire advising him of the action being taken in this case.

Respectfully,

RECORDED

R. H. Laughlin

67- 1465 62-36
Routed.. Recorded..
Searched.... Checked..
Numbered..... Filed...
FEB 25 1941
Signature
FEDERAL BUREAU OF INVESTIGATION

Attachments

TOLSON

CHIEF CLERK

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

FEB 17 1941

WESTERN UNION

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Nathan
Mr. Ladd
Mr. Glavin
Mr. Nichols
Mr. Hendon
Mr. Rosen
Mr. Tracy
Miss Gandy

M

WH37 19 GOVT

NEWYORK NY FEB 17 514P

DIRECTOR

FBI JUSTICE

SA EARLL HUGO WINTERROWD OF THIS OFFICE RECEIVED SELECTIVE SERVICE QUESTIONAIRE DUE TWENTY FOURTH INSTANT. LETTER OF DEFERMENT REQUESTED

SACKETT

607P

FEB 28 1941

RECORDED

67-146562-37

Routed.....Recorded...
Searched.....Checked...
Numbered.....Filed.....

FEB 25 1941

FEDERAL BUREAU OF INVESTIGATION

TOLSON

CHIEF CLERK

Memo Mr. Tolson
~ Mr. Guire
C.S.S. Form 42
2/20/41 RHX

BHL:lrd February 20, 1941

MEMORANDUM FOR MR. MATTHEW F. McGUIRE
THE ASSISTANT TO THE ATTORNEY GENERAL

Re: Selective Service

Mr. Earll H. Winterrowd, who entered on duty July 15, 1940, is assigned as a Special Agent to the New York City Office of this Bureau. This Special Agent has been furnished with D.S.S. Form 42 requesting deferment because of occupation which has been signed by me. A copy of this form is attached hereto.

Very truly yours,

John Edgar Hoover
Director

Attachment

97-14,562-38

FEB 25 1941

FEB 21 12 26 PM '41
RECEIVED-DIRECTOR
U.S. DEPT. OF JUSTICE

Mr. Tolson
Mr. Clegg
Mr. E. A. Tamm
Mr. Foxworth
Mr. Nathan
Mr. Ladd
Mr. Egan
Mr. Glavin
Mr. Nichols
Mr. Hendon
Mr. Rosen
Mr. Tracy
Miss Gandy

COMMUNICATIONS SECTION
MAILED
★ FEB 24 1941 ★
P. M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

EARLL H. WINTERROWD

I am the Director of the Federal Bureau of Investigation, United States Department of Justice.

The Federal Bureau of Investigation, United States Department of Justice, has been designated by the President to take charge of investigative work in matters relating to espionage, sabotage and violations of the neutrality regulations. This Bureau is also charged with the duty of investigating other matters bearing upon the maintenance of the internal security of the United States. The duties thus imposed upon this Bureau constitute a vital function in the national defense program of this country.

Earll H. Winterrowd is a trained Special Agent and has been continuously employed by the Federal Bureau of Investigation since July 15, 1940. He cannot be replaced satisfactorily because of the shortage of persons with his qualifications and experience in such activity, and his removal for induction would cause material loss of effectiveness in the conduct of the national defense work of the Federal Bureau of Investigation.

general supervisory

John Edgar Hoover

Mr. Tolson
Mr. Clegg
Mr. E. A. Tamm
Mr. Foxworth
Mr. Nathan
Mr. Ladd
Mr. Egan
Mr. Glavin
Mr. Nichols
Mr. Nease
Mr. Rosen
Mr. Tracy
Miss Gandy

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

20th February 41.

SELECTIVE SERVICE SYSTEM

St. Joseph County Local Board, No.3
Selective Service System,
Poledor Building.
South Bend, Indiana

(STAMP OF LOCAL BOARD)

March 31, 1941

Mr. J. Edgar Hoover, Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D.C.

Dear Sir:

SUBJECT: Classification of
Earll Hugo Winterrowd

The above named individual has this day been mailed his Classification Notice. Our Local Board placed the registrant in Class 1-A. The appeal period is five days, beginning the day after mailing of the Classification Notice.

Very truly yours,

ST. JOSEPH COUNTY SELECTIVE SERVICE

Maxine White

Maxine White, Clerk
Local Board No. 3

Judge Slaughter has sent a letter on this 4/8

APR 10

RECORDED 67-146562-39

Routed.....Recorded.....
Searched.....Checked.....
Serialized.....Filed.....
APR 2 1941
FEDERAL BUREAU OF INVESTIGATION
CHIEF CLERK

L-43

PERSONNEL FILES

JRD:IG

March 5, 1941

1-30-43-79

Special Agent in Charge
[redacted], Virginia

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

Recamar

E. H. Winterrowd	- Average	[redacted]	- Average
[redacted]	- Average		- Below Average
	- Average		- Below Average
	- Average		- Average
	- Average		- Average
	- Average		

b6

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

Federal Bureau of Investigation
United States Department of Justice

BES:MT

New York, N. Y.
April 1, 1941.

PERSONAL AND CONFIDENTIAL

Director
Federal Bureau of Investigation
Washington, D. C.

RE: E. H. WINTERROWD, SPECIAL AGENT.

Dear Sir:

The following constitutes my forty-five day efficiency report on the above Agent, who reported for duty at this office on February 4, 1941.

This Agent is of good build, dresses in good taste, and creates a favorable first impression. He has a good knowledge of the Bureau's work, produces a good amount of work, and has applied himself with good spirit to his work. He is conscientious and thorough in his duties, operates with an average amount of supervision andwith good judgment generally.

He has been engaged in national defense investigations since coming here. He is now working on Selective Service cases exclusively.

He possesses good typing ability, drives an automobile well, and dictates well.

He is a quiet type of individual who at first gives one the impression of being lacking in self assurance, however he can handle himself well and I feel he does possess the necessary degree of self confidence.

APR 9 1941

His status and progress here is entirely satisfactory, and I regard him as a good, loyal, desirable Bureau Agent.

RECORDED

67-146562-46

Routed ... Recorded ...
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Number ... Filed ...
APR 3 1941
FEDERAL ... SYSTEM

Very truly yours,

B. E. SACKETT
Special Agent in Charge.

TOLSON
CHIEF CLERK

E.H.W

JOHN EDGAR HOOVER
DIRECTOR

CC-161

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RHL:ATW

April 4, 1941

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Quinn Tamm
Mr. Mendon
Mr. Coffey
Mr. Karbo
Tele. Room
Tour Room
Mr. Kleinkauf
Mr. Tracy
Miss Beahm
Miss Candy

MEMORANDUM FOR MR. TOLSON

RE: EARLL H. WINTERROWD
Special Agent

Assistant SAC Guerin advised that the above Agent has received a letter from his Local Draft Board dated March 31, 1941, advising him that he has been placed in Class 1-A. He has registered with Local Board #3, St. Joseph County, South Bend, Indiana and on some of the papers that he has received, it is indicated that Edwin H. Sommerer is a member of the Draft Board.

This matter is being taken up with Judge Holtzoff in order that a letter may be sent to his Local Draft Board in an effort to have his classification changed to 2-A.

It is noted that this Agent was furnished with D.S.S. Form 42, under date of February 20, 1941, and that same has been forwarded by him to his Board.

Respectfully,

R. H. Laughlin

R. H. Laughlin

67-146562-41
Routed ... Recorded
Searched ... Served
Numbered ...
APR 7 1941
FEDERAL BUREAU OF INVESTIGATION

TOLSON

CHIEF CLERK

APR 10 1941

MWS

April 19, 1941

Miss Maxine White, Clerk
Local Board No. 3
Selective Service System
Poledor Building
South Bend, Indiana

Dear Miss White:

Reference is made to your communication of April 10, 1941, in which you advise that Special Agent Earll H. Winterrowd has been placed in Classification II-A for a period of six months.

I wish at this time to express my appreciation for the cooperation of your Board in this matter.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Quinn Tamm
Mr. Nease
Mr. Tracy
Miss Gandy

COMMUNICATIONS SECTION
APR 19 1941
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

SELECTIVE SERVICE SYSTEM

St. Joseph County Local Board, No.3
Selective Service System,
Poledor Building,
South Bend, Indiana
(STAMP OF LOCAL BOARD)

April 10, 1941

Mr. J. Edgar Hoover, Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D.C.

Dear Sir:

SUBJECT: Classification of Earll H. Winterrowd

This letter will inform you that the above named registrant was placed in Class II-A by unanimous vote of the Third District Board of Appeal. This classification is subject to expiration at the end of six months.

Very truly yours,

ST. JOSEPH COUNTY SELECTIVE SERVICE

Maxine White

Maxine White, Clerk
Local Board No. 3

APR 22 1941

RECORDED 67-146562-A-2
Routed ... Recorded ...
Searched ... Indexed ...
Numbered ... Filed ...
APR 19 1941
FEDERAL BUREAU OF INVESTIGATION

Copy to
Matthew F. McGuire
Assistant to the
Attorney General

Ack 4/19/41 mws

Chief Clerk

April 23, 1941

PERSONAL AND ~~CONFIDENTIAL~~

Special Agent in Charge
New York, New York

Dear Sir:

You are instructed to submit, to arrive at the Bureau not later than April 30, 1941, special efficiency reports relative to the Agent personnel listed below:

[redacted]
Jeremiah J. Hurley
[redacted]
Wade H. Bromwell
[redacted]
Horace S. Hallett
Vincent G. Dougherty
[redacted]
Hugo E. Winterrowd

143937
4 spl

b6

In separate communications, to be submitted in the same mail, the Bureau desires to receive from you any recommendations you may have relative to increases in salary for these Agents. If you do not desire to recommend any of them for an increase in salary at this time, you should so state, giving your reasons therefor.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAILED
★ APR 24 1941 ★
P. M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

FXP
67-146562-43

May 1, 1941

Mr. E. H. Winterrowd
Federal Bureau of Investigation
U. S. Department of Justice
607 U. S. Court House, Foley Square
New York, New York

Dear Mr. Winterrowd:

In accordance with the request contained in your letter of April 24, 1941, the records of the Bureau have been changed to reflect that Mrs. E. Hugo Winterrowd, wife, 37-43 88th Street, Queens, New York, is now your beneficiary in the Agents' Insurance Fund.

There are enclosed herewith appropriate forms for changing your beneficiary under the Civil Service Retirement Act, if you should so desire. These should be filled out and returned to the Bureau.

Sincerely yours,

John Edgar Hoover
Director

Enclosures

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Quinn Tamm
Mr. Mendon
Mr. Tracy
Miss Gandy

COMMUNICATIONS SECTION
MAILED
★ MAY 1 1941 ★
P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

Federal Bureau of Investigation
United States Department of Justice

New York, New York

April 24, 1941

Director,
Federal Bureau of Investigation,
Washington, D. C.

Re: E. HUGO WINTERROWD
SPECIAL AGENT
Change of Personal Status

Dear Sir:

In compliance with instructions contained in Section 36 of the Bureau Manual of Rules and Regulations, please be advised of the writer's change in personal status:

Marital Status	Married as of April 16, 1941
Name, address and relationship of person to be notified in case of emergency	Mrs. E. Hugo Winterrowd 37-43 88th Street Queens, New York

In addition, it is respectfully requested that the writer's beneficiary unter the Special Agents fund be changed from Mrs. E. S. Winterrowd, mother, to Mrs. E. Hugo Winterrowd, wife.

Very truly yours,

E. Hugo Winterrowd

E. HUGO WINTERROWD,
Special Agent.

RECORDED
MAY 2 1941

67-146562-43
Routed... Recorded.....
Searched... Checked.....
APR 26 1941
FEDERAL BUREAU OF INVESTIGATION

Agts Ins Fund changed according by: Civil Sec. Forms sent 5/1/41
Plant
Lett of conf. 5/1/41 ame

CHIEF CLERK
mrg flo
FILES SECTION

AML

May 1, 1941

Mr. E. Hugo Winterrowd
37-43 88th Street
Queens, New York

Dear Mr. Winterrowd:

I have just learned of your recent marriage and I wish to take this occasion to extend through you to Mrs. Winterrowd my best wishes and to you my congratulations.

May your future together be filled with much in the way of happiness.

Sincerely,

J. Edgar Hoover

54 MAY 6 1941

RECORDED

CC-SAC New York

67-146562-44
Routed..8....Recorded..
Searched 10-10 Checked.....
Numbered.....Filed.....
MAY 2 1941
FEDERAL BUREAU OF INVESTIGATION

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Quinn Tamm
Mr. Hendon
Mr. Tracy
Miss Gandy

COMMUNICATIONS SECTION
MAILED
★ MAY 1 1941 ★
P. M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Federal Bureau of Investigation
United States Department of Justice
New York, New York

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Foxworth	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Carson	
Mr. Boynton	
Mr. Quinn Tamm	
Mr. Linden	
Mr. Tracy	
Miss Gandy	

July 10th, 1941

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D.C.

PERSONAL AND
CONFIDENTIAL

Dear Mr. Hoover:

May I express my sincere appreciation for the recent increase in my salary.

I wish to state that I shall continue to devote my best efforts to the Bureau.

Sincerely yours,

E. Hugo Winterrowd

E. HUGO WINTERROWD,
Special Agent.

116 512 NOT RECORDED

42

DIRECTOR

RHL:MB

July 15, 1941

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
United States Department of Justice
607 U. S. Court House, Foley Square
New York, New York

Dear Mr. Winterrowd:

This will acknowledge the receipt of your contribution of $5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause, while employed as a Special Agent.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAIL ROOM
JUL 16 1941
P.M.

RECORDED

JOHN EDGAR HOOVER
DIRECTOR

[redacted] [redacted]

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

April 30, 1941

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to April 15, 1941, and who dies from any cause, while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars ($5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $5,000.

The following person is hereby designated as my beneficiary:

Name Mrs [redacted] Address 37-43 88th Street Queens Co., N.Y. City b6

Relationship Wife

Very truly yours,

new york

E. Hugo Winterrowd
Special Agent

SP

June 12, 1941

Mr. L. Hugo Winterrowd
Federal Bureau of Investigation
United States Department of Justice
607 United States Court House
Foley Square
New York, New York

Dear Mr. Winterrowd:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from $3200 per annum in Grade CAF 9 to $3500 per annum in Grade CAF 10, effective June 1, 1941.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

Enclosure

CC - SAC Sackett, New York

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Quinn Tamm
Mr. Mendon
Mr. Tracy
Miss Gandy

COMMUNICATIONS SECTION
RECEIVED
JUN 12 1941
P. M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

DEPARTMENT OF JUSTICE

WASHINGTON, D. C. NGP:eca

May 31, 1941

Mr. E. Hugo Winterrowd,
Federal Bureau of Investigation,
Department of Justice.

Dear Mr. Winterrowd:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment: Field

Grade: Caf-9 Salary: $3200 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," FIELD

To

Position: Special Agent

Assignment: Field

Grade: Caf-10 Salary: $3500 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," FIELD

Effective: June 1, 1941.

Respectfully,

Robert H. Jackson

Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.

Vice: William J. Birthright - transferred.

AC

FEDERAL BUREAU OF INVESTIGATION

Mr.
Miss
Mrs. Mr. E. Hugo Winterrowd Date May 31, 1941

New appointment ☐ Transfer ☐ Promotion ☒ Separation ☐

PRESENT STATUS

1. Title: Special Agent
2. Grade: CAF 9
3. Salary: $3200 per annum
4. Seat of Government: ☐ Field: ☒
5. Division:
6. Appropriation: "Salaries and Expenses, FBI" (National Defense)

PROPOSED ACTION

7. Title: Special Agent
8. Grade: CAF 10
9. Salary: $3500 per annum
10. Seat of Government: ☐ Field:* ☒
11. Division:
12. Appropriation: "Salaries and Expenses, FBI" (National Defense)
13. Effective: June 1, 1941
14. Position: Additional: ☐ Vice: William J. Mirthright - transferred Identical:
15. Remarks:

Respectfully submitted,

Director, Federal Bureau of Investigation

Mr. Tolson
CC: A. A. Chief, Audit Section
Mr. Clegg
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Drayton
Mr. Quinn Tamm
Mr. Hendon
Mr. Tracy
Miss Gandy

COMMUNICATIONS SECTION
MAILED
★ MAY 31 1941 ★
P M
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

NOT RECORDED

Federal Bureau of Investigation
United States Department of Justice

BES:KM

New York, N. Y.
May 10, 1941

PERSONAL AND CONFIDENTIAL

Director
Federal Bureau of Investigation
Washington, D. C.

RE: SPECIAL AGENT E. H. WINTERROWD
Special Efficiency Report.

Dear Sir:

I submitted a forty-five day report on this Agent on April 1, 1941, and need not reiterate the statements contained therein. He has been engaged since then exclusively on Selective Service cases and has continued to apply himself with commendable interest and conscientious application to his duties and is doing good work.

He has a very good interest in his duties and I regard him generally as a good desirable Bureau Agent whose status is entirely satisfactory.

Very truly yours,

B. E. SACKETT
Special Agent in Charge.

54 MAY 20 '41

E.H.W.

Federal Bureau of Investigation
United States Department of Justice

BES:KM

New York, N. Y.
May 10, 1941

PERSONAL AND CONFIDENTIAL

Director
Federal Bureau of Investigation
Washington, D. C.

Long

Re: E. H. WINTERROWD
Special Agent.

Dear Sir:

Based upon the comments contained in the special efficiency report attached regarding the above named Special Agent it is my recommendation that the Bureau increase his salary at this time if at all possible.

Very truly yours,

B. E. SACKETT
Special Agent in Charge.

54 ... 11 '41

67-14657-2-46
Routed, ... Recorded, ...
Searched ...
Numbered ...
MAY 14 1941
FED. BUREAU OF INVESTIGATION

TOLSON

CHF. CLK.

Memo for Mr Tolson
5/27/41 JBP

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

JBP/elb

May 27, 1941

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Drayton
Mr. Quinn Tamm
Mr. Herndon
Mr. Tracy
Miss Gandy

MEMORANDUM FOR MR. TOLSON

RE: Earll Hugo Winterrowd
Special Agent

Entered on duty	July 15, 1940
Reported to field	August 31, 1940
Present grade and salary	CAF-9 $3200
Last salary change	
Accounting course	Enrolled - completed none
Marksmanship	Sharpshooter
Qualified in all firearms:	Yes, to date
Failed to qualify with:	2 failures in .30'06 rifle

REMARKS

This agent entered on duty at Washington, D. C., July 15, 1940, and at the conclusion of the training school August 31, 1940, Mr. Nathan advised that this agent is favorably impressive as he has a good intellect and an agreeable personality. It is believed that he will do well and he will be better than average. He is qualified in all Bureau firearms.

This agent was transferred to Newark, New Jersey, August 31, 1940, and on October 15, 1940, Special Agent in Charge A. P. Kitchin advised that this agent presents a good appearance; is neat in his dress; appears to possess above average intelligence; makes good contacts; creates a good impression with those with whom he comes in contact; is industrious; logical in his investigations; his reports have required an average amount of supervision; he is average in dictation; his investigations have been entirely satisfactory; has a fair degree of proficiency in the use of firearms; is a good automobile driver; has possibilities of becoming a good Special Agent and with experience may develop some supervisory or administrative ability. However, at this time it is noted that he does not possess either supervisory, administrative or executive ability.

RECORDED 67-146562-47

During an inspection of the Newark Office October 1 to October 26, 1940, Inspector Egan advises that this agent presents a very good appearance, will develop rapidly as he has above average intelligence and excellent judgment. He is a sincere, conscientious hard worker. He has some executive and administrative ability and is the best of the new men that he has seen in the field.

FEDERAL BUREAU OF INVESTIGATION

This agent was transferred to the Richmond Office November 17, 1940, and on December

TOLSON
CHIEF CLERK

31, 1940, Special Agent in Charge C. E. Hennrich advised that this agent presents a good appearance; dresses neatly; has a good personality; has a fair knowledge of the Bureau's work and of his duties as an agent; is interested sincerely in his work; has performed an average amount of overtime; requires an average amount of supervision; is qualified in all Bureau firearms; his speech is precise and he speaks deliberately in a low voice which carries well; with additional experience he will develop into an above average agent.

On February 7, 1941, Special Agent in Charge C. E. Hennrich advised in addition to his previous comments that this agent's greatest fault is his lack of self-confidence. He possesses confidence to a degree and is improving in this respect and should continue to improve and should develop into an above average agent.

This agent was transferred to New York City February 4, 1941, and on April 1, 1941, Special Agent in Charge B. E. Sackett advised that this agent is of a good build; dresses in good taste; creates a favorable first impression; has a good knowledge of the Bureau's work; produces a good amount of work; has applied himself with good spirit to his work; is conscientious and thorough in his duties; operates with an average amount of supervision and with good judgment generally; he drives an automobile well and dictates well; has good typing ability; he is a quiet individual who at first gives the impression of being lacking in self-assurance; however, he does possess the necessary degree of self-confidence. His status and progress in New York is entirely satisfactory and he is considered a good loyal, desirable Bureau Agent.

With reference to Selective Service this agent has been furnished D.S.S. Form 42 and has been classified in Class II-A.

On May 10, 1941, Special Agent in Charge B. E. Sackett advised in addition to his previous comments that this agent has continued to apply himself with commendable interest and conscientious application to his duties and is doing good work. He has a very good interest in his duties and is regarded generally as a good desirable Bureau Agent whose status is entirely satisfactory.

On May 10, 1941, Special Agent in Charge recommended that the Bureau consider this agent for an increase in salary.

Respectfully,

J B Poster

J. B. Poster

Rec 10-3500

✓ J 5/28

Pers Recomm to Dept 5-31-41 wrg sc

Promotion letter sent. 6-12-41 wrg 90.

RHL:ELD

August 4, 1941

Local Board Number 3
Selective Service System
Toledor Building
South Bend, Indiana

Gentlemen:

Under date of February 20, 1941, D.S.S. Form 42 was executed by me in the case of Mr. Earll H. Winterrowd who is employed in the Federal Bureau of Investigation as a Special Agent. He was granted deferment in Classification II-A by reason of his occupation.

I want you to know that Mr. Winterrowd is still employed by the Federal Bureau of Investigation and it has been impossible during the deferment period to effect any replacement. The work of the Federal Bureau of Investigation has increased tremendously due to matters directly affecting the national defense. As you are no doubt aware, the Federal Bureau of Investigation is charged with the responsibility of investigating all matters of a subversive nature and in this connection is cooperating to the fullest extent with the Army and Navy. I am very definitely of the opinion that Mr. Winterrowd is serving his country as well in his present position as he would be if inducted into the armed forces. If the Federal Bureau of Investigation is to function efficiently it is essential that trained personnel be retained in the service.

For your further information, it is necessary for this Bureau to thoroughly investigate the character and fitness of each individual being considered for appointment prior to the time that the actual appointment is made. It would be disastrous if even one individual were employed by this Bureau who was sympathetic with any cause inimical to the well being of the United States. We cannot be too careful in this regard. The induction of one experienced employee means that many applicants must be interviewed and several of those interviewed must be carefully investigated before a replacement can be found who meets the very rigid qualifications. Even after such an individual is determined to be qualified he, of course, does not have the experience and training which can only come from actual service in the Federal Bureau of Investigation.

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Drayton
Mr. Quinn Tamm
Mr. Hendon
Mr. Tracy
Miss Gandy

COMMUNICATIONS SECTION
MAILED
AUG 4 1941
P. M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

Therefore, I desire to renew my original request that Mr. Winterrowd be granted occupational deferment and suggest he be placed in Class II-B. You may be assured that in the event there is any change in his occupational status, I will promptly advise you. Thanking you for your cooperation in this matter, I am

Sincerely yours,

John Edgar Hoover
Director

CC: SAC New York

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Drayton
Mr. Quinn Tamm
Mr. Nendon
Mr. Tracy
Miss Gandy

Federal Bureau of Investigation

United States Department of Justice

February 8, 1941.

MEMORANDUM TO ALL MALE EMPLOYEES

RE: SELECTIVE SERVICE ACT

The Bureau has requested that it be furnished with complete information as to the number of employees in this office who are subject to the National Draft. It is therefore requested that on this form, in the places provided, you indicate the information requested:

NAME: Earl Hugo Winterrowd

Number in National Lottery: 3834

Order in which National Serial Number was drawn: 3844

Local Draft Number: 665

Have you received Questionnaire from Local Draft Board? Yes

Classification assigned by Local Draft Board: —

Has Deferrment been requested? —

What type of Deferrment requested? —

Was action taken upon Deferrment requested? —

This form should be completed immediately and promptly returned to your Supervisor in order that complete information concerning the employees of this office may be made available to the Bureau in accordance with its request.

B. E. SACKETT,
Special Agent in Charge.

O K
EW

38

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

New York, N. Y.
April 9, 1941

Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Sir:

This is to advise you that I have not at any time advocated the overthrow of the Government of the United States by force or by violence.

I am not now, nor have I been a member of any organization that advocates the overthrow of the Government of the United States by force or by violence.

Very truly yours,

E. H. Winterrowd

E. H. WINTERROWD
Special Agent

Subscribed and duly sworn to before me by the above-named person, this 21st day of April, 1941, at city of New York, county of New York and State (or Territory or District) of New York

Rose K. Bock

NOTARY PUBLIC, Queens County
Queens Co. No. 196
New York Co. No. 280
Kings Co. No. 199
Commission expires March 30, 1942

✓

3

COPY **NOTICE OF CLASSIFICATION** COPY

NOTE: Appeal from a classification by a Local Board or Board of Appeal must be made within five days from the date of this notice at the office of the Local Board.

REGISTRANT—SIGN HERE

The person named herein whose Order No. is 665

Has been classified by { Local Board [X] / Board of Appeals [ ]

in Class II-B until _____ (Date)

Edwin H Sommerer
Member of Local Board.

Notify your employer of this classification August 7, 1941 (Date)

This card may be cut on dotted line for convenience in carrying.

D. S. S. Form 57 0

RE: Earll Hugo Winterrowd

BE ALERT

Keep in touch with your Local Board

Notify it of any change of address

Notify it of any fact which might change your classification

Failure to notify the Board of these facts within five days of the happening thereof is an Act punishable by fine and imprisonment.

5 AUG 14 '41

RECORDED

67-146562-50

Routed 2

Searc

Number 1099

12 19 47

FEDERAL BUREAU

THREE

FBI

U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

AUG 11 1941

TELETYPE

FBI NYC 8-11-41 11-53 AM DB

DIRECTOR

SPECIAL AGENT E H WINTERROWD OF THIS OFFICE HAS BEEN CLASSIFIED TWO B AS OF AUG SEVEN FORTYONE BY LOCAL BOARD THREE, SOUTH BEN, ST JOSEPH COUNTY, INDIANA.

SACKETT

END

OK FBI WASH DC RDN

RECORDED 5 AUG 15 '41

67-14542-51

Routed..... Recorded.....
Searched..... Indexed.....
Numbered..... Filed.....
AUG 14 1941
FEDERAL BUREAU OF INVESTIGATION

THREE

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

HHC:MH

October 9, 1941

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Rosen
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Holloman
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

MEMORANDUM FOR MR. TOLSON

RE: IN-SERVICE TRAINING COURSE
September 22 TO October 5, 1941
SPECIAL AGENT - E. H. WINTERROWD
EOD - 7-15-40
GRADE - CAF 10
SALARY - $3,500
ASSIGNED TO: - New York City

This Special Agent attended the In-Service Training Course as indicated above, during which period he was afforded a physical examination.

This Special Agent attained the following grades:

Photographic Training	Average
Notebook	Good
Written Examination	93
Practical Public Speaking	Very Good
Hip Shooting	98
Practical Pistol Course	81
Shotgun	90
.30'06 Rifle	68
351 Rifle	83
Machine Gun	83
Remington 81 Rifle	68

OCT 21 41

67-146562
NOT RECORDED
Routed ... Recorded .....
Search ... ked ... 23
Number ... led .....
OCT 17 1941
FEDERAL BUREAU OF INVESTIGATION

TOLSON

REMARKS: Interviewing Official - Mr. Carson

"This Agent presents an excellent appearance and seems to be possessed of a good personality. He seems to be intelligent, capable, and forceful. It is believed that he is considerably above average of Agents with a similar amount of experience. He seems to be interested and commendably ambitious. It is believed that Agent Winterrowd possesses excellent possibilities for future development along administrative or executive lines, although additional experience in the field at this time is probably desirable."

Very truly yours,

H. H. Clegg

E. Hugo Winterrowd

PHYSICAL EXAM.

5 OCT 28 1941

RECORDED

67-14562-52

Routed ... Recorded
Searched ... Checked
Indexed ... Filed ...
OCT 24 1941
FEDERAL BUREAU OF INVESTIGATION

THREAT

NAME Winterrowd, C. A.

N.M.S. Form 16.

LABORATORY EXAMINATION

STATUS H. B. I.

U.S. NAVAL MEDICAL SCHOOL
Naval Medical Center
Washinton, D.C.

DATE 10/2/41 Nyc

2737

Request of Dr Grant

Address: H. B. I. Room

Request for Blood KAHN and Blood

WASSERMANN TESTS.

B

REPORT

KAHN		WASSERMANN
Qualitative	Quantitative Units	Cholesterolized Antigen
NEGATIVE		

"BLOOD TYPE" "B"

F. W. Farrar

F.W. FARRAR (MC), U.S.N.
Lieut.Comdr.(MC),U.S.N.

penis.

LABORATORY EXAMINATION

N.M.S. Form 6

NAME WINTERROWD, E.R.

RATE F.B.I.

DATE 10-2-41.

U. S. NAVAL MEDICAL SCHOOL
Naval Medical Center
Wahington, D.C.

Request of Dr. Grant.

Address: F.B.I. Room.

Diagnosis

Character of examination desired

URINALYSIS

Amount: 24 hrs. _____ Submitted _____
Color Light amber Transparency Clear
Reaction Alkaline Sp.Gr. 1.015
Albumin Negative
Sugar Negative
Occult blood Negative Special _____

Casts _____
Cylindroids _____ Mucus Rare thread
Leucocytes _____
Erythrocytes _____
Epithelium Occasional squamous
Crystals _____

R. W. Babione

R. W. BABIONE (MC), U.S.N.
LIEUTENANT, (MC) U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D.C. (Place) Oct 2, 1941

HISTORY

Name Winterrowd, E.H. Age 25 years, 4 months

Nativity (state) Indiana Married, ~~Single, Widowed~~: _____ Number of Children 0

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Tonsilectomy, 1932, Small pox 1927

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Sinus infections (average 2 a year)

Father . . . . . (Living? X State of Health Good
(Dead? _____ Cause & age at death? _____

Mother . . . . . (Living? X State of Health Good
(Dead? _____ Cause & age at death? _____

Brothers . . . . (Number living — State of Health _____
(Number dead _____ Cause & age at death? _____

Sisters . . . . (Number living — State of Health _____
(Number dead _____ Cause & age at death? _____

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? Yes Alcoholics? No Drugs? No

Letter Winters 10/22/41 JBP

E. Hugo Winterrowd
Signature of Candidate.

FBI 1

PHYSICAL EXAMINATION

Eyes: Color? Brown Exophthalmos? no

Chronic inflammation? no Other abnormality? no

Eyelids: Ptosis? no Condition of conjunctiva on eversion? OK

Other eye conditions? no

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? Yes For what purpose? Distance

Distant: Uncorrected vision of right eye? 20/25 Left eye? 20/25

Corrected vision of right eye? 20/20 Left eye? 20/20

Near: Uncorrected vision of right eye? J1 Left eye? J1

Corrected vision of right eye? — Left eye? —

Remarks: Compound hyperopic astigmatism

Color sense: normal

(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease: no

Condition of drums? Right OK Left OK

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear — feet. Left ear — feet.

Distance whispered speech (Using residual air) can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear — Left ear —

Nose: Deflection of septum no Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? no

Fauces: Condition of tonsils? Out Pharynx? OK

WP McGuire

Signature of Examining Specialist.

Height? 6 feet, 1 inches. Weight, stripped? 150½ Pounds.

General appearance:
- Robust? ✓
- Puny?
- Plethoric?
- Anaemic?
- Corpulent?
- Emaciated?

Complexion:
- White? ✓
- Colored?
- Blonde?
- Brunette? ✓
- Florid?
- Sallow?

Skin: Diseases? M

Hair: Color: Brown Blue Thickness M

Glands: Enlargement: M Other abnormalities M

Head, Depressions? M Asymmetries? M

Facial disfigurement? M Facial asymmetry? M

Abnormalities of speech? M

Neck: Goitre? M Other conditions? M

Chest: Inspiration 37 inches. Expiration 35½ inches. Respiratory rate? 16

Inspection: M

Lungs: Palpation: M

Percussion: M

Auscultation: M

X-ray examination: ?

Heart: Palpation: M

Percussion: M

Auscultation: M

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 84 After exercise 118

2 min 96 3 min ~~70~~ 88

Condition of heart after exercise: M

Blood pressure, Systolic? 130 Diastolic ? 78 Pulse pressure 52

Abdomen:

Circumference at umbilicus? 24½ Tenderness? m

Other abnormalities? m

Liver, percussion? m Palpation? m

Spleen, percussion? m Palpation? m

Inguinal rings? m Hernia? m

Scrotum:

Varicocele? m Hydrocele? m Sarcocele m

Testicles:

Induration? m Atrophy? m

Other conditions? m

Penis:

Epispadias? m Hypospadias? m

Condition of prepuce? m Venereal diseases? m

Anus:

Hemorrhoids? m Fistulae? m

Prolapse of bowel? m Other conditions m

Spine:

Tenderness? m Curvature? m

Reflexes:

Pupillary: m Cremasteric: m

Patellar: m Babinski: m Ankleclonus: m

Upper Extremity:

Missing fingers? m Contractures of hand? m

Condition of joints? m Other conditions? m

Lower Extremity:

Flat foot? m Bowed legs? m

Knock-knees? m Varicose Veins? m

Hammer toes? M Bunions? N

Other abnormalities? N

Agility:

Co-ordination of muscular movements? M Romberg? N

Defects of gait? N

Mental Condition? N

(Note: If indicated refer to specialist)

Temperature? M

Has this person been successfully vaccinated within 5 years? Very Small Vx.

Has this person had prophylactive typhoid inoculation? Not Date last taken _____

Urine: Color? _____ Sp. Gr.? _____ Albumin? _____ Sugar? _____

Reaction? _____ Shreds? _____ Blood cells? _____

Pus cells? _____ Casts? _____ Epitheleal cells? _____

Blood: Red corpuscles per C.mm _____ White corpuscles per C.mm _____

Differential count _____

_____

Blood serologic tests (syphilis): Negative Haemoglobin per cent: _____

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

_____

_____

Report of any special examination:

DENTAL EXAMINATION OF _____

GENERAL ORAL CONDITION

MUCOUS MEMBRANE

✓	Normal
	Inflamed
	Swollen
	Ulcerated
	Septic

SALIVA

✓	Normal
	Excessive
	Acidity
	Thick or ropy
	Odor

OCCLUSION

	Normal
	Class I
	Class II
	Class III
✓	Mand. Prot. R.

TONGUE

✓	Normal
	Coating
	Cryptic
	Ulcerated
	Enlarged

Glands _____

Sinus _____

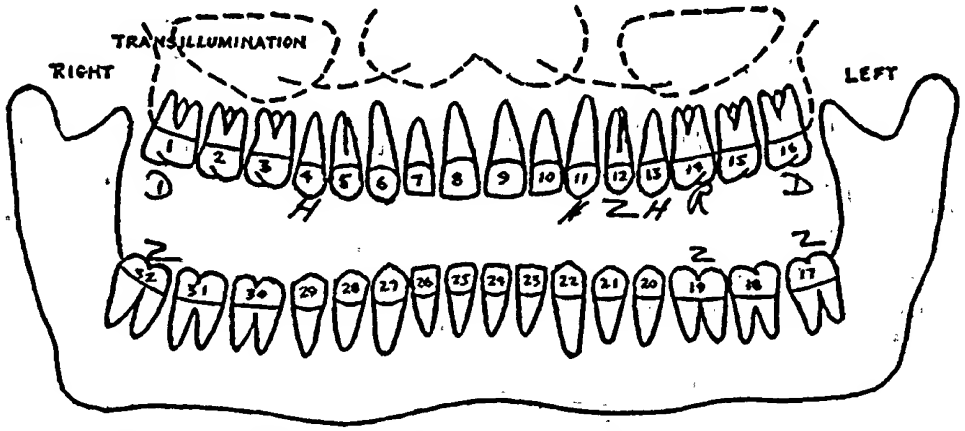
Throat _____

ARCH

	Square
✓	Tapering
	Ovoid

DENTAL DIAGNOSIS

A. Labial
B. Lingual
C. Incisal
D. Occlusal
E. Buccal
G. Mesial
H. Distal
K. Mesio-labial
L. Disto-labial
M. Mesio-lingual
N. Disto-lingual
O. Mesio-incisal
P. Disto-incisal
R. Mesio-occlusal
S. Disto-occlusal
T. Bucco-occlusal
U. Lingual-occlusal
V. Mesio-disto-occlusal
W. Bucco-lingual-occlusal



[X] Roots [O] Abscess [*] Impacted [●] Crown [▽] Devitalized [~] Dummy bridge [−] On denture [Z] Missing [V] Extraction Indicated

X-ray No. _____ X-ray reading _____

Gingival disease (indicate nature and extent) _____

_____

Conditions of appliances replacing teeth _____

Remarks: Space 21 0 22 27 28

_____

_____

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date _____ (Signature) Carl A. Schlack
Dental Surgeon

Summary of Findings

(Summarize here all defects found.)

1. Compound Myopic Astigmatism R 20/25 L 20/25
2. Corrected to R 20/20 L 20/20
3.
4.
5.

(SA. 1 1/4 years) Recommendations: Typhoid and Tetanus Prophylaxis

1. Is this man capable of strenuous ✓ moderate ____ light ____ or very light ____ physical exertion. (Indicate which).

2. Has this man any defect which would interfere with his participation in raids or other work connected with the detection and apprehension of criminals which might entail the practical use of firearms? (Indicate YES or NO) No

Remarks:

Carl A Schlack

Administrative action by Federal Bureau of Investigation.

DIRECTOR

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

JSR:HD

October 6, 1941

MEMORANDUM FOR MR. CLEGG:

RE: Speeches
In-Service Class #16

On Sunday, October 5, 1941, I listened to the speeches given by the members of In-Service Class #16. The following grades are submitted relative to those speeches:

The following Agents made excellent speeches and, in my opinion, would be capable of making speeches before outside organizations on the work of the Bureau:

[redacted] b6
J. E. Daley
E. J. Dowd
H. B. Long
K. P. Pettijohn

The following Agents, who received a grade of "very good", are capable of making speeches if more experienced speakers are not available:

H. H. Davis
[redacted]
[redacted]
H. G. Wiltse
E. H. Winterrowd b6

The following Agents received a grade of "good":

B. J. Barton
J. A. Carter
[redacted]
W. J. Graham
W. A. Halpin
[redacted]
[redacted]
W. H. Naylor
J. B. O'Leary
[redacted]
H. A. Page
[redacted]
E. M. Roth
[redacted] b6
R. C. Taylor
C. W. Vrooman
W. J. White

The following Agents received a grade of "fair" and should not, in my opinion, make speeches on behalf of the Bureau as Bureau representatives:

[redacted]
W. E. Assmus
G. W. Hall
R. N. Peterson
W. L. Thompson b6

Agents D. J. Parsons and [redacted] were absent, - Parsons being on sick leave and [redacted] having left on subpoena.

Respectfully,

/s/ J. S. Rogers

J. S. Rogers

JSR:MH

October 17, 1941

~~CONFIDENTIAL~~

Special Agent in Charge
New York, New York

RE: E. H. WINTERROWD
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from September 22 to October 5, 1941.

He attained the following grades:

Photographic Training	Average
Notebook	Good
Written Examination	93
Practical Public Speaking	Very Good

Hip Shooting	98
Practical Pistol Course	81
Shotgun	90
.30'06 Rifle	68
.351 Rifle	83
Machine Gun	83
Remington 81 Rifle	68

The firearms grades should be entered on the individual field firearms training record card.

COMMUNICATIONS SECTION
MAILED
OCT 17 1941
P. M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

cc - E. H. Winterrowd

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

DML:GS

November 19, 1941

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Foxworth
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Carson
Mr. Holloman
Mr. Quinn Tamm
Mr. Nendon
Mr. Coffey
Mr. Harbo
Tele. Room
Tour Room
Mr. Nease
Mr. Tracy
Miss Beahm
Miss Gandy

MEMORANDUM FOR MR. TAMM

RE: E. HUGO WINTERROWD
SPECIAL AGENT
CAF-10, $3500

This employee entered on duty in the National Defense Division on the morning of November 19, 1941, under transfer from the New York Field Office. He was assigned to the Communist Desk of the Internal Security Section.

A report will be written on the progress of this Agent at the end of forty-five days.

Respectfully,

D. M. Ladd

cc-Mr. Kramer

Field pers. file req. 11-22-41 usg es

NOV 26 1941

RECORDED

67-146562-53
Routed 06 Recorded
Searched 0370
Number 13 94
NOV 25 1941
FEDERAL ... IGATION

THREE

JBP:ATW

October 22, 1941

PERSONAL AND ~~CONFIDENTIAL~~

Mr. K. Hugo Winterrowd
Federal Bureau of Investigation
U. S. Department of Justice
607 U. S. Court House Building, Foley Square
New York, New York

Dear Mr. Winterrowd:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on October 2, 1941.

This report reflects the following physical defects:

Defective vision in the right eye 20/25 - left eye 20/25; corrected to 20/20 in each eye.

The Board of Examining Physicians makes the following recommendations:

Inoculation for typhoid.
Inoculation for tetanus.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "B".

COMMUNICATIONS SECTION
MAILED
★ OCT 22 1941 ★
P. M
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

CC - SAC, New York
CC - Mr. Clegg

ES
67-

November 22, 1941

Special Agent in Charge
New York, New York

Dear Sir:

It is requested that you forward the field personnel file of Special Agent E. Hugo Winterrowd to the Bureau in the event that you have not already done so.

Very truly yours,

John Edgar Hoover
Director

NOV 26 1941

67-146562-54

NOV 25 1941

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Rosen
Mr. Carson
Mr. Coffey
Mr. Mendon
Mr. Holloman
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

RECEIVED-ROOM 5640
F B I
U.S. DEPT. OF JUSTICE

COMMUNICATIONS SECTION
NOV 22 3 50 PM
MAILED
NOV 24 1941
P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Federal Bureau of Investigation
United States Department of Justice

CMT:KM

New York, N. Y.
December 8, 1941

~~PERSONAL AND CONFIDENTIAL~~

EOD 7-15-40

Director
Federal Bureau of Investigation
Washington, D. C.

RE: SPECIAL AGENT E. H. WINTERROWD
Special Efficiency Report.

Dear Sir:

This special efficiency report is being submitted on the above named Special Agent in view of his recent transfer to the Bureau.

This Agent presents a good personal appearance, has a quiet but pleasant personality and has an easy approach. He appears to be in good health, is enthusiastic about his work and is dependable and accurate. He has a healthy attitude towards the Bureau and his loyalty is unquestioned. He accomplishes an average amount of work and displays intelligence, initiative and resourcefulness in his investigations. During his stay in the New York Office his time was spent mostly on Selective Service investigations and in connection therewith he has had experience on surveillances and arrests.

DEC 16 41

67-146562-55

FLOORDED

Routed ... Recorded ...

He is rated as good in the use of firearms, has average typing ability, is a good automobile driver and dictates well. This Agent has testified as a witness before a grand jury and before U. S. Commissioners and while I did not personally have an opportunity to observe him, I have heard no criticism of his testimony and presume that he made a favorable impression.

In my opinion he has latent supervisory and administrative ability. I would rate this Agent as good.

Very truly yours,

P. E. Foxworth

P. E. FOXWORTH
Special Agent in Charge

11-15

EHW.

Federal Bureau of Investigation
United States Department of Justice

RAG:KM

New York, N. Y.
December 8, 1941

PERSONAL AND ~~CONFIDENTIAL~~

Director
Federal Bureau of Investigation
Washington, D. C.

RE: SPECIAL AGENT E. H. WINTERROWD

Dear Sir:

There are transmitted herewith the personnel file, leave card and leave slips and firearms record card of the above named Special Agent who recently departed from this office on transfer to the Bureau.

There is also enclosed a special efficiency report which should be read and initialed by this Agent.

Very truly yours,

P. E. FOXWORTH
Assistant Director.

Enclosures

REGISTERED MAIL

RECORDED

DEC 23 1941

67-146562-56
Routed ... Recorded ...
Searched ... Checked ...
DEC 12 1941

HINCE

THREE

FILES SECTION

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RPK:TD

January 3, 1942

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Rosen
Mr. Carson
Mr. Coffey
Mr. Kendon
Mr. Quinn Tamm
Mr. Holloman
Mr. Harbo
Tele. Room
Tour Room
Mr. Nease
Miss Beahm
Miss Gandy

MEMORANDUM FOR MR. TOLSON

Re: E. H. Winterrowd;
Special Agent

EOD 7-15-40

This Agent entered on duty in the National Defense Division on November 18, 1941, and is assigned to the Internal Security Section, working on Communist matters. He is presently in Grade CAF-10 at $3500 per annum.

Special Agent Winterrowd has indicated during the short time that he has been assigned to the National Defense Division an ability to develop as a Bureau Supervisor. He is intelligent and conscientious and while unacquainted with some matters of Bureau policy and with administrative procedures at the Seat of Government, he is rapidly gaining knowledge of these matters and it is believed that he will function satisfactorily as a Supervisor. He presents a good appearance, dresses neatly and has a friendly personality. He does not give the impression of being self assured; however, this may be due to the fact that he is new at the Seat of Government and will acquire self assurance as he gains knowledge of his work as a Supervisor.

It is recommended that this Agent be retained on his present assignment, as it is believed that he will be of real value to the National Defense Division.

JAN 11 1942

Respectfully,

D. M. Ladd

67-146562-571
Routed
Search
Number 77-43
JAN 8 1 1 86
FEDERAL

11-18

DEF OF JUSTICE
E B
SEC'D-CH CIV DEF
JAN 9 10 58 AM '42

THREE

C.A.W.

ECK:HC

April 7, 1942

Mr. E. H. Winterrowd
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Winterrowd:

Mr. Ladd has brought to my attention your memorandum of April 3, 1942, and the attached clipping from the February 27, 1942, issue of the South Bend Tribune concerning Congressman Robert A. Grant's comments on the FBI.

I wanted you to know that your interest in this matter is sincerely appreciated.

With best wishes and kind regards,

Sincerely yours,

RECORDED 67-146562-58

FEDERAL BUREAU OF INVESTIGATION
APR 9 1
Routed 86 Recorded
Searched Checked
Numbered 55 Filed

cc: Mr. Ladd

APR 10 1942

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Holloman
Mr. McGuire
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED 7
APR 8 1942 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

APR 8 2 16 PM '42
RECEIVED-DIRECTOR
F B I
U. S. DEPT OF JUSTICE

JBW/elb

February 20, 1942

PERSONAL AND CONFIDENTIAL

MEMORANDUM FOR MR. LADD

Re: E. H. Winterrowd
Special Agent

You are requested to submit a special efficiency report on the above Special Agent immediately.

Very truly yours,

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Glegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Nease
Mr. Carson
Mr. Coffey
Mr. Mendon
Mr. Nelleman
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED 3
FEB 23 1942 P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

EHL:pb June 26, 1943

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Sir:

This will acknowledge the receipt of your contribution of $5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause except self-destruction, while employed as a Special Agent. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Harbo
Mr. Hendon
Mr. McGuire
Mr. Mumford
Mr. Piper
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED 2
★ JUN 26 1943 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

JUN 30 1943

Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to January 15, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars ($5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $5,000.

The following person is hereby designated as my beneficiary: b6

Name Mrs. [redacted] Address Apt 101 2010 H Davis, S.E. Wash, D.C.

Relationship Wife Dated 2/27/43

Ack 4/26/43

Div. 5

3.5

Very truly yours,

E. Hugo Winterrowd
Winterrowd
Special Agent

59

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Rosen
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Holloman
Mr. Quinn Tamm
Mr. Harbo
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

RPK:ESK

March 10, 1942

7-15-40

MEMORANDUM FOR MR. TOLSON

Re: SA E. H. WINTERROWD;
Special Efficiency Report

In accordance with the request from the Director for a special efficiency report on the above-named Agent, the following is submitted:

This Agent is presently in Grade CAF-10 at $3500, having entered the Bureau's service on July 15, 1940. He has been assigned to the National Defense Division since November 18, 1941.

Special Agent Winterrowd is conscientious and interested in his work, has willingly performed a considerable amount of overtime, and has developed satisfactorily as a Supervisor. He presents a good appearance, dresses neatly and has a pleasant personality. I believe he is loyal to the Bureau and anxious to progress in the Bureau's service.

This Agent is intelligent and is rapidly gaining in knowledge of the Communist front organizations which he is supervising. He has indicated that he has the ability to properly evaluate the information received by the Bureau, and with further experience as a Supervisor, it is believed that his value to the Bureau will increase.

Respectfully,

D. M. Ladd
APR 16 1942

11-19

RECORDED

67-146562-59
Routed.. Recorded.....
Searched 70-5 Checked..
Numbered.. Filed.....
APR 14 1942
FEDERAL BUREAU OF INVESTIGATION

Memo for Mr. Glavin 4-6-42 hhh

TOLSON THREE

E.H.W.

KM

April 15, 1942

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Winterrowd:

This will acknowledge the receipt of your contribution of $5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause except self destruction, while employed as a Special Agent.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAILED 12
APR 15 1942 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Federal Bureau of Investigation
United States Department of Justice

March 24, 1942

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to February 2, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars ($5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $5,000. b6

The following person is hereby designated as my beneficiary:

Name Mrs. [redacted] Address apt 504 - Gen. Scott Apts #1 Scott Circle - Washn, D.C.

Relationship Wife

Very truly yours,

E. Hugo Winterrowd
Special Agent

ack 4-15-42 Kmr

1535

chk dist.

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

April 6, 1942

HHH:HED

Mr. Tolson ✓
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin ✓
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Rosen
Mr. Carson
Mr. Coffey
Mr. Nendon
Mr. Hollaman
Mr. Quinn Tamm
Mr. Harbo
Tele. Room
Tour Room
Mr. Nease
Miss Beahm
Miss Gandy

MEMORANDUM FOR MR. GLAVIN

RE: EARLL HUGO WINTERROWD
Special Agent

Entered on duty	7/15/40
Reported to field	8/31/40
Present grade and salary	CAF 10, $3500
Last salary change	6/1/41
Accounting course	Completed None
Marksmanship	Expert
Qualified in all firearms:	Yes
Failed to qualify with:	None

REMARKS

On 2/4/41 he was assigned to the New York Office. Serial 47 summarizes this Agent's progress to 5/27/41. On 6/1/41 he was reallocated to CAF 10, at $3500 per annum.

Mr. Carson who interviewed this Agent during his attendance at the in-Service Training Course September 22 to October 5, 1941, said that he presented an excellent appearance and seemed to be possessed of a good personality; that he seemed to be intelligent, capable and forceful; that it was believed he was considerably above average of Agents with a similar amount of experience; that he seemed to be interested and commendably ambitious; that it was believed that he possessed excellent possibilities for future development along administrative or executive lines, although additional experience in the field at that time was probably desirable.

0 APR 16 1942

On 11/18/41 he was transferred to Division Five at the Seat of Government.

RECORDED

67-146562-60

APR 14 1942

On 12/8/41 Mr. Foxworth said that he presented a good personal appearance; had a quiet but pleasant personality, and had an easy approach; that he was enthusiastic about his work; dependable and accurate; that he accomplished an average amount of work and displayed intelligence, initiative and resourcefulness in his investigations; that his time had been spent principally in Selective Service investigations and in connection therewith he had had experience on surveillances and arrests; that he had dictated well, and that he had heard no criticisms of his testimony; that in his opinion he had latent supervisory and administrative ability, and that he would rate him as good.

On 1/3/42 Mr. Ladd said that he had been assigned to the Internal Security Section, working on Communist matters; that he had indicated an ability to develop as a Bureau Supervisor; that he was intelligent and conscientious and while unacquainted with some matters of Bureau policy and with administrative procedures at the Seat of Government he was rapidly gaining knowledge of those matters and it was believed that he would function satisfactorily as a Supervisor; that he presented a good appearance, dressed neatly and had a friendly personality; that he did not give the impression of being self assured; however, that might be due to the fact that he was new at the Seat of Government and would acquire self assurance as he gained knowledge of his work; that it was recommended that he be retained on his present assignment as it was believed he would be of real value to the National Defense Division.

On 3/10/42 Mr. Ladd said that he was conscientious and interested in his work; that he willingly performed a considerable amount of overtime; had developed satisfactorily as a Supervisor; that he presented a good appearance; dressed neatly and had a pleasant personality; that he believed he was loyal to the Bureau and anxious to progress; that he was intelligent and was rapidly gaining in knowledge of the Communist front organizations which he was supervising; that he had indicated that he had the ability to properly evaluate the information received by the Bureau, and that with further experience it was believed that his value to the Bureau would increase.

I recommend CAF-11 at $3800.

J B Wilcox

J. B. Wilcox

Respectfully,

H H Huston

Harris H. Huston

Pers Rec to Dept
4-13-42
JMCC

From Litt. Sent
4-25-42
wrg-pln

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

February 20, 1942

~~PERSONAL AND CONFIDENTIAL~~

MEMORANDUM FOR MR. LADD

Re: E. H. Winterrowd
Special Agent

You are requested to submit a special efficiency report on the above Special Agent immediately.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

3/10/42 memo. Mr. Tolson
DMR

FOR DEFENSE
BUY
UNITED STATES SAVINGS BONDS AND STAMPS

pim

April 25, 1942

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from $3500 per annum in Grade CAF 10 to $3800 per annum in Grade CAF 11, effective April 16, 1942.

Sincerely yours,

John Edgar Hoover
Director

Enclosure

CC: Mr. Ladd
Mr. Wonder

X APR 30 1942

61

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Holloman
Mr. McGuire
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED 1
★ APR 25 1942 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

DEPARTMENT OF JUSTICE

WASHINGTON, D.C. NGP:ghs

April 13, 1942

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Department of Justice

Dear Mr. Winterrowd:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: CAF 10 Salary: $3500 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," FIELD.

To

Position: Special Agent

Assignment:

Grade: CAF 11 Salary: $3800 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," FIELD.

Effective: April 16, 1942

Respectfully,

Francis Biddle

Attorney General.

By the Attorney General:

(signed) James Rowe, Jr.

The Assistant to the Attorney General.

Vice: John W. Wolf - trans. 8-1-41

91

EHW:WMJ

April 3, 1942

MR. LADD

Re: CONGRESSMAN ROBERT A. GRANT
OF INDIANA

There is attached hereto a clipping taken from the South Bend, Indiana, Tribune of February 27, 1942, which was furnished to the writer by his mother. Briefly, it reflects the complimentary attitude taken by Congressman Robert A. Grant of the South Bend, Indiana, Congressional District to the work of the Bureau.

Congressman Grant, a personal acquaintance of the writer, has in the past expressed favorable remarks concerning the Bureau and has stated his admiration for the Bureau's work.

It is respectfully suggested that this article showing Congressman Grant's complimentary attitude be made a matter of record.

Respectfully,

E. H. Winterrowd

Attachment

HHC:IET April 15, 1942

MEMORANDUM FOR MR. LADD

This is to advise you that on the written examination given at the quarterly conference of supervisors on March 26, 1942, the following grades were made by supervisors attached to your division:

[redacted]	100
S. S. Alden	87½
G. M. Alderson	100
W. H. Alexander	87½
[redacted]	100
	87½
W. E. Assmus	88
[redacted]	87½
W. H. Baker	100
J. T. Batts, Jr.	62½
J. M. Beattie	75
[redacted]	100
R. W. Black	75
W. D. Blood	100
[redacted]	75
	100
G. C. Burton	87½
G. C. Callan	100
[redacted]	87½
J. W. Cannon	100
[redacted]	100
W. H. Caver	87½
J. A. Cimperman	100
H. M. Clegg	100
R. F. Cooper	100
J. P. Coyne	100
W. S. Crawford	87½
F. W. Crow	100
[redacted]	100
D. Currie, Jr.	87½
D. J. Dalbey	85
[redacted]	93½
K. T. Delavigne	97
[redacted]	87½
	100
E. A. Donahoe	95
R. O. Dunker	87½
[redacted]	87½
G. A. Everett	87½

[redacted]	100
E. G. Fitch	100
R. G. Fletcher, Jr.	100
[redacted]	87½
	87½
	87½
	100
	90
	100
R. G. Glick	100
[redacted]	87½
W. T. Gray	100
[redacted]	75
W. A. Hilgendorf	75
W. C. Hinze, Jr.	100
[redacted]	100
J. Horn	100
J. P. Hyland, Jr.	87½
[redacted]	94
	100
V. P. Keay	87½
W. J. Kenney	87½
H. M. Kimball	100
C. A. Kincaid	85
P. Kriethe, Jr.	81
R. J. Lally	100
R. E. Lanctot	87½
R. G. Lawrence	87½
G. R. Levy	85
J. B. Little	85½
[redacted]	98
	100
	100
	71
J. P. McMahon	87½
[redacted]	87½
	100
E. A. B. Mitchell	62½
E. P. Morgan	87½

b6

b6

W. M. Morris	94	J. S. Spratt	87½
[redacted]	95	C. G. Stetter	94
J. K. Mumford	100	J. F. Sullivan	87½
J. T. Murphy	100	E. W. Timm	100
J. C. Neely	100	D. L. Traynor	100
G. D. Nelson	81¼	L. L. Tyler, Jr.	87½
[redacted]	62 2/3	F. D. Vechery	87½
C. L. Perryman	87½	J. W. Vinson	100
[redacted]	100	E. H. Walker	87½
W. N. Provinse	100	F. L. Welch	100
H. R. Ranstad	100	[redacted]	75
[redacted]	87½	H. E. White	100
	85	L. Whitson	100
R. R. Roach	75	J. H. Williams	87½
[redacted]	87½	G. N. Willis	100
	95	Y. M. Willoughby	100
W. H. Skelly	87½	J. R. Wilson	87½
[redacted]	100	E. H. Winterrowd	75
C. W. Smith	100	D. L. Wood	100
R. B. Smith, III	87½	W. W. Wood	100
M. H. Smythe	87½	[redacted]	87½
			100

b6

It is suggested that you call the attention of those who failed to make a grade of 85 or higher to the necessity of studying their manuals more frequently and becoming more thoroughly acquainted with the regulations and instructions of the Bureau.

Very truly yours,

John Edgar Hoover

Director

CC-275

FEDERAL BUREAU OF INVESTIGATION

MCC
Mr.
Miss
Mrs. Mr. E. Hugo Winterrowd Date April 13, 1942

New appointment ☐ Transfer ☐ Promotion ☒ Separation ☐

PRESENT STATUS

1. Title: Special Agent
2. Grade: CAF 10
3. Salary: $3300 per annum
4. Seat of Government: ☐ Field: ☒
5. Division:
6. Appropriation: "Salaries and Expenses FBI" (National Defense)

PROPOSED ACTION

7. Title: Special Agent
8. Grade: CAF 11
9. Salary: $3800 per annum
10. Seat of Government: ☐ Field:* ☒
11. Division:
12. Appropriation: "Salaries and Expenses FBI" (National Defense)
13. Effective: April 16, 1942
14. Position: Additional: ☐ Vice: Identical John W. Wolf - transferred 6-1-41
15. Remarks:

Respectfully submitted,

(Title)
Director, Federal Bureau of Investigation

CC: Chief, Audit Section
Mr. Tolson
Mr. Reeder
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Tracy
Mr. Gesse
Mr. Carson
Mr. Coffey
Mr. Mendon
Mr. Hoffman
Mr. McGuire
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED 4
APR 1 P.M.

IHL:MEE

May 13, 1942

Local Board Number 3
Selective Service System
Toledo Building
South Bend, Indiana

CONFIDENTIAL

Gentlemen:

Reference is made to the Selective Service case of Mr. Earll H. Winterrowd, who is employed in this Bureau as a Special Agent, and who is duly registered at your Board. You will recall that deferment has been requested for him and as a result thereof, he has been continued in a deferred status.

In accordance with the Selective Service regulations, I desire to advise you that Mr. Winterrowd, in view of his increased experience and length of service, has now been promoted to the salary of $3800 per annum. This information is being furnished to you in order that you will, at all times, have a complete set of facts with regard to this case.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Holloman
Mr. McGuire
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED 11
MAY 13 1942 P.M.

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

April 30, 1942

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

I want to express my gratitude and appreciation for the recent increase in my classification and salary.

You are assured of my continued efforts and loyalty for the Bureau.

Respectfully,

E. H. Winterrowd

E. H. Winterrowd

10 MAY 4 1942

67-NOT RECORDED

67-[illegible]
Routed.... Recorded....
Searched.... Checked....
Numbered.... Filed....
MAY 2 1942
FEDERAL BUREAU OF INVESTIGATION

J. Edgar Hoover

JOHN EDGAR HOOVER
DIRECTOR

C-287

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Harbo
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

JKM:BK

November 24, 1942

MEMORANDUM FOR MR. LADD

Re: E. H. WINTERROWD
Special Agent

Please be advised that Supervisor E. H. Winterrowd informed me that his wife had a baby boy about noon today and that both are doing fine. The baby's name is [redacted] and they are at Providence Hospital.

b6

Respectfully,

J. K. Mumford

J. K. Mumford

DEC 11 1942

67-146562-63
FEDERAL BUREAU OF INVESTIGATION
DEC 2 1942
Routed 6 Recorded
Searched 80 Checked
Number 77 Filed 50

apt 101
2010 Ft. Davis St SE
per FDC
letter sent 11/30/42
fine

THREE

FOR DEFENSE
BUY
UNITED STATES SAVINGS BONDS AND STAMPS

fme

November 30, 1942

Mr. E. Hugo Winterrowd
Apartment 101
2010 Fort Davis Street, S. E.
Washington, D. C.

Dear Mr. Winterrowd:

I have been advised of the birth of your son and I wish to take this occasion to extend to Mrs. Winterrowd and to you my hearty congratulations on your good fortune.

May your son's future be filled with much happinese.

Sincerely,

J. Edgar Hoover

CC-Mr. Ladd

DEC 11 1942

Mr. Tolson
Mr. [redacted] Tamm
[redacted]
[redacted]
Mr. Nichols
[redacted]
[redacted]
[redacted]
[redacted]
Mr. [redacted]
Mr. McGuire
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED 12
DEC 1 1942 P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

September 24, 1942

Mr. L. Hugo Winterrowd
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Sir:

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Colley
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Quinn Tamm
Mr. Nease
Mr. Gandy

This will acknowledge the receipt of your contribution of $5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause except self-destruction, while employed as a Special Agent. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAILED 6
SEP 24 1942 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Federal Bureau of Investigation
United States Department of Justice

1535

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to September 4, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars ($5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $5,000.

The following person is hereby designated as my beneficiary:

Name Mrs [redacted] Address apt #101, 2010 H. Davis St., S.E. Washington, D.C.

Relationship Wife Dated 9/15/42

Very truly yours,

E. Hugo Winterrowd
Special Agent

ack 9/24/42

9-17

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
CAF (Service)	10 (Grade)	(Class)

As of March 31, 1942 based on performance during period from April 1, 1941 to March 31, 1942

Winterrowd, E. H. (Name of employee) — SPECIAL AGENT (Title of position) — Federal Bureau of Investigation (Bureau)

National Defense (Division) — Internal Security (Section) — (Subsection or unit) — (Field office)

ON LINES BELOW MARK EMPLOYEE
V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☑

- V (1) Maintenance of equipment, tools, instruments.
- V (2) Mechanical skill.
- V (3) Skill in the application of techniques and procedures.
- + (4) Presentability of work (appropriateness of arrangement and appearance of work).
- V (5) Attention to broad phases of assignments.
- + (6) Attention to pertinent detail.
- V (7) Accuracy of operations.
- + (8) Accuracy of final results.
- V (9) Accuracy of judgments or decisions.
- V (10) Effectiveness in presenting ideas or facts.
- + (11) Industry.
- V (12) Rate of progress on or completion of assignments.
- V (13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
- V (14) Ability to organize his work.
- V (15) Effectiveness in meeting and dealing with others.
- + (16) Cooperativeness.
- V (17) Initiative.
- V (18) Resourcefulness.
- V (19) Dependability.
- + (20) Physical fitness for the work.

- (21) *Effectiveness in planning broad programs.*
- (22) *Effectiveness in adapting the work program to broader or related programs.*
- (23) *Effectiveness in devising procedures.*
- (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- (27) *Effectiveness in promoting high working morale.*
- (28) *Effectiveness in determining space, personnel, and equipment needs.*
- (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- (30) *Ability to make decisions.*
- (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

- (A)
- (B)
- (C) 67-NOT RECORDED

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good ✓	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Good	5
Reviewing official		

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by R. P. Kramer (Signature of rating official) — Section Chief (Title) — 3/31/42 (Date)

Reviewed by D. M. Ladd (Signature of reviewing official) — Asst. Director (Title) — 3/31/42 (Date)

Rating approved by efficiency rating committee MAY 29 1942 (Date) — Report to employee (Adjective rating) (Numerical rating)

16—26177-1

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-1

This Agent makes a good appearance and has an average personality, lacking somewhat in aggressiveness and force. He is intelligent, industrious and cooperative and has functioned satisfactorily as a Supervisor in the National Defense Division.

He is amenable to suggestion and has improved considerably during his assignment at the Bureau. His output of work is not as large as that of other Supervisors and it is believed that he could increase his production to good advantage. He is interested in his work and is sufficiently industrious so that with continued training and additional experience he should develop into a better than average Supervisor.

On the basis of his record, it is felt that he should be rated as good and it is pointed out that he has the basic ability to improve upon this rating in the future.

RE-TRAINING
9-22 to 10-4-41

E. Hugo Winterrowd

Agent Winterrowd is now in Grade CAF-11 at $3800 per annum and has been assigned to the Internal Security Section of the Security Division since November 18, 1941. He has been assigned to the supervision of cases pertaining to Communist Front organizations.

This Agent has exhibited a keen interest in his work and on many occasions has expressed his satisfaction with this assignment. He has a very good knowledge of the Communist Front organizations and the manner in which they function. He is energetic and enthusiastic and has shown an interest in his work which is commendable. Agent Winterrowd puts in a considerable amount of voluntary overtime and produces more than an average amount of work.

This Agent still lacks a certain amount of self-confidence; however, it is believed that he has definitely improved along this line and will continue this improvement. It is believed he will also develop into an exceptionally good Supervisor.

RECORDED 9 APR 6 1943

67-146562-64
Route
Seat 15 22
Numb
4 APR 2 1943
FEDERAL

THREE

wrd
memo for Mr. Glavin
3/23/43
JPM/[illegible]

EHW

7-15-40

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

SPECIAL (X)

REPORT OF EFFICIENCY RATING

REGULAR ( ): INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of Feb. 16, 1943 based on performance during period from March 31, 1942 to Feb. 16, 1943

E. Hugo Winterrowd (Name of employee) | SPECIAL AGENT (Title of position) | Federal Bureau of Investigation (Bureau)

Security (Division) | Internal Security (Section) | (Subsection or unit) | (Field office)

ON LINES BELOW MARK EMPLOYEE
V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☐

(1) Maintenance of equipment, tools, instruments.
(2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
(5) Attention to broad phases of assignments.
(6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
(11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
(16) Cooperativeness.
(17) Initiative.
(18) Resourcefulness.
(19) Dependability.
(20) Physical fitness for the work.
(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A) ____
(B) ____
(C) ____

Weak 11-18-41

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Very Good	
Reviewing official		

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by F. L. Weed (Signature of rating official) | Chief of Section (Title) | February 16, 1943 (Date)

Reviewed by D. M. Ladd (Signature of reviewing official) | Assistant Director (Title) | February 17, 1943 (Date)

Rating approved by efficiency rating committee ____ (Date) Report to employee ____ (Adjective rating) ____ (Numerical rating)

16—26177-2

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

U. S. GOVERNMENT PRINTING OFFICE 16-26177-1

1843

CC-275

FEDERAL BUREAU OF INVESTIGATION

Initialed
Checked by
Filed by:

Mr.
Miss [illegible]rl
Mrs. _____ Date _____

New appointment [ ] Transfer [ ] Promotion [ ] Separation [ ]

Mr. E. Hugo Winterrowd March 31, 1943

XX

PRESENT STATUS

1. Title: Special Agent (Supervisor)
2. Grade:
3. Salary: $3300 per annum
4. Seat of Government: [ ] Field: [ ] D
5. Division: Division Five, Security Division
6. Appropriation: "Salaries and Expenses, FBI" (National Defense)

PROPOSED ACTION

7. Title: Special Agent
8. Grade:
9. Salary: $4600 per annum
10. Seat of Government: [ ] Field:* [ ] APR 12
11. Division:
12. Appropriation: 7
13. Effective: April 1, 1943
14. Position: Additional: "Salaries and Expenses, FBI" (National Defense) Vice: Identical: X
15. Remarks:

CC: Classification Section
Mr. Tolson Chief, Audit Section
Mr. E. A. Tamm Selective Service
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Harbo
Mr. Hendon
Mr. McGuire
Mr. Mumford
Mr. Piper
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

Respectfully submitted,

_____
(Title)

Director, Federal Bureau of Investigation

COMMUNICATIONS SECTION
MAILED 12
☆ MAR 31 1943 P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

87-NOT RECORDED
9 APR 1943

Funds Available
MAR 29 1943 RHAN

JOHN EDGAR HOOVER
DIRECTOR

JPM:bbs

[redacted] [redacted]87

Mr. Tolson ✓
Mr. E. A. Tamm ✓
Mr. Clegg
Mr. Glavin ✓
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Harbo
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Piper
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

March 23, 1943

MEMORANDUM FOR MR. GLAVIN

RE: EARLL HUGO WINTERROWD
Special Agent

Entered on duty	7-15-40
Reported to field	8-31-40
Present grade and salary	CAF-11 $3800
Last salary change	4-16-42
Accounting course	Enrolled 36, completed none
Marksmanship	Expert
Qualified in all firearms	Yes
Failed to qualify with:	None.

On 11-18-41 he was transferred to Division 5 (SOG) from New York. On 3-31-42 Mr. Kramer rated him as GOOD and said he made a good appearance, had an average personality, lacked somewhat in aggressiveness and force, was intelligent and industrious but his output of work was not as large as that of other Supervisors and it was believed he could increase his production to good advantage; however, he should develop into a better than average Supervisor and he had the basic ability to improve in the future.

On 4-16-42 he was reallocated to CAF-11 at $3800 per annum. On 2-16-43 Mr. Welch rated him as VERY GOOD and said he had been assigned to the Internal Security Section on the supervision of cases pertaining to Communist Front organizations, he had exhibited a keen interest in his work, had a very good knowledge of the Communist Front organizations and the manner in which they function, he put in a considerable amount of overtime and produced more than an average amount of work; however, he still lacked a certain amount of self-confidence but it was believed that he had definitely improved along that line and would continue this improvement and also that he would develop into an exceptionally good Supervisor.

RECORDED 67-146562-65

Recommendation: It is recommended that he be reallocated to CAF-12 at $4600 per annum.

Respectfully,

J. P. Mohr

Route
Search
Number 15
APR 2 1943

Pers. Recomm. to Dept.
3-31-43

Prom. Sent
4-22-43
usg-mlh

THREE

FOR VICTORY
BUY
UNITED STATES DEFENSE BONDS AND STAMPS

JPM:dmm

February 18, 1943

PERSONAL AND CONFIDENTIAL

MEMORANDUM FOR MR. LADD

You are requested to submit special efficiency reports on the agent personnel listed below:

Harvey L. Davis
William D. Hlood
Earl H. Winterroud

[redacted] b6

Very truly yours,

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Hendon
Mr. McGuire
Mr. Mumford
Mr. Harbo
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

CC-275

FEDERAL BUREAU OF INVESTIGATION

Jeb

Mr.
Miss
Mrs. Mr. E. Hugo Winterrowd Date December 16, 1942

New appointment ☐ Transfer ☒ Promotion ☐ Separation ☐

PRESENT STATUS

1. Title: Special Agent
2. Grade: CAF 11
3. Salary: $3800 per annum
4. Seat of Government: ☐ Field: ☒
5. Division:
6. Appropriation: "Salaries and Expenses, FBI" (National Defense)

PROPOSED ACTION

7. Title: Special Agent (Supervisor)
8. Grade: CAF 11
9. Salary: $3800 per annum
10. Seat of Government: ☒ Field:* ☐
11. Division: Division Five Security Division
12. Appropriation: "Salaries and Expenses, FBI" (National Defense)
13. Effective: December 16, 1942
14. Position: Additional: ☒ Vice: Identical: With William D. Blood
15. Remarks:

Respectfully submitted,

J. Edgar Hoover
Director, Federal Bureau of Investigation

cc: Chief, Audit Section
Classification Section
CCO - Selective Service

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

~~It is hereby certified that the position for which the above-mentioned individual is proposed has the same duties and responsibilities and the same organizational location as the position with which it is being made identical".~~

December 14, 1942

Transfer the following from Special Agent positions, Grade CAF 11, $3800 per annum, to Special Agent (Supervisor) positions, Grade CAF 11, $3800 per annum, in Division Five (Security Division), effective December 16, 1942:

Marcus S. Wallace

[redacted]

Hubert E. White

Yancy M. Willoughby

J. Robert Wilson

E. Hugo Winterrowd

Delbert L. Wood

[redacted]

per

WRG

Pers. Recomm to Dept. 12-16-42 (12-14) WRG JEB

b6

DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

NMP:fh

December 16, 1942

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Department of Justice

Dear Mr. Winterrowd:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: CAF 11 Salary: $3800 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation" (National Defense), FIELD.

To

Position: Special Agent (Supervisor)

Assignment: Division Five, Security Division

Grade: CAF 11 Salary: $3800 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation" (National Defense), DEPARTMENTAL.

Effective: December 16, 1942

Respectfully,

Francis Biddle

Attorney General

By the Attorney General:

(Signed) James Rowe, Jr.

The Assistant to the Attorney General.
Additional Position, Identical with William D. Blood

67-NOT RECORDED

DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

December 16, 1942

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Department of Justice

Dear Mr. Winterrowd:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: CAF 11 Salary: $3800 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation" (National Defense), FIELD.

To

Position: Special Agent (Supervisor)

Assignment: Division Five, Security Division

Grade: CAF 11 Salary: $3800 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation" (National Defense), DEPARTMENTAL.

Effective: December 16, 1942

Respectfully,

Francis Biddle

Attorney General.

By the Attorney General:

The Assistant to the Attorney General.

1-6-43

MLB
67-

mlb

April 22, 1943

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from Special Agent (Supervisor), $3800 per annum in Grade CAF 11 to Special Agent, $4600 per annum in Grade CAF 12, effective April 1, 1943.

Sincerely yours,

John Edgar Hoover
Director

Enclosure

66

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Harbo
Mr. Hendon
Mr. McGuire
Mr. Mumford
Mr. Piper
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

CC: Mr. Ladd
CCO - Selective Service

COMMUNICATIONS SECTION
MAILED 14
APR 22 P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

NGP:fce

DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

March 31, 1943

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Department of Justice

Dear Mr. Winterrowd:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent (Supervisor)

Assignment: Division Five - Security Division

Grade: CAF 11 Salary: $3800 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation (National Defense)." DEPARTMENTAL.

To

Position: Special Agent

Assignment:

Grade: CAF 12 Salary: $4600 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation (National Defense)." FIELD.

Effective: April 1, 1943

Respectfully,

Francis Biddle

Attorney General.

By the Attorney General:
(signed) James Rowe, Jr.

The Assistant to the Attorney General.

Additional position

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

April 27, 1943

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Hendon	
Mr. Mumford	
Mr. Piper	
Mr. Starke	
Mr. Quinn Tamm	
Mr. Nease	
Miss Gandy	

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

I want to express my sincere appreciation for the increase in my salary.

You may be assured that I shall continue to put forth my best endeavors for the Bureau.

Respectfully,

E. H. Winterrowd

Special Agent
E. H. Winterrowd

APR 29 1943

67- 9 87-NOT RECORDED

Routed.....Recorded.....
Searched..... Checked.....
Numbered..... Filed.....
2 APR 28 1943
FEDERAL BUREAU OF INVESTIGATION

DIRECTOR

FOR VICTORY
BUY UNITED STATES DEFENSE BONDS AND STAMPS

4

JOHN EDGAR HOOVER
DIRECTOR

287

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Harbo
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Piper
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

EHW:PMC

July 6, 1943

MEMORANDUM FOR MR. WELCH

RE: SELECTIVE SERVICE STATUS
SA E. H. WINTERROWD

This is to advise that the writer has received a notice from Local Board No. 3, St. Joseph County, 210 Sherland Building, South Bend, Indiana, where he is registered, that he has been referred to a local board in Washington for a preliminary physical examination. This notice states that the writer will receive notice from the local Selective Service board in Washington which covers the address No. 1 Scott Circle, N. W. (the writer's former address in Washington).

The notice from the local board in South Bend, Indiana, was dated June 30, 1943, and was received at the writer's residence, Apartment 101, 2010 Fort Davis, S.E., Washington, D. C., on the morning of July 6, 1943.

It is to be noted that the writer gave as the address to which the Selective Service board should forward all communications, the Department of Justice Building, Washington, D. C.

The writer will appear for the preliminary physical examination when ordered by the local board in Washington.

Respectfully,

E. H. Winterrowd

E. H. Winterrowd

8 JUL 20 1943

67-146562-67

Searched 48 44
Numbered

1 JUL 16 1943

Letter Sent 7-14-43 WMW

Dis form 42-a 7-9-43 WMW/

RECORDED

THREE

File

FOR VICTORY BUY UNITED STATES DEFENSE BONDS AND STAMPS

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
CAF (Service)	11 (Grade)	$3800 (Class)

As of March 31, 1943 based on performance during period from Apr. 1, 1942 to March 31, 1943

Earll Hugo Winterrowd (Name of employee) — Special Agent (Title of position) — Federal Bureau of Investigation (Bureau)

Internal Security (Division) — Security (Section) — (Subsection or unit) — (Field office)

ON LINES BELOW MARK EMPLOYEE
V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☐

___ (1) Maintenance of equipment, tools, instruments.
___ (2) Mechanical skill.
___ (3) Skill in the application of techniques and procedures.
___ (4) Presentability of work (appropriateness of arrangement and appearance of work).
___ (5) Attention to broad phases of assignments.
___ (6) Attention to pertinent detail.
___ (7) Accuracy of operations.
___ (8) Accuracy of final results.
___ (9) Accuracy of judgments or decisions.
___ (10) Effectiveness in presenting ideas or facts.
___ (11) Industry.
___ (12) Rate of progress on or completion of assignments.
___ (13) Amount of acceptable work produced. (Is mark based on production records? ___ (Yes or no))
___ (14) Ability to organize his work.
___ (15) Effectiveness in meeting and dealing with others.
___ (16) Cooperativeness.
___ (17) Initiative.
___ (18) Resourcefulness.
___ (19) Dependability.
___ (20) Physical fitness for the work.

___ (21) *Effectiveness in planning broad programs.*
___ (22) *Effectiveness in adapting the work program to broader or related programs.*
___ (23) *Effectiveness in devising procedures.*
___ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
___ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
___ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
___ (27) *Effectiveness in promoting high working morale.*
___ (28) *Effectiveness in determining space, personnel, and equipment needs.*
___ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
___ (30) *Ability to make decisions.*
___ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

___ (A) ___
___ (B) ___
___ (C) ___

3 JUL 9 1943

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good ✓	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Very Good	___
Reviewing official	___	___

83

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by F. L. Welch (Signature of rating official) — Chief of Section (Title) — March 31, 1943 (Date)

Reviewed by [signature] (Signature of reviewing official) — Assistant Director (Title) — April 1, 1943 (Date)

Rating approved by efficiency rating committee ___ (Date) — Report to employee ___ (Adjective rating) ___ (Numerical rating)

10—26177-1

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

1-15-40.

This Agent is very neat in appearance and has a likable personality. He is intelligent and has definitely acquired additional self-confidence.

Agent Winterrowd has produced a good amount of work and has rapidly developed as a Supervisor. He is loyal and dependable and is outstanding in the interest which he exhibits toward his work. He gladly accepts suggestions and constructive criticism. Considering the length of time this employee has been with the Bureau, he has a good knowledge of Bureau policies. The work which he handles is of an important nature and although it has required some supervision, the amount necessary has rapidly decreased because of his steady improvement. From time to time he has been given some very important assignments where thoroughness and efficiency were absolutely necessary and time was of the essence. These assignments were handled in a very satisfactory manner. Agent Winterrowd is dependable and from the manner in which he applies himself he evidences a definite desire to progress in the Bureau.

This employee's voluntary overtime considerably exceeds the average. It is believed that he will develop into an outstanding supervisor in view of the progress which he has made to date.

WLW:EK

July 14, 1943

Local Board Number 3
Selective Service System
Poledor Building
South Bend, Indiana

Gentlemen:

Reference is made to the Selective Service case of Mr. Earll H. Winterrowd, who is registered at your Board as Order Number 665. You will recall that deferment was previously requested for this registrant by reason of his position, however, you have recently ordered him for a physical examination.

In accordance with Section III of Executive Order 9309, the Review Committee on Deferment of Government Employees of the War Manpower Commission has advised the Agency Committee of the Federal Bureau of Investigation that it has approved the position which this registrant holds as one of the key positions in this Bureau. Accordingly, the Agency Committee requests occupational deferment for Mr. Winterrowd. In connection with this matter, I am transmitting herewith D.S.S. Form 42-A (Revised) which has been executed by me under date of July 9, 1943.

Under the provisions of Executive Order 9309, Section II, Paragraphs 2 and 3, the Chairman of the War Manpower Commission has approved a Regional Committee for the Federal Bureau of Investigation. This request for occupational deferment has been reviewed and approved by the Agency Committee in question.

In view of the fact that Mr. Winterrowd occupies a position in this Bureau that has been designated as a key position by the Review Committee on Deferment of Government Employees of the War Manpower Commission, and as it is not possible at this time to secure a replacement for him, it is requested that you consider this letter as a formal request for an appeal.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Harbo
Mr. Hendon
Mr. McGuire
Mr. Mumford
Mr. Piper
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

Enclosure
Air Mail
Special Delivery
Registered
Return Receipt Requested
CC: Review Committee, War Manpower Commission
CC: Mr. Ladd
CC: SAC Indianapolis

RECORDED
JUL 23
67-146562-68

COMMUNICATIONS SECTION
MAILED 5
JUL 14 1943
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

49 JUL 16

EARLL HUGO WINTERROWD

665 27

3 St. Joseph South Bend Indiana

Special Agent

See attachment. Mr. Winterrowd is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

July 15, 1940 July 15, 1940

4600 annually See attachment

B.S. and LL.B. degrees Notre Dame University.

See attachment

See attachment

COPY DSS FORM 42-A (REVISED)

Federal Bureau of Investigation,
United States Department of Justice

Washington, D. C.

See attachment

See attachment

See attachment

See attachment

See attachment

Washington, D. C.

J. Edgar Hoover

the Director

AUTHORIZED GOVERNMENT REQUEST

[illegible] COMMITTEE
FEDERAL BUREAU OF INVESTIGATION

9th July 43

Chairman

COPY DSS FORM 42-A (REVISED)

SPECIAL AGENTS

This position has been designated as a key plsition by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today. Up to the present time the full complement of Special Agent personnel has not been secured and every effort is being made to secure the necessary additional Special Agent personnel.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

_____

Subscribed and sworn to before me this 9th day of July 19 43

_____

Notary Public

JSB:CL

November 17, 1943

CONFIDENTIAL

Mr. D. M. Ladd
Federal Bureau of Investigation
Washington, D. C.

RE: E. HUGH WINTERROWD
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended In-Service training course from November 1, to November 14, 1943.

Notebook	Excellent
Written Examination	96
Hip Shooting	92
Practical Pistol Course	68
Shotgun	100
.30 Rifle	75
Machine Gun	85

Very truly yours,

John Edgar Hoover
Director

CC: E. Hugh Winterrowd
Division Five

RECORDED

116562-69

2NOV 22 1943

Tolson
E. A. Tamm
Clegg
Coffey
Glavin
Ladd
Nichols
Rosen
Tracy
Gears
Carson
Harbo
Hendon
Milford
Clarke
Ann Tamm

COMMUNICATIONS SECTION
MAIL ROOM
NOV 18 1943
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

CC-287

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

EHW:IT

July 21, 1943

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Harbo
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

MEMORANDUM FOR MR. LADD

RE: SELECTIVE SERVICE STATUS
SUPERVISOR E. H. WINTERROWD

This is to advise that Supervisor E. H. Winterrowd of the Internal Security Section took a physical examination at Georgetown Hospital, Washington, on the evening of July 20, 1943, as ordered by his Local Board, #3, Saint Joseph County, South Bend, Indiana.

7-22-43
Further deferment requested 7-14-43
whelan

Respectfully,

F. L. Welch

F. L. Welch

7-146562-70

ded

90

53

1 JUL 26 1943

THREE

FOR VICTORY
BUY UNITED STATES WAR BONDS AND STAMPS

JOHN EDGAR HOOVER
DIRECTOR

CC-287

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Harbo
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

EHW:IT

July 26, 1943

MEMORANDUM FOR MR. LADD

RE: SELECTIVE SERVICE STATUS,
SUPERVISOR E. H. WINTERROWD

This is to advise that Supervisor E. H. Winterrowd of the Internal Security Section has been classified 2-B by his Selective Service Board, #3, Saint Joseph County, South Bend, Indiana, as of July 23, 1943. This classification will be in effect until January 22, 1944, according to the classification card received by Supervisor Winterrowd, dated July 23, 1943.

Respectfully,

F. L. Welch

67-146562-71
Recorded
Checked
Filed
2 JUL 29 1943
FEDERAL BUREAU OF INVESTIGATION

Federal Bureau of Investigation
United States Department of Justice
Indianapolis, Indiana
July 26, 1943

Director, FBI

Re: EARLL HUGO WINTERROWD
Special Agent
Selective Service Status

Dear Sir:

Mrs. K. M. WOODWARD, clerk, Local Board #3, South Bend, Indiana, was contacted by Special Agent JOHN J. O'BRIEN, and she advised that a short while ago the Board had received specific instructions that all cases involving government employees should be reopened for reclassification and that the registrants should be ordered to report for their physical examinations unless the Board was in receipt of a written request for deferment from the registrant's superior, and bearing the authorization stamp of the Review Committee on Deferment of Government Employees of the War Manpower Commission.

She further stated that the original letter requesting deferment for Agent WINTERROWD did not bear the necessary authorization stamp, and the Board had accordingly directed him to report for his physical examination. However, upon receiving a letter with the necessary authorization stamp, the board had been perfectly willing to grant the requested deferment, and, accordingly, on July 21, 1943, placed the registrant in II-B until January 22, 1944.

Mrs. WOODWARD took great pains to point out that the board's policy on the deferment of Special Agents had not changed, but in this particular case their hands had been so tied by Selective Service red tape, that they were unable to follow their usual procedure of automatically deferring the Special Agents of the Federal Bureau of Investigation who were registered with Board #3.

RECORDED

67-146562-72
Recorded
Searched Checked
Numbered Filed 94
2 AUG 2 13
FEDERAL BUREAU OF INVESTIGATION

Very truly yours,

D. S. Hostetter
D. S. Hostetter
SAC

Noted
[illegible]

JJO:MJR
67-551

Op. 12

JOHN EDGAR HOOVER
DIRECTOR

CC-287

Mr. Tolson
Mr. E.A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffee
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Harbo
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

EHW:IT

July 14, 1943

MEMORANDUM FOR MR. LADD

RE: SELECTIVE SERVICE STATUS,
SUPERVISOR E. H. WINTERROWD

This is to inform that Supervisor E. H. Winterrowd of the Internal Security Section has received a notice dated July 13, 1943 to appear for a physical examination at Georgetown Hospital, Washington, at 7:00 P. M., July 20, 1943. This notice was issued by Local Board 15A (Office of Transfers) Washington, D. C. It is to be noted that Local Board #3, South Bend, Indiana (the local board with which Supervisor Winterrowd is registered) transferred the physical examination to this local board.

Supervisor Winterrowd will, of course, appear for the physical examination at the designated time.

RECOMMENDATION:

It is recommended that this memorandum be referred to the Chief Clerks Office for its appropriate attention.

Respectfully,

F. L. Welch

F. L. Welch

77-146572-73

1 AUG 25 1943

FOR VICTORY
BUY
UNITED STATES SAVINGS BONDS AND STAMPS

HMW:LNT

146-2-74

RECORDED

September 13, 1943

Local Board Number 3
Selective Service System
210 Sherland Building
South Bend, Indiana

Gentlemen:

I am in receipt of your recent communication wherein you advised that Mr. Earll H. Winterrowd, Order Number 665, has been placed in Class II-B until January 22, 1944.

I wish to express my appreciation for your courtesy in advising me of the action of your Board in this matter and you may be assured that in the event there is any change in his occupational status, I will promptly advise you.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tamm
Mr. E. A. Tamm
Mr. C
Mr. C
Mr. C
Mr.
Mr.
Mr.
Mr.
Mr.
Mr.
Mr.
Mr.
Mr.
Miss Gandy

COMMUNICATIONS SECTION
MAILED 15
SEP 13 1943 P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

RECEIVED RECORDING ROOM
SEP 13 5 58 PM '43
U.S. DEPT. OF JUSTICE

CLASSIFICATION ADVICE

App. Not Req.

SELECTIVE SERVICE SYSTEM

Local Board No. 3 51
St. Joseph County 141
003
210 Sherland Bldg.
South Bend, Indiana

(Local Board Date Stamp With Code)

July 23, 1943
(Date of mailing of Notice of Classification to Registrant)

ISN 16 1943

RECORDED

67-146562-74

Routed.....Recorded.....
Searched.....Checked.....
Numbered.....Filed.....
II-B 2 SEP 16 43
FEDERAL BUREAU OF INVESTIGATION

You are advised that—

Earll (First name) Hugo (Middle name) Winterrowd (Last name)

Order No. 665 has been classified in Class II-B

until January 22, 1944
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

ack 9/13
WMW/LWT

THREE

Kathryn Woodward
(See other side) (Member or clerk of local board)

DSS Form 59
(Revised 3-29-43)

16—33835-1

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

When an appeal is taken from the classification or reclassification of a registrant and when such appeal is upon the ground that the registrant should have been deferred by reason of his occupation, the appeal shall be transferred to the board of appeal having jurisdiction over the area in which the registrant is employed, provided all of the following conditions are met (but not otherwise):

(1) The first person to appeal from such classification or reclassification files with his appeal a written request for such transfer;

(2) The written request states in what respect an occupational question is involved; and

(3) The written request states the name of the registrant's employer and the street address, county, and State where the registrant is employed.

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

16—33335-1 U. S. GOVERNMENT PRINTING OFFICE

NPC:val

November 16, 1943

PERSONAL AND ~~CONFIDENTIAL~~

Mr. E. E. Conroy
Federal Bureau of Investigation
U. S. Department of Justice
234 U. S. Court House Building
Foley Square
New York 7, New York

Dear Mr. Conroy:

Reference is made to my personal and ~~confidential~~ communication to you of September 22, 1943, wherein you were advised that certain Special Agents presently assigned to the Seat of Government in supervisory positions would be assigned to your office for a period of two weeks to handle regular investigative matters.

The following Special Agents will report to your office at 9:00 A. M., Monday, November 22, 1943, for such assignments:

E. H. Winterrowd
P. J. Hayes
J. A. Robey

It is desired that in the assignments made to these Special Agents they be assigned to national defense cases during the first week of their assignment and to regular investigative cases during the last week of their assignment.

Sincerely yours,

John Edgar Hoover
Director

COMMUNICATIONS SECTION

5 NOV 2 1943

67-146562-96

FEDERAL BUREAU OF INVESTIGATION

cc: Mr. Gldvin
Mr. Clegg
Mr. Mackle

Tolson
E. A. Tamm
Clegg
Coffey
Glavin
Ladd
Nichols
Rosen
Tracy
Acers
Carson
Harbo
Hendon
Mumford
Starke
Quinn Tamm
Nease
Gandy

CBS:id

October 27, 1943

PERSONAL AND ~~CONFIDENTIAL~~

Mr. E. H. Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on October 5, 1943.

This report reflects the following physical defects:

Defective vision in both eyes 20/60; corrected to 20/20 in each eye.
Numerous caries.

The Board of Examining Physicians makes the following recommendations:

Dental treatment urgent.
Inoculation for typhoid.
Inoculation for tetanus.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "B".

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

CC: Mr. Clegg

Tolson
E. A. Tamm
Clegg
Coffey
Glavin
Ladd
Nichols
Rosen
Tracy
Acers
Carson
Harbo
Hendon
Mumford
Starke
Quinn Tamm
Nease
Gandy

Klivs

okay

CC-270

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

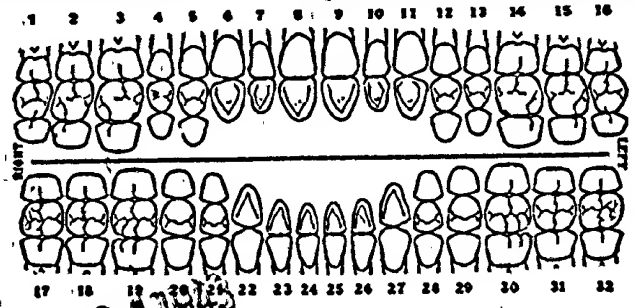
NAME E. H. Winterrowd AGE 27 YEARS, 5 MONTHS
NATIVITY(state of birth) Indiana MARRIED, SINGLE, WIDOWED: married NUMBER OF CHILDREN 1
FAMILY HISTORY none

HISTORY OF ILLNESS OR INJURY none
1 nervous stomach disorder periodically
6 days sick leave in past year

HEAD AND FACE n
EYES: PUPILS (size, shape, reaction to light and distance, etc.) no daily ex.
DISTANT VISION RT. 20/ 60, corrected to 20/ 20
LT. 20/ 60, corrected to 20/ 20
COLOR PERCEPTION normal
(state edition of Stilling's plates or Lamps used)
DISEASE OR ANATOMICAL DEFECTS n
EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'
LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'
DISEASE OR DEFECTS n
NOSE n
(Disease or anatomical defect, obstruction, etc. State degree)
SINUSES n

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS n

TEETH AND GUMS(disease or anatomical defect): numerous caries Dental treatment urgent
MISSING TEETH 12,17,30,32
NONVITAL TEETH none apparent
PERIAPICAL DISEASE none apparent
MARKED MALOCCLUSION no
PYORRHEA ALVEOLARIS no
TEETH REPLACED BY BRIDGES none
DENTURES no
REMARKS



NOV 24 1945
C. J. Hoffer
(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE n
TEMPERATURE 98.0 CHEST AT EXPIRATION 35
HEIGHT 72 1/4 CHEST AT INSPIRATION Routed ..... Recorded.....
WEIGHT 149 1/2 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS Checked 30 1/2...
RECENT GAIN OR LOSS, AMOUNT AND CAUSE loss 8 lbs. Hours, etc....
SKIN, HAIR, AND GLANDS n
NECK (abnormalities, thyroid gland, trachea, larynx) n

2 OCT 25 43
FEDERAL BUREAU OF INVESTIGATION

SPINE AND EXTREMITIES (bones, joints, muscles, feet) n

fair

THREE

Federal Investigation 10-29-45 Sick list

67-146562-75

THORAX (size, shape, movement, rib cage, mediastinum) _____
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. n

CARDIO-VASCULAR SYSTEM n
HEART (note all signs of cardiac involvement) n

PULSE: BEFORE EXERCISE 84
B| AFTER EXERCISE 29 } 75
THREE MINUTES AFTER 46 }
BLOOD PRESSURE: SYSTOLIC 120
DIASTOLIC 80
CONDITION OF ARTERIES n
CHARACTER OF PULSE n
CONDITION OF VEINS n
HEMORRHOIDS n

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) n

GENITO-URINARY SYSTEM n
URINALYSIS: SP. GR. 1.015 ALB. n SUGAR n MICROSCOPICAL n
VENEREAL DISEASE n

NERVOUS SYSTEM n
(organic or functional disorders)
ROMBERG n INCOORDINATION (gait, speech) n
REFLEXES, SUPERFICIAL n DEEP(knee, ankle, elbow) n TREMORS n
SEROLOGICAL TESTS negative BLOOD TYPE B
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) n

SMALLPOX VACCINATION: DATE OF LAST VACCINATION had smallpox
TYPHOID PROPHYLAXIS: NUMBER OF COURSES none in five years
DATE OF LAST COURSE tet toxoid 0
REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE _____

SUMMARY OF DEFECTS none

CAPABLE OF PERFORMING DUTIES INVOLVING strenuous PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)
(when no is given state cause) _____

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____

TYPHOID PROPHYLAXIS
TETANUS TOXOID

BENJAMIN V. WHITE
LT. MC U.S.N.R.

DATE OF EXAMINATION 10-5-43

Federal Bureau of Investigation

United States Department of Justice

Aug. 18, 1943

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to August 31, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (~~$10.00~~ $10), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $10,000.

The following person is hereby designated as my beneficiary:

b6

Name [redacted] Address apt 101 2010 Fort Davis, SE, Wash, D.C.

Relationship Wife Dated Aug 18, 1943 4 SEP 28 1943

Very truly yours,

E. Hugo Winterrowd

Special Agent

Ack 9-22-43

FBI

Federal Bureau of Investigation
United States Department of Justice
New York, New York

PERSONAL & ~~CONFIDENTIAL~~
December 23, 1943

Director, FBI

RE: SA E. H. WINTERROWD

Dear Sir:

Special Agent Winterrowd was assigned to this office for a two week training period from November 22, 1943, through December 4, 1943.

During his first week of assignment he was assigned to the Alien Enemy Squad. He assisted in a number of searches and effected the apprehension of several members of the National Sozialistische Kriegsopfer Versorgung.

During his second week he was assigned to the General Investigative Desk. He indicated he has a good knowledge of the general criminal violations investigated by the Bureau and that he can be used on dangerous assignments. In this regard, he participated in the surveillance and apprehensions of five armed individuals having long criminal records who perpetrated the hijacking of a liquor truck in this city.

Special Agent Winterrowd makes a neat appearance and has a pleasing personality. He has a thorough knowledge of the Bureau's work. His investigations were conducted in a logical and thorough manner and his reports required but a minimum amount of supervision. It is my opinion that Special Agent Winterrowd might be considered as a very good Special Agent.

DEC 29 1943

67-140562-77

Very truly yours,

E. E. CONROY, 1 DEC 28 19..
Special Agent in Charge

Op. 9

copy

NPC:val November 16, 1943

MR. LADD

In accordance with the Bureau's recently inaugurated policy od permitting Special Agent Supervisors assigned at the Seat of Government to perform field investigative work for a period of two weeks, you should instruct the following Special Agents assigned to your division to report to the Special Agent in Charge of the office indicated at 9:00 A. M. on November 22, 1943, for two weeks' investigative assignment.

Special Agent J. H. Williams - Baltimore
Special Agent E. H. Winterrowd - New York City
Special Agent [redacted] Richmond
Special Agent [redacted] - Philadelphia
Special Agent [redacted] - Newark

b6

The Bureau is notifying the Special Agents in Charge at the above-mentioned offices to place these Special Agents on both national defense and regular investigative work during this two week period.

Very truly yours,

John Edgar Hoover
Director

cc: Mr. Glavin
Mr. Clegg
Mr. Nichols

5 NOV 22 1943

JOHN EDGAR HOOVER
DIRECTOR

TD-15

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

November 17, 1943

JSR:CL

3- [illegible]

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Ayers ✓
Mr. Carson
Mr. Harbo
Mr. Hendon
Mr. Mumford
Mr. Starke
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

MEMORANDUM FOR MR. TOLSON

RE: IN-SERVICE TRAINING COURSE
11/1/43 TO 11/14/43
SPECIAL AGENT - E. HUGH WINTERROWD
EOD - 7/15/40
GRADE - CAF-12
SALARY - 4600
ASSIGNED TO - Division 5

This Special Agent attended the In-Service Training Course as indicated above, during which period he was not afforded a physical examination.

This Special Agent attained the following grades:

Notebook	Excellent
Written Examination	96
Hip Shooting	92
Practical Pistol Course	68
Shotgun	100
.30 Rifle	75
Machine Gun	85
General Firearms Ability	Average

REMARKS: Interviewing Official - J. A. Robey

"Winterrowd is presently assigned to Division 5 of the Bureau on the Communist Desk. He is tall, makes a very good appearance and appears intelligent. It is believed that he has executive ability and will develop into a good Bureau representative.

"Being at the Seat of Government, he had no problems or suggestions to offer."

Very truly yours,

H. H. Clegg

ONOV 2 6 1943
67-NOT RECORDED

1

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

PUBLIC SPEAKING AND TESTIFYING IN COURT

Based upon five minute speech and interrogation.

NAME E. H. Winterrowd

OFFICE OF ASSIGNMENT Bureau

DATE 11-4-43

1. APPEARANCE: Good

2. DELIVERY: very good

3. SUBJECT MATTER: Good

4. APPRAISAL OF QUALIFICATIONS:

A. Bureau Speaker
   1. Fully qualified ✓
   2. Potential Ability
   3. Not qualified

B. Police Instructor
   1. Fully qualified ✓
   2. Potential Ability
   3. Not qualified

C. Ability under cross examination very good

5. REMARKS:

Bruce

WMW:CMJ

January 11, 1944

Local Board Number 3
Selective Service System
210 Sherland Building
South Bend, Indiana

RE: EARLL R. WINTERROWD
Order Number 665

Gentlemen:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Winterrowd to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached Forms 42 and 42 S be forwarded to you requesting occupational deferment on behalf of Mr. Winterrowd.

I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. The principal place of employment of this registrant is Washington, D. C.

Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely yours,

John Edgar Hoover
Director

Enclosure

CC-Review Committee
War Manpower Commission
CC-Mr. Ladd

Tolson
E. A. Tamm
Clegg
Coffey
Glavin
Ladd
Nichols
Rosen
Tracy
Acers
Carson
Harbo
Mendon
Mumford
Starke
Quinn Tamm
Nease
Gandy

EARLL H. WINTERROWD

665 27

3 St. Joseph South Bend Indiana

Mr. Winterrowd is a Special Agent and as such holds a key position as designated by the Review Committee of the War Manpower Commission within the meaning of Executive Order 9309. The performance of his duties is essential and critical to the execution of the work assigned by law and Executive Directive to the Federal Bureau of Investigation.

To the Federal Bureau of Investigation is assigned the responsibility of investigating all acts of espionage, sabotage and all actions tending to undermine the internal security of the nation. We must also investigate and enforce all those federal statutes assigned to the investigative jurisdiction of this Bureau such as: bank robbery, kidnaping, interference with the interstate transportation of goods, National Stolen Property Act, White Slave Traffic Act, etc., the enforcement of which is necessary to the preservation of the national health, safety and interest.

To carry on this work it is necessary to maintain a corps of trained investigators. Mr. Winterrowd is such a trained investigator. In the attached Form 42 S further information relative to Mr. Winterrowd is set forth.

J. Edgar Hoover

Washington, D. C.

7th January 44

Notary Public

EARLL H. WINTERROWD

665 May 23 1916 27

3 South Bend St. Joseph Indiana

Special Agent x

U.S. Department of Justice Federal Bureau of Investigation

See attachment. Mr. Winterrowd is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

July 15, 1940 Can be contacted through FBI Headquarters Washington, D. C. 4600

3 6 3 6

University of Notre Dame	Notre Dame, Ind.	1934	1939	BSC	Accounting
University of Notre Dame Law School	Notre Dame, Ind.	1938	1940	LL.B.	Law

See attachment

I-A 1941 LB
II-A 4/41 BA
II-B 8/41 LB
II-B 7/43 LB 1/22/44

Yes June 7, 1943

See attachment

See attachment

See attachment

Approximately
4800 150 80

None

See attachment

See attachment

Clyde A. Tolson xxxxx

January 7, 1944

SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today. Up to the present time the full complement of Special Agent personnel has not been secured and every effort is being made to secure the necessary additional Special Agent personnel.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

_____

Subscribed and sworn to before me this 7th day of January 19 44

_____

Notary Public

[redacted]ASSIFICATION ADVICE[redacted]

App. Not Req.

Local Board No. 3	91
St. Joseph County	141
	003
210 Sherland Bldg.	
South Bend, Indiana	

(Local Board Date Stamp With Code)

March 9, 1944
(Date of mailing of Notice of Classification to Registrant)

0 MAR 25 1944
RECORDED

You are advised that—

Earll (First name) Hugo (Middle name) Winterrowd (Last name)

Order No. 665 has been classified in Class II-A 146562-79

until September 9, 1944
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

Kathryn Goodward
(See other side) (Member or clerk of local board)

DSS Form 59
(Revised 12-10-43)

16—37588-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

16—37589-1 U. S. GOVERNMENT PRINTING OFFICE

Federal Bureau of Investigation
United States Department of Justice

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to December 18, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars ($10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $10,000.

The following person is hereby designated as my beneficiary:

Name [redacted] Address Apt #101 2010 Ft. Davis, SE, Wash. DC.

Relationship Wife Dated 12/15/43

Very truly yours,

E. Hugo Winterrowd

Special Agent

5 JAN 31 1944

b6

RECORDED 1

ack. 1-9-44 myt

JOHN EDGAR HOOVER
DIRECTOR

-287

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

EHW:IT

March 24, 1944

MEMORANDUM FOR MR. D. M. LADD

RE: EARLE HUGO WINTERROWD, SPECIAL AGENT
(Selective Service Classification)

This is to advise that on March 10, 1944 the captioned employee was classified 2A by Selective Service Board #3, Saint Joseph County, 210 Sherland Building, South Bend, Indiana. The expiration date of this classification is September 9, 1944.

Respectfully yours,

J. F. Buckley

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr Nichols
Mr. Rosen
Mr. Tracy
Mr. Acers
Mr. Carson
Mr. Harbo
Mr. Hendon
Mr. Mumford
Mr. Starke
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

67-146562-80

4 MAR 31 1944

FEDERAL BUREAU OF INVESTIGATION

DO-11

EHW/pk

FEDERAL BUREAU OF INVESTIGATION

DATE May 4, 1944

MEMORANDUM TO MR. D. M. LADD

Re: Erroneous Salutation, "Dear General Strong", on letter to General Bissell (mailed May 1, 1944 Re: American Youth for Democracy

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Harbo
Mr. Starke
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

Reference is made to your request for an explanation relative to the above set out dereliction.

No other explanation can be offered than the fact that it was an oversight and that the addressing was not carefully proof-read by the writer who dictated the letter.

Every effort will be made in the future to avoid a recurrence of a matter of this nature.

Respectfully,

E. H. Winterrowd

E. H. Winterrowd
Special Agent

RECORDED 2 MAY 18 1944

67-146562-81

Routed.....Recorded...
Searched...Checked...
Numbered...
14 MAY 12 1944
FEDERAL BUREAU OF INVESTIGATION

(INFORMATIVE MEMORANDUM - NOT TO BE SENT TO FILES SECTION)

Federal Bureau of Investigation
United States Department of Justice

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

IN REPLY, PLEASE REFER TO

FILE NO. [redacted]

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to April 15, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars ($10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $10,000.

The following person is hereby designated as my beneficiary:

Name [redacted] Address Apt 101 2010 - 14 Davis St. SF

Relationship Wife Dated April 14, 1944

Very truly yours,

E. Hugo Winterrowd

Special Agent

10 APR 21 1944

4-18-44

44

b6

CLASSIFICATION ADVICE

App. Not Req.

Local Board No. 3	51
St. Joseph County	141
	003
210 Sherland Bldg. South Bend, Indiana	

(Local Board Date Stamp With Code)

June 7, 1944

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Earll (First name) Hugo (Middle name) Winterrowd (Last name)

Order No. 665 has been classified in Class II-A 146562-82

until September 9, 1944

(Insert date for Class II-A and II-B only)

by ☐ Local Board.

☒ Board of Appeal (by vote of 4 to 0).

☐ President.

2 JUN 19 1944

1 JUN 14

Kathryn Woodward

(See other side) (Member or clerk of local board)

DSS Form 59
(Revised 12-10-43)

10—37588-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

16—87589-1 U. S. GOVERNMENT PRINTING OFFICE

PMS. FILES

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

ANNUAL

REPORT OF EFFICIENCY RATING

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (✓) SPECIAL
PROBATIONAL or TRIAL PERIOD ( )

As of March 31, 1944 based on performance during period from April 1, 1943 to March 31, 1944

Earll Hugo Winterrowd (Name of employee) — Special Agent - CAF-12 4600 (Title of position, service, and grade)

Justice - FBI - Security Division - Internal Security Section
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate − if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☑ All others ☐

(1) Maintenance of equipment, tools, instruments.
(2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
+ (7) Accuracy of operations.
✓ (8) Accuracy of final results.
✓ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
✓ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. No (Is mark based on production records? (Yes or no))
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
✓ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent	Rating official V.G.
Plus marks on at least half of the underlined elements, and no minus marks	Very good X	
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good	Reviewing official
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair	
Minus marks on at least half of the underlined elements	Unsatisfactory	

NOT RECORDED 4 MAY 13 1944

Rated by Jeremiah F. Buckley (Signature of rating official) — Chief of Section (Title) — April 3, 1944 (Date)

Reviewed by [signature] (Signature of reviewing official) — Assistant Director (Title) — April 4, 1944 (Date)

Rating approved by efficiency rating committee [signature] (Date) — Report to employee (Adjective rating) MAY 13 1944 mht

Assistant Director
Federal Bureau of Investigation

16—26177-2

EOD 9-15-42

EARLL HUGO WINTERROWD

This Agent has been assigned as a Supervisor in the Internal Security Section of the Security Division since November of 1941, prior to which he had approximately fifteen months experience in the field investigating. He makes a good appearance, is definitely above average in intelligence, is considered qualified as a Bureau speaker, and in every way indicates that he could represent the Bureau in very good fashion. Mr. Winterrowd is to be particularly commended for his work in supervising the coverage of racial conditions throughout the country. He is energetic, enthusiastic, has an inquiring mind, and I consider him at this time to be a very good Supervisor.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

EHW:IT

TO : MR. D. M. LADD

DATE: June 15, 1944

FROM : E. H. Winterrowd

SUBJECT: E. H. WINTERROWD, SPECIAL AGENT

This is to advise that the writer was placed in Selective Service Classification II-A until September 9, 1944 by the Appeals Board [redacted] voting of four to nothing.

RECORDED

8 JUL 31 1944

8 JUL 97-146562-83

Routed

Searc

Number 73 file 72

14 JUL 28 1944

FEDERAL

3

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

EHW:LVO

TO : Mr. Ladd

DATE: August 14, 1944

FROM : Mr. J. F. Buckley

SUBJECT: E. H. WINTERROWD
SPECIAL AGENT

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

This is to advise that under date of August 14, 1944, the captioned Special Agent received Classification 1-A from Local Board Number 3, St. Joseph County, 210 Sherland Building, South Bend, Indiana. This employee's Order Number is 665. The date of mailing of the Classification Card is August 10, 1944.

Special Agent Winterrowd was previously classified 2-A, both by local Board and the Board of Appeal until September 9, 1944.

Whelan

8 AUG 17

CORRECTED

07-14 84

1 AUG 18

FEDERAL

appeal 8/15/44

Note: It is necessary that you submit a new Government Authorized request for deferment.

CLASSIFICATION ADVICE

App. Not Req.

Local Board No. 3
St. Joseph County 141

003

210 Sherland Bldg.
South Bend, Indiana

(Local Board Date Stamp With Code)

August 10, 1944

(Date of mailing of Notice of Classification to Registrant)

RECORDED

You are advised that—

Earll Hugo Winterrowd
(First name) (Middle name) (Last name)

Order No. 665 has been classified in Class 1-7-146562-85

until ....., 19....
(Insert date for Class II-A and II-B only)

by [X] Local Board. appealed & forms 42 + 42S sent 8/15/44

[ ] Board of Appeal (by vote of ..... to .....)

[ ] President.

8 AUG 1944

Number 748
11 AUG 10 '62
FEDERAL BU...

Kathryn Goodward
(See other side) (Member or clerk of local board)

DSS Form 59
(Revised 12-10-43)

16—37588-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

16—37589-1 U. S. GOVERNMENT PRINTING OFFICE

Federal Bureau of Investigation
United States Department of Justice

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to August 31, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by ~~CHECK - MONEY ORDER)~~ cash the sum of ten dollars ($10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $10,000.

The following person is hereby designated as my beneficiary:

Name [redacted] Address ~~532 So. Carroll~~ 2010 FY Davis St. SE, Wash. DC

Relationship Wife Dated 8/15/44

Very truly yours,

E. Hugo Winterrowd

Special Agent

Ack 8-19-44 mbb

3 AUG 21 1944

85 File

Wrg mbb

b6

August 15, 1944

Local Board Number 3
Selective Service System
210 Sherland Building
South Bend, Indiana

Gentlemen:

Reference is made to the Selective Service case of Mr. Earll Hugo Winterrowd, who is registered at your Board as Order Number 665. You will recall that deferment was previously requested for this registrant by reason of the fact that he holds the position of Special Agent. You have advised me by Classification Advice dated August 10, 1944, that he has been placed in Class I-A.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached Forms 42 and 42 S be forwarded to you requesting occupational deferment on behalf of Mr. Winterrowd.

Your attention is called to Local Board Memorandum Number 115-F, as amended May 18, 1944, which provides that a request for deferment may be made by an agency of the Federal Government in compliance with Executive Order 9309, for a registrant 26 through 29 years of age on Forms 42 and 42 S identified as an Authorized Government Request.

In view of the fact that Mr. Winterrowd occupies a key position and as it is not possible at this time to secure a replacement for him, the Agency Committee of this Bureau requests that you reconsider the facts in this case or that this letter be considered as a formal request for an appeal.

The principal place of employment of this registrant is Washington, D. C.

Sincerely yours,

John Edgar Hoover
Director

Enclosure
Air Mail

CC: Review Committee, War Manpower Commission
CC: SAC, Indianapolis
CC: Mr. Ladd

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Miss Quinn Tamm
Miss Nease
Miss Gandy

COMMUNICATIONS SECTION
AUG 15 1944
DEPARTMENT OF JUSTICE

EARLL HUGO WINTERROWD

665 28

3 St. Joseph South Bend Indiana

Occupation:

Mr. Winterrowd is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9309.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is "necessary to and regularly engaged in" an activity in support of the national health, safety or interest, or an activity in war production and is between the ages of 26 and 29, inclusive. Form 42 (Sup.) giving complete details concerning the registrant and his occupation is attached.

Agency Stamp:

AUTHORIZED
GOVERNMENT REQUEST
U. S. DEPARTMENT OF JUSTICE
F.B.I. PERSONNEL AGENCY COMMITTEE
U. S. DEPARTMENT OF JUSTICE BUILDING
WASHINGTON, D. C.

8-15-44
Date Clyde A. Tolson, Chairman

J. Edgar Hoover

Washington, D. C.

15th August 44

Notary Public

AUTHORIZED
GOVERNMENT REQUEST
U. S. DEPARTMENT OF JUSTICE
F.B.I. PERSONNEL SECURITY COMMITTEE
U. S. DEPARTMENT OF JUSTICE BUILDING
WASHINGTON, D. C.

8-15-44
Date Clyde A. Tolson, Chairman

EARLL HUGO WINTERROWD

665 May 23 1916 28

3 South Bend St. Joseph Indiana

Special Agent X

U. S. Department of Justice Federal Bureau of Investigation

See attachment. Mr. Winterrowd is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

July 15, 1940 Washington, D. C. 5228.32

4 1 4 1

University of Notre Dame Notre Dame, Ind. 1934-40 Yes B.S.C. & LL.B.

See attachment - over 6 months.

1-A	1941	LB		1-A	8-44	LB
2-A	4-41	BA				
2-B	8-41	LB				
2-B	7-43	LB	1-22-44			
2-A	3-44	LB & BA	9-9-44			

[redacted] Yes [redacted] June 7, 1943

See attachment

See attachment

See attachment

Approximately
4500 225 85

None

See attachment

See attachment

Clyde A. Tolson
XXXXXX

XXXXXXX

August 15, 1944

SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-five and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agent that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff, be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

_____

Subscribed and sworn to before me this 15th day of August 19 44

_____

Notary Public

CLASSIFICATION ADVICE

App. Not Req.

Local Board No. 3	51
St. Joseph County	141
	003
210 Sherland Bldg.	
South Bend, Indiana	

(Local Board Date Stamp With Code)

August 31, 1944
(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Earll (First name) Hugo (Middle name) Winterrowd (Last name)

Order No. 665 has been classified in Class II-A 146562-87

until March 2, 1945
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President. noted wmw/ly

3 SEP 12 1944 RECORDED

Number 44 52
11 SEP 6 1944
FEDERAL BUREAU

Kathryn Shoadeboard
(See other side) (Member or clerk of local board)

DSS Form 59
(Revised 12-10-43)

16—37583-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

16—87588-1 U. S. GOVERNMENT PRINTING OFFICE

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

EHW:IT

TO : MR. D. M. LADD

DATE: SEPTEMBER 2, 1944

FROM : J. F. Buckley

SUBJECT: EARLL HUGO WINTERROWD, SPECIAL AGENT

This is to advise that the captioned employee's Selective Service Board #3, South Bend, Indiana, under date of August 31, 1944, classified him 2-A until March 2, 1945.

67-146562-88
RECORDED
8 SEP 9 1944
1 SEP 6
FEDERAL BU

CLASSIFICATION ADVICE

App. Not Req.

X

Local Board No. 3 51
St. Joseph County 141

003

210 Sherland Bldg.
South Bend 4, Ind.
(Do Not Detach Mailing Stamp With Code)

October 18, 1944
(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Earll (First name) Hugo (Middle name) Winterrowd (Last name)

Order No. 665 has been classified in Class 3-A

until February 15, 1945
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59
(Revised 12-10-43)

(See other side)

Elsie B. Pash
(Member or clerk of local board)

10-27588-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

16—37588-1 U. S. GOVERNMENT PRINTING OFFICE

CC-287a

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

EHW:IT

October 21, 1944

MEMORANDUM FOR MR. D. M. LADD

RE: SELECTIVE SERVICE STATUS
E. H. Winterrowd, Special Agent

This is to advise that under date of October 18, 1944, the captioned Special Agent was classified 2-A until February 15, 1944, by local Board #3, Saint Joseph County, 210 Sherland Building, South Bend, Indiana.

Respectfully,

J. C. Strickland

5 NOV 1944

67-146562-90

13 NOV 18 1944

FEDERAL BUREAU OF INVESTIGATION

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Acers
Mr. Carson
Mr. Harbo
Mr. Hendon
Mr. Mumford
Mr. Starke
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

WRG:MT

ASSIGNED TO: WASHINGTON, D. C.

EARLL HUGO WINTERROWD

966

May 23, 1916 (28)

3 St. Joseph South Bend Indiana

Mr. Winterrowd is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9300.

Occupation:

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is "necessary to and regularly engaged in" an activity in support of the national health, safety or interest, or an activity in war production and is between the ages of 26 and 29, inclusive. Form 42 (Sup.) giving complete details conerning the registrant and his occupation is attached.

Agency Stamp:

1-24-45

J. Edgar Hoover, Director

14656-91

7 JAN 1945

Washington, D. C.

24th January 45

Notary Public

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED
JAN 25 1945
FEDERAL BUREAU OF INVESTIGATION

1-24-45

EARLL HUGO WINTERROWD

665 May 23 1916 28

3 South Bend St. Joseph Indiana

Special Agent x

U. S. Department of Justice Federal Bureau of Investigation

See attachment. Mr. Winterrowd is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

July 15, 1940 Washington, D. C. 5220.32

4 7 4 7

University of Notre Dame Notre Dame, Ind. 1934 1940 B.S.C. & L.L.B.

See attachment-over six months.

1-A	1941	LB		1-A	8-44	LB	
2-A	4-41	BA		2-A	10-44	LB	2-15-45
2-B	8-41	LB					
2-B	7-43	LB	1-22-44				
2-A	3-44	LB & BA	9-9-44				

Yes June 7, 1943

See attachment.

See attachment.

See attachment.

Approximately 4100 260 99

None

See attachment.

See attachment.

Clyde A. Tolson

January 24, 1946

WRG:MH

March 23, 1945

Local Board Number 3
Selective Service System
210 Sherland Building
South Bend, Indiana

RE: EARLL H. WINTERROWD
Order Number 665

Gentlemen:

There is enclosed herewith for the consideration of your Board, properly certified D.S.S. Form 42-A (Special-Revised), in triplicate, covering the Agency Committee's request for occupational deferment of the above-named registrant.

This revised form, properly certified, is necessary under Local Board Memorandum Number 115-F, as amended February 21, 1945, and it will be appreciated if consideration can be given this request for deferment, by the members of your Board.

An appropriate copy of this form is being forwarded to the State Director covering the principal place of employment of this registrant in conformance with existing regulations.

Sincerely yours,

4 MAR 31 1945

146562 92

John Edgar Hoover
Director

Enclosure

COMMUNICATIONS SECTION
MAILED 6
MAR 28 1945 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

Federal Bureau of Investigation, U.S. Department of Justice

U.S. Department of Justice Building

Washington

See attachment.

Winterrowd

[illegible]

665 May 23, 1916 (20)

3 St. Joseph South Bend Indiana

Special Agent

See attachment.

July 15, 1940 July 15, 1940

annual $220.32 65 - 70

paid working week - 40 hours.

[illegible] and [illegible] from University of Notre Dame, Notre Dame, Indiana.

SELECTIVE SERVICE SYSTEM

Bureau Budget No. 33-R058.3.
Approval expires Oct. 31, 1945.

AFFIDAVIT—OCCUPATIONAL CLASSIFICATION (Special—Revised)

(Submit in triplicate, plus any additional copies specified by certifying agency)

Name of company Federal Bureau of Investigation, U.S. Department of Justice
(Corporation, partnership, individual—if self-employed, so state)

Address at which registrant is employed U.S. Department of Justice Building
(Location of plant, office, or division where registrant works)

Washington (City) D. C. (State)

Description of the activities of this establishment See attachment.

U A Social Security Industrial Code
(If not known, call local U. S. E. S. office)

Name of registrant PAUL HOO WHITEHEAD

Selective Service Order No. 665 Date of birth May 23, 1916 (23)

Local Board 3 (Number) St. Joseph (County) South Bend (City) Indiana (State)

Title of present job Special Agent

(State whether journeyman, apprentice, helper, certificated, licensed, professional engineer, etc.)

Describe duties actually performed See attachment.

(Be specific—include name of machine or machine tool, process, materials, etc.)

Date employed July 15, 1940 Date entered present job July 15, 1940

Average ~~weekly~~ annual rate of pay $5228.32 Average hours worked per week 65 - 70
paid working week - 43 hours.

Prior work experience

Educational background B.S.C. and LL.B. from University of Notre Dame, Notre Dame, Indiana.

(Fill out if necessary to establish employee's qualifications for a particular job)

D. S. S. Form 42A (Special—Revised)
(Revised 2-19-45)

DUPLICATE

[OVER]
o9 16—38026-1

J. Edgar Hoover
(Name)

March 10, 1945
(Date)

J. Edgar Hoover
Director
(Official position)

Employer: Leave this section blank. *Certifying Agency:* Complete this section only if request is certified.

CERTIFYING AGENCY

REVIEW COMMITTEE ON DEFERMENT OF GOVERNMENT EMPLOYEES 12
(Name of agency authorized to certify) (Agency code No.)

certified on MAR 16 1945 (Date) for a period of APPROVED 6 Months. (Not to exceed 6 months)

Authorized Government Request Stamp must be entered here for Federal Government Employees only

GOVERNMENT REQUEST
U. S. DEPARTMENT OF JUSTICE
F.B.I. REGIONAL AGENCY COMMITTEE
U. S. DEPARTMENT OF JUSTICE BUILDING
WASHINGTON, D. C.

Date Clyde A. Tolson, Chairman

REVIEW COMMITTEE ON DEFERMENT OF GOVERNMENT EMPLOYEES
EDGAR F. PURYEAR, CHAIRMAN

(Local Board Date Stamp With Code)

LOCAL BOARD REPORT TO DIRECTOR OF SELECTIVE SERVICE

This registrant has been classified in

Class _____ until _____

(Member or clerk of local board)

DUPLICATE

o9 16—38026-1

Federal Bureau of Investigation
United States Department of Justice

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 10, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (~~by CHECK - MONEY ORDER) the sum of ten~~ Cash dollars ($10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name [redacted] Address Apt 101 2010 Ft. Davis St. S.E., Wash., D.C.

Relationship Wife Dated 2/8/45

b6

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in line of duty.

Name [redacted] Address as above

Relationship Wife Dated 2/8/45

Very truly yours,

E. Hugo Winterrowd

Special Agent

67 NOT RECORDED FEB 2 1945

Ack 2/9/45 mbb

Ung: Rel

65

CLASSIFICATION ADVICE

App. Not Req.

Local Board No. 3 51
St. Joseph County 141

FEB 24 1945 C03

210 Sherland Bldg.
South Bend, Indiana

(Local Board Date Stamp With Code)

August 27, 1945
(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Earll (First name) Hugo (Middle name) Winterrowd (Last name)

Order No. 665 has been classified in Class 2-A

until July 24, 1945
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

14562-93

33 873

8 MAR 31

M. Halquist

DSS Form 59
(Revised 12-10-43)

(See other side)

(Member or clerk of local board) 16-37588-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

16—37588-1 ☆☆ U.S. GOVERNMENT PRINTING OFFICE 0—1944

CLASSIFICATION ADVICE

App. Not Req.

Local Board No. 3 21
St. Joseph County 141

APR 19 1945 C02

210 Sherland Bldg.
South Bend, Indiana
(Local Board Date Stamp With Code)

April 20, 1945
(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Earll (First name) Hugo (Middle name) Winterrowd (Last name)

Order No. 665 has been classified in Class 1-A-O

until September 16, 1945
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

Marian Halquist
(Member or clerk of local board)

DSS Form 59
(Revised 12-10-43)

(See other side)

16—37588-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

16—27588-1 ☆☆ U. S. GOVERNMENT PRINTING OFFICE 0—1944

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

EHN:IT

TO : MR. D. M. LADD

DATE: April 26, 1945

FROM : J. C. Strickland

SUBJECT: EARLL HUGO WINTERROWD, SPECIAL AGENT

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Harbo
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

Recorded April 1945

This is to advise that as of April 18, 1945 the captioned employee's Local Board placed him in Classification 2-A until September 16, 1945. His Local Board is #3, Saint Joseph County, 210 Sherland Building, South Bend, Indiana.

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

ANNUAL

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL: REGULAR (X) SPECIAL
PROBATIONAL or TRIAL PERIOD { }

As of March 31, 1945 based on performance during period from April 1, 1944 to March 31, 1945

Earl Hugo Winterrowd
(Name of employee)

Agent - CAF-12 - $4600.00
(Title of position, service, and grade)

FBI - Division Five - Internal Security
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate – if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☐ All others ☒

___ (1) Maintenance of equipment, tools, instruments.
___ (2) Mechanical skill.
± (3) Skill in the application of techniques and procedures.
± (4) Presentability of work (appropriateness of arrangement and appearance of work).
± (5) Attention to broad phases of assignments.
± (6) Attention to pertinent detail.
± (7) Accuracy of operations.
± (8) Accuracy of final results.
± (9) Accuracy of judgments or decisions.
± (10) Effectiveness in presenting ideas or facts.
± (11) Industry.
± (12) Rate of progress on or completion of assignments.
± (13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
± (14) Ability to organize his work.
± (15) Effectiveness in meeting and dealing with others.
± (16) Cooperativeness.
± (17) Initiative.
± (18) Resourcefulness.
± (19) Dependability.
± (20) Physical fitness for the work.

___ (21) *Effectiveness in planning broad programs.*
___ (22) *Effectiveness in adapting the work program to broader or related programs.*
___ (23) *Effectiveness in devising procedures.*
___ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
___ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
___ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
___ (27) *Effectiveness in promoting high working morale.*
___ (28) *Effectiveness in determining space, personnel, and equipment needs.*
___ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
___ (30) *Ability to make decisions.*
___ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

___ (A) _____
___ (B) _____
___ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating

Rating official Excellent

Reviewing official _____

Rated by James C. Strickland (Signature of rating official) Chief of Section (Title) March 28, 1945 (Date)

Reviewed by _____ (Signature of reviewing official) Assistant Director (Title) March 29, 1945 (Date)

Rating approved by efficiency rating committee _____ (Date) Report to employee _____ (Adjective rating)

16—26177-2

EARL HUGO WINTERROWD

This employee has been assigned as a Supervisor in the Internal Security Section since November, 1941. He has a thorough knowledge of his work and Bureau policy. He is a conscientious, loyal and dependable employee. He is above average in intelligence and properly analyzes his work. He has done an excellent job in supervising racial conditions. He has a good appearance, pleasing personality and his work has been entirely satisfactory.

CLASSIFICATION ADVICE

App. Not Req.

Local Board No. 3 51
St. Joseph County 141
JUN 29 1945 003
707 Odd Fellows Bldg.
South Bend 8, Indiana

(Local Board Date Stamp With Code)

June 29 1945
(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Earll (First name) Hugo (Middle name) Winterrowd (Last name)

Order No. 665 has been classified in Class 2a

until 9-16, 1945
(Insert date for Class II-A and II-B only)

by ☐ Local Board.

☒ Board of Appeal (by vote of 4 to 0).

☐ President.

JUL 1 1945

RECORDED

146567 96

Marian Halquist
(See other side) (Member or clerk of local board)

DSS Form 59
(Revised 12-10-43)

16—37588-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

16-37583-1 U. S. GOVERNMENT PRINTING OFFICE

Federal Bureau of Investigation
United States Department of Justice

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 30, 1945, and who dies from any cause except self-destruction ~~while~~ employed as a Special Agent, I am forwarding herewith (by ~~CHECK - MONEY ORDER~~) ~~the~~ sum of ten dollars ($10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner: Cash

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insur-

and [redacted] b6

Name [redacted] Address Apt 101 2010 Fort Davis St. S.E.

Relationship Wife Dated June 27, 1945

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing $1500-death benefit to beneficiary of agents killed in line of duty.

Name Same as above Address _____

Relationship _____ Dated _____

Very truly yours,

E. Hugo Winterrowd

Special Agent

Ack 6-28-45 j

NOT RECORDED 1945

Files Reg Rel

E. H. WINTERROWD, SPECIAL AGENT

Entered on duty	July 15, 1940
Unit employed in	Internal Security
Grade and salary	CAF-12, $4600
Age	28
Marital status	Married — 1 child
Education	LL.B. - Admitted Indiana Bar
In this unit since	November 18, 1941
Office of preference	Grand Rapids — Chicago — New York City
Duties	Supervisor
Badge, commission card and gun	Satisfactory

MR. D. M. LADD: This employee has been assigned as a Supervisor in the Internal Security Section since November, 1941. He has a thorough knowledge of his work and Bureau policy. He is a conscientious, loyal and dependable employee. He is above average in intelligence and properly analyzes his work. He has done an excellent job in supervising racial conditions. He has a good appearance, pleasing personality and his work has been entirely satisfactory.

J. S. EGAN: Special Agent Winterrowd is possessed of a good appearance, appears to be interested in his work and knows it well, and in my opinion is above average in intelligence and ability.

Inspection Report
Security Division
Internal Security Section
April 30 to May 30, 1945
Inspector J. S. Egan

4/8

July 25, 1945

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from $5180 per annum to $5390 per annum in Grade CAP 12, effective July 2, 1945.

Sincerely yours,

John Edgar Hoover
Director

CC: Mr. Ladd
CC: CCO: Selective Service
CC: Mr. J. E. Edwards (ZOD-7-15-40)
CC: Miss Hitel

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

EHW:IT

TO : Mr. D. M. Ladd

DATE: 10/5/45

FROM : J. C. Strickland

SUBJECT: EARLL HUGO WINTERROWD
Special Agent

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

The captioned employee was placed in Classification 4-A by Selective Service Board #3, South Bend, Indiana, on September 27, 1945.

7 OCT 31 1945

RECORDED 27-46562-98

File

FEDERAL BUREAU OF INVESTIGATION

E. Hugo. Winterrowd

Mr.
Miss
Mrs. See attached list Date July 2, 1945

New appointment [ ] Transfer [ ] Promotion [xxxx] Separation [ ]

PRESENT STATUS

1. Title:
2. Grade:
3. Salary:
4. Seat of Government: [ ]
Field: [ ]
5. Division:
6. Appropriation:

PROPOSED ACTION

7. Title:
8. Grade:
9. Salary:
10. Seat of Government: [ ]
Field:* [F]
11. Division:
12. Appropriation: "Salaries & Expenses FBI" (Nat'l. Defense)
13. Effective: July 2, 1945
14. Position: Additional: [ ] Vice: Identical:
15. Remarks:

See attached list of employees to be promoted under the Automatic Promotion Bill, Public Law #200 and #106.

Respectfully submitted,

Director, Federal Bureau of Investigation
(Title)

CC: CCO-Selective Service

2 SEP 1945

7

NAME	TITLE	GRADE FROM AND TO
Harry B. Welch	Special Agent	CAF 12 $5180 CAF 12 $5390
(Reallocated from CAF 11, $3800, to CAF 12, $4600, effective April 16, 1943.)		
John B. Willis	Special Agent	CAF 12 $5180 CAF 12 $5390
(Reallocated from CAF 11, $3800, to CAF 12, $4600, effective April 16, 1943.)		
Norval D. Wills	Special Agent	CAF 12 $5390 CAF 12 $5600
(Promoted from $4600 to $4800 per annum in CAF 12, effective January 1, 1944.)		
E. Hugo Winterrowd	Special Agent	CAF 12 $5180 CAF 12 $5390
(Reallocated from CAF 11, $3800, to CAF 12, $4600, effective April 1, 1943.)		
[redacted]	Special Agent	CAF 12 $5180 CAF 12 $5390
(Reallocated from CAF 11, $3800, to CAF 12, $4600, effective February 1, 1943.)		
[redacted]	Special Agent	CAF 12 $5180 CAF 12 $5390
(Reallocated from CAF 11, $3800, to CAF 12, $4600, effective March 16, 1943.)		
[redacted]	Special Agent	CAF 12 $5390 CAF 12 $5600
(Promoted from $4600 to $4800 per annum in CAF 12, effective October 1, 1943.)		
Chester A. Peterson	Special Agent	CAF 12 $5180 CAF 12 $5390
(Reallocated from CAF 10, $3500, to CAF 12, $4600, effective December 6, 1943.)		
George Edward Allen	Special Agent	CAF 12 $5180 CAF 12 $5390
(Reallocated from CAF 11, $4750, to CAF 12, $5750, effective February 1, 1943.)		

b6

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

Form PR3a (LWOP)

DEPARTMENT OF JUSTICE

NOTICE OF RETURN TO DUTY FROM L. W. O. P.

No. 8902

M Earll M. Winterrowd

Date Aug. 27 1945

Title

Grade and Salary

Division or Bureau FBI

Department ☐

Appropriation

Field ☒ Agent

Returned to duty from leave without pay

Deduct 4 hrs. overtime 8-25-45.

J. Edgar Hoover

This form must be executed and forwarded to the Personnel Office before employee may be restored to pay roll.

MAILED 8

AUG 28 1945

3 AUG 3

6. (Bureau)

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

Date: July 2, 1945

Name: MR. E. HUGO WINTERROWD

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: PAY INCREASE (PERIODIC)

Effective: July 2, 1945

	FROM	TO
POSITION	Special Agent	
GRADE SALARY	CAF 12 $5180	CAF 12 $5390
BUREAU OR DIVISION		
HEADQUARTERS		
APPROPRIATION	S&E, FBI, (NAT. DEF.)	
DEPARTMENTAL OR FIELD	Field	

REMARKS:

Public Law 200, as amended 6-30-45.
Reallocated from CAF 11, $3800 to CAF 12, $4600, eff. 4-1-43.

New appointees must take oath of office, enter on duty and execute necessary appointment papers before any payment of salary can be made.

By direction of the Attorney General.

D. W. Umbetta

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

No. 144515

Date: July 2, 1943

Name: [redacted]

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

Nature of Action: PAY INCREASE (PERIODIC)

Effective: July 2, 1943

	FROM	TO
POSITION	Special Agent	
GRADE SALARY	CAF 12 $5180	CAF 12 $5390
BUREAU OR DIVISION		
HEADQUARTERS		
APPROPRIATION	GAF, FBI, (PER. SERV.)	
DEPARTMENTAL OR FIELD	Field	

NATURE OF POSITION

(a) NEW

P. C. No.

(b) ADDTNL. IDENT.

P. C. No.

(c) VICE

P. C. No.

DATE OF OATH

[redacted]

REMARKS:

Public Law 250, as amended 6-30-43.
Reallocated from CAF 11, $5000 to CAF 12, $5400, eff. 4-1-43.

(BUREAU)

RCH:DW

November 1, 1945

Mr. E. H. Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

My attention has been called to your action in recently preparing a teletype authorizing certain action on the part of the New York Office.

It is felt that you exercised poor judgment in this particular instance and as a result thereof, the Bureau has been placed in a difficult and embarrassing position. Most considered judgment must be exercised in granting these special authorizations and indiscriminate use thereof without the soundest basis cannot be permitted. Under the circumstances, it is felt that you should have conferred with higher authority in the Bureau and obtained specific approval prior to taking the action which you did.

Very truly yours,

John Edgar Hoover
Director

146-42-99

CC - Mr. Ladd

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

EHW:mn

TO : D. M. LADD

DATE: October 29, 1945

FROM : E. H. WINTERROWD

SUBJECT: WEST INDIAN NEGRO ACTIVITIES,
NEW YORK CITY AREA
INTERNAL SECURITY - C

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

Reference is made to your request for an explanation as to why a teletype was prepared granting permission to establish a microphone surveillance on a dinner held October 19, 1945, in New York City, at which there were present Norman Washington Manley, head of the Peoples National Party, Jamaica, and other Negroes.

On October 16, 1945, the New York Office requested authority to use the microphone surveillance at the Hotel McAlpin on October 19th. It was stated that West Indian Negroes, including three Negro Communist leaders, members of the West Indies National Council, and the Jamaica Progressive League would be present. The teletype stated that a survey indicated "security assured." An immediate reply was requested.

A teletype in reply was prepared on the morning of October 17th, which stated that permission was granted for the microphone coverage "provided full security assured." The writer initialed this reply and placed in in the Outgoing Signature mail box for initialing.

The purpose in sending the reply granting permission was to obtain definitely through the use of the microphone surveillance who the speakers were and exactly what was said by them. Agent coverage of the meeting was not feasible in light of the fact that the dinner was a Negro affair.

As a matter of background, the Bureau's interest in Manley is based on a number of factors. Manley is the head of the Peoples National Party in Jamaica, which is reported [redacted] to have Communist elements in it. He was in New York City during the period October 6 - 20, 1945, for the purpose of getting support and financial assistance for his political party, which advocates self-determination for Jamaica and other West Indies islands, as well as a federation thereof. This is in opposition to established British Colonial policy. In New York City he was in contact with known Communist Negro leaders, as well as with the West Indies National Council, a Communist group, and the Jamaica Progressive League, a registered agent of the Peoples National Party.

b7D

7 NOV 19 1945

146562-100

The New York Office has for over a period of two years closely followed the activities of these organizations and of Communist Negro leaders interested in the political affairs in the West Indies. In connection with this coverage, technical means have been utilized frequently and consistently to enhance the investigation.

67
Recorded
Filed
6 NOV 9
FEDERAL ... INVESTIGATION

Letter of censure sent to Winterrowd by R.C.H.

b7D

In 1944, both the State Department [redacted] asked the Bureau to furnish information concerning the activities of such people and organizations as were engaging in political activities affecting the West Indies and the Caribbean Area. In addition, the Bureau has been requested to furnish information to the War Division of the Department of Justice and, as a result, the Jamaica Progressive League has registered as a foreign agent. The Bureau was specifically asked to furnish additional reports concerning the West Indies National Council.

In the light of the foregoing factors, it was felt by the writer that the teletype granting permission to utilize the microphone surveillance was justifiably prepared.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

EAT:DS

TO : THE DIRECTOR

DATE: October 30, 1945

FROM : Edw. A. Tamm

SUBJECT:

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

I have talked to Special Agent Winterrowd at length concerning his reasons for authorizing the microphone surveillance upon the Norman Manley dinner. My interview with him does not add materially to the attached statement. Mr. Winterrowd is a very conscientious, hard-working supervisor with a deep knowledge of the cases which he supervises. He considered in this case the improbability of any coverage on this meeting, since it was a negro meeting, by agents and because of the known interest of the State Department [redacted] and the Criminal Division, believed that the microphone coverage might produce information of Manley's activities, particularly as an investigative lead to a violation of the Foreign Registration Act, which he believed justified the microphone installation, particularly when the New York office indicated that security was assured. b7D

In my interviews with Mr. Winterrowd and Mr. Harvey I have pointed out that the element of "calculated risk" must be carefully weighed against the potential investigative results of these delicate operations and fundamentally the problem evaluated in the light of the best interests of the Bureau. This fundamentally is a general statement which is of ultimate value only when its application results successfully.

The attitude of Mr. Winterrowd is like that of Mr. Harvey, one of deep regret and mortification, which unfortunately does not aid in extricating the Bureau from the consequences of this situation.

SUMMARY OF PERSONNEL FILE ATTACHED.

10 JAN 16 1946

87-14652-101
Indexed.....Recorded.....
Searched...Checked.....
Serialized...Filed...
8 NOV 9 1945
FEDERAL BUREAU OF INVESTIGATION

Attachment

Prepared by: MAS
Checked by:
Filed by:

January 2, 1947

O

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from $6144.60 per annum to $6384.00 per annum in Grade CAF 12, effective January 12, 1947.

Sincerely yours,

John Edgar Hoover
Director

FEB 5 1947

67-146262-102

Searched
Numbered
Filed
6 JAN 3 1947
FEDERAL BUREAU OF INVESTIGATION

CC: Mr. Ladd
CCO-Selective Service
Movement Section
Mr. J. E. Edwards

JH:mas

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mendoza
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

Dept. of Justice (Dept. or Estab.) F.B.I. (Bureau or Office)

Washington D.C. (Place of Employment)

I, Earl Hugo Winterrowd, do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

E. Hugo Winterrowd
(Signature of employee or appointee)

Subscribed and sworn to before me this 10th day of July, 1946 at Washington, State of D.C.

Helen C. Whitt
(Signature of Officer)

Notary Public
(Title)

[SEAL]
(Not needed where none available)

NOTE: Any officer or employee of a department or establishment who is designated in writing by the head thereof to administer oaths in connection with employment as required by law is authorized to administer the affidavit required incidental to the foregoing and such affidavit must be administered without charge or fee and has the same force and effect as affidavits administered by officers having seals.

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States ***and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than $1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for, any other provision of existing law."

FILED
WRG
PER

DEPARTMENT OF JUSTICE

WASHINGTON 25, D. C.

July 2, 1946.

CIRCULAR NO. 3959

TO ALL EMPLOYEES:

Subject: Affidavit regarding membership in organizations which assert the right to strike against the Government.

Appropriation bills for the fiscal year 1947 provide that no part of the appropriation shall be used to pay the salary or wages of any person who engages in a strike against the Government of the United States or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States. It is provided that for the purpose of this legislation an affidavit shall be considered prima facie evidence that the person making the affidavit has not contrary to the provisions of this law engaged in a strike against the Government of the United States and is not a member of an organization of Government employees that asserts the right to strike against the Government of the United States.

All employees must execute the affidavit on the other side of this circular. When you have signed the affidavit it should be returned promptly to your immediate supervisor who will forward it through regular channels (for noting against payroll records) to the Administrative Assistant to the Attorney General.

Certifying Officers shall not release salary checks until this affidavit has been prepared and forwarded.

S. A. Andretta

S. A. ANDRETTA
Administrative Assistant
to the Attorney General

MR. D. M. LADD

CONFIDENTIAL

NOVEMBER 19, 1946

DIRECTOR, FBI

E. HUGO WINTERROWD
SPECIAL AGENT

The above-named Special Agent attended an In-Service training course from November 4, 1946, to November 15, 1946.

He attained the following grades:

Notebook	Very Good
Examination	98
Hip Shooting	94
Practical Pistol Course	88
Shotgun (Skeet Course)	4/25
.30 Rifle	80
Machine Gun	93

The firearms grades have been recorded on Agent WINTERROWD's field firearms training record card.

cc: SA E. Hugo Winterrowd
Division #5

Mr. Tolson
Mr. A. H. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

HLS:dcs

NOV 20 4 06 PM '46

Prepared by: eb
Checked by: auh
Filed by:

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Date: January 2, 1947

Personnel Action Number: F.B.I.-17809 17809

Legal Authority:

MR. E. HUGO WINTERROWD
Mr. E. Hugo Winterrowd

Nature of Action: PERIODIC PAY INCREASE

Effective: January 12, 1947

	FROM	TO
Position	Special Agent	
Grade	CAF 12	CAF 12
Salary	$6144.60	$6384
Division and Section Headquarters		
Appropriations	S & E, F.B.I. (Natl. Def.)	S & E, F.B.I.
Departmental or Field	Dept. Field F	Dept. Field

NATURE OF POSITION

a. VICE	b. ADDITIONAL IDENTICAL	c. NEW
P. C. NO.	P. C. NO.	P. C. NO.
	Date of Birth	Date of Oath

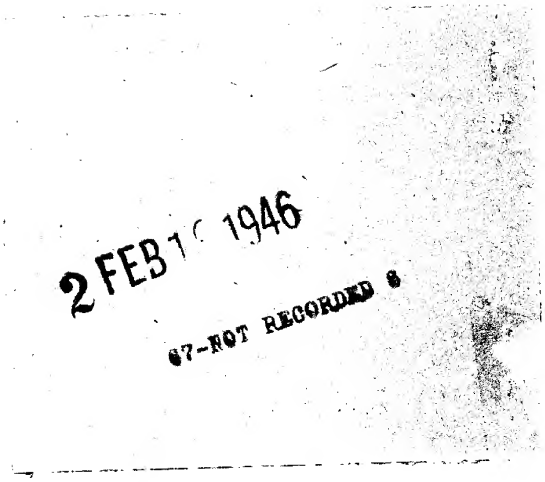
REMARKS: Prom. under Auto. Prom. Bill, ~~[illegible]~~ Public Law #200 as amended ~~[illegible]~~ 6-30-45. Prom. under same bill ~~[illegible]~~ from $5180 to $5390 eff. 7-2-45. B&I to $6144.60 eff. 7-1-46.

JAN 21 1947

44

67-NOT RECORDED

WWeb


2 FEB 1 1946
67-NOT RECORDED

DEFERRED PERSONNEL DATA

1. Name of Employer. Federal Bureau of Investigation.
2. Registrant's Name. EARL HUGO WINTERROWD
3. Age 26
4. Address. Washington Headquarters
5. Marital Status; if married, give date. Married 4-16-41

   Number of children. One Number of other dependents.
6. Title of Position. Special Agent
7. Date of Appointment. 7-15-40
8. Vocation or type of work for past five years. Lawyer
9. Brief background which qualifies registrant for present duties. (See attachment)
10. Annual Salary - as of date of deferment. CAF-11
11. Original Draft Classification. 2-B Changed to. Date.
12. Local Board Number and Location. #3 South Bend, Indiana
13. Order Number. 665
14. By whom was deferment requested? John Edgar Hoover, Director Federal Bureau of Investigation.
15. Reason given for deferment; if indispensability claimed. Why? (See attachment)
16. Length of deferment. Not stated
17. How many renewals of deferment. One Dates. 8-4-41
18. What attempts at replacement have been made. (See attachment)

Address: H. Ralph Burton, General Counsel, #519 Old House Office Building

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

ANNUAL REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL: REGULAR (X) SPECIAL PROBATIONAL or TRIAL PERIOD { }

As of March 31, 1946 based on performance during period from Apr. 1, 1945 to March 31, 1946

Earll Hugo Winterrowd (Name of employee)

Special Agent, CAF-12 (Title of position, service, and grade)

Justice, Federal Bureau of Investigation, Security Division, Internal Security Section
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate – if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☒ All others ☐

____ (1) Maintenance of equipment, tools, instruments.
____ (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? _____ (Yes or no))
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

____ (21) *Effectiveness in planning broad programs.*
____ (22) *Effectiveness in adapting the work program to broader or related programs.*
____ (23) *Effectiveness in devising procedures.*
____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
____ (27) *Effectiveness in promoting high working morale.*
____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
____ (30) *Ability to make decisions.*
____ (31) *Effectiveness in delegating clearly defined authority to act.*
+ Capability of assuming additional responsibilities.

STATE ANY OTHER ELEMENTS CONSIDERED

____ (A) _____
____ (B) _____
____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating

Rating official Excellent

Reviewing official _____

Rated by James C. Strickland (Signature of rating official) Chief of Section (Title) April 15, 1946 (Date)

Reviewed by D. M. Ladd (Signature of reviewing official) Assistant Director (Title) April 15, 1946 (Date)

Rating approved by efficiency rating committee _____ (Date) Report to employee _____ (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—20177-2

EARLL HUGO WINTERROWD

This employee is intelligent, alert and aggressive. He has a very thorough knowledge of his work and Bureau policy. He has exhibited the ability to supervise involved matters and uses good judgment in connection with his work. He is an excellent dictator and his production is above average. He is sincere, reliable and dependable and in my opinion is above average in ability.

United States Department of Justice
Federal Bureau of Investigation

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

IN REPLY, PLEASE REFER TO

FILE No. _____

Cash

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 28, 1946, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by ~~CHECK — MONEY ORDER~~) the sum of ten dollars ($10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

b6

Name [redacted] Address apt #A 2101 Suitland Terr., Wash. D.C.

Relationship Wife Dated 2/27/46 1946

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing $1500-death benefit to beneficiary of agents killed in line of duty.

Name as above Address _____

Relationship _____ Dated _____

6 NOT RECORDED

Very truly yours,

E H. Winterrowd
Special Agent

ack 2/28/46 jr

Files
Mng. Rel

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: 12-17-46

FROM : J. P. Mohr

SUBJECT: EARLL H. WINTERROWD
Special Agent
Security Division

RE: UPA Promotion

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

This employee entered on duty on 7-15-40 as a Special Agent, was afforded an increase under the provisions of the Uniform Promotion Act effective 7-2-45. in grade CAF 12 to $5390 per annum, and he is now eligible for an increase under the provisions of the Act effective 1-12-47. His present salary is $6144.60 per annum as the result of the increase in basic salaries effective 7-1-46.

By letter dated 11-1-45 he was censured by the Director for the poor judgment he exercised in authorizing the New York office to establish a microphone surveillance in an Internal Security matter, which placed the Bureau in a difficult and embarrassing position. (Case entitled "West Indian Negro Activities-Internal Security-C)

On 3-31-46 Mr. Strickland rated him EXCELLENT.

RECORDED
67-146572-103
FEB 5 1947
Searched
Numbered
Filed
6 JAN 3 1941
FEDERAL BUREAU OF INVESTIGATION

RECOMMENDATION: It is recommended that he be afforded a $239.40 increase in grade CAF 12, from $6144.60 to $6384 per annum, under the provisions of the Uniform Promotion Act effective 1-12-47.

12-47
promotion prep
Virginia

JEE:lrh

January 9, 1947

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

May I take this opportunity to extend to Mrs. Winterrowd and you my congratulations on the arrival of your little son.

It is my wish that your baby's future will be filled with an abundance of all the good things your hearts desire for him.

Sincerely,

J. Edgar Hoover

CC: Mr. Ladd

67-146562-7
el

Mr. Tolson
Mr. A. H. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Mease
Miss Gandy

MAILED

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief Clerk

DATE: Jan. 7, 1947

FROM : D. M. Ladd

SUBJECT:

Jackson wg/rew

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

This is to advise of the birth of a son to Special Agent and Mrs. Earll Hugo Winterrowd on January 7, 1947.

67-146562-104

RECORD JAN 30 1947

Searched
Numbered 8
Filed

3 JAN 20 1947

FEDERAL BUREAU OF INVESTIGATION

File ✓
listed
let cong
sent
1-9-47

JCS:TD

THREE wrg/rew

Jcs

O

EARLL HUGO WINTERROWD

This employee is a conscientious, alert and aggressive individual. He is charged with the responsibility of supervising security investigations both from a prosecutive and intelligence standpoint. His work has been far above average and he has the ability to produce results. He is an excellent dictator and properly analyzes and correlates his work. He is of neat appearance, has a pleasing personality and in my opinion is capable of handling additional responsibilities.

3 MAY 5

146469 L05

15

5 MAY 3 1947

EHW

Standard Form No. 51
August 1946
U. S. CIVIL SERVICE COMMISSION

Form approved.
Budget Bureau No. 50-R012.3.

ANNUAL REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (✓) SPECIAL ( )
PROBATIONAL ( )

As of March 31, 1947 based on performance during period from Apr. 1, 1946 to March 31, 1947

Earll Hugo Winterrowd (Name of employee)

Special Agent, CAF-12 (Title of position, service, and grade)

Federal Bureau of Investigation, Security Division, Internal Security Section (Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate – if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☑ All others ☐

- ___ (1) Maintenance of equipment, tools, instruments.
- ___ (2) Mechanical skill.
- ± (3) Skill in the application of techniques and procedures.
- ___ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ± (5) Attention to broad phases of assignments.
- ± (6) Attention to pertinent detail.
- ___ (7) Accuracy of operations.
- ± (8) Accuracy of final results.
- ± (9) Accuracy of judgments or decisions.
- ± (10) Effectiveness in presenting ideas or facts.
- ± (11) Industry.
- ± (12) Rate of progress on or completion of assignments.
- ± (13) Amount of acceptable work produced. (Is mark based on production records? ___) (Yes or no)
- ± (14) Ability to organize his work.
- ± (15) Effectiveness in meeting and dealing with others.
- ± (16) Cooperativeness.
- ± (17) Initiative.
- ± (18) Resourcefulness.
- ± (19) Dependability.
- ± (20) Physical fitness for the work.
- ___ (21) *Effectiveness in planning broad programs.*
- ___ (22) *Effectiveness in adapting the work program to broader or related programs.*
- ___ (23) *Effectiveness in devising procedures.*
- ___ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- ___ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- ___ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- ___ (27) *Effectiveness in promoting high working morale.*
- ___ (28) *Effectiveness in determining space, personnel, and equipment needs.*
- ___ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- ___ (30) *Ability to make decisions.*
- ___ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

± (A) Capability for Additional Responsibilities

___ (B) ___

___ (C) ___

STANDARD Deviations must be explained on reverse side of this form	*Adjective Rating*	*Adjective Rating*
Plus marks on all underlined elements, and check marks or better on all other elements rated	✓ Excellent	Rating official.. Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good	
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good	Reviewing official..
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair	
Minus marks on at least half of the underlined elements	Unsatisfactory	

Rated by James C. Strickland (Signature of rating official) Chief of Bureau (Title) April 15, 1947 (Date)

Reviewed by D. M. Ladd (Signature of reviewing official) Assistant Director (Title) April 15, 1947 (Date)

Rating approved by efficiency rating committee ___ (Date) Report to employee ___ (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-6

copy:dac

OFFICE MEMORANDUM * UNITED STATES GOVERNMENT

TO : The Director

DATE: 2-20-47

FROM : D. M. Ladd

SUBJECT: COMMUNIST PARTY BRIEF

Pursuant to your request there is set forth the individuals recommended to be assigned to the preparation of the Communist Party brief:

Lish Whitson - Internal Security Section
E. H. Winterrowd - Internal Security Section
J. W. Yeagley - SIS
John Wacks - New York City

The above individuals have been approved by Mr. Tolson and Mr. Tamm.

In addition it will be necessary to have three Special Agents assigned to the Internal Security Section for a temporary period to assist in performing the work formerly handled by Agents Whitson and Winterrowd and be available for consultation in assisting in the preparation of the brief. It is recommended that the following Special Agents be assigned to this work:

[redacted] - Detroit Field Office. This employee worked on the brief of the Detroit Office and is highly recommended by SAC O'Connor. He was approved by Mr. Tolson and Mr. Tamm.

b6

Arthur W. Pejeau - Cleveland Field Office. This employee prepared the brief for the Cleveland Field Office, and he is highly recommended by SAC Richardson. He has been approved by both Mr. Tolson and Mr Tamm.

[redacted] - Chicago Field Office. This Employee prepared the Communist Party brief report for the Newark Office and is recommended very highly by SACMcKee. He was transferred to Chicago in September, 1946. This individual has been approved both by Mr. Tolson and Mr. Tamm.

"O.K." HOOVER

JCS: MIP

Copy - alw

OFFICE MEMORANDUM * United States Government

100-17,162
LGZ:BGW

PERSONAL & ~~CONFIDENTIAL~~

Date: September 14,1945

TO: DIRECTOR, FBI

FROM: GUY HOTTEL, SAC, WASHINGTON FIELD

SUBJECT: PHILIP JACOB JAFFE, was; ETAL
ESPIONAGE - C

Reference is made to Bureau letter dated September 5,1945, in which it is requested that a detailed memorandum be obtained from the Agents who were present at the home of [redacted] on the night of June 6, 1945. b6 b7C

Enclosed herewith is the original, as well as a copy, of a signed statement submitted by the individuals who participated in the arrest of Larsen, and the subsequent search of his apart-ment on the night of June 6, 1945.

Enclosures (2)

4650 - 106

Copy - alw

EHW: BGW
WFO 100-17,162

Washington, D.C.
September 11, 1945

MEMORANDUM

RE: PHILIP JACOB JAFFE, was; ETAL
ESPIONAGE - C

This is a joint memorandum submitted by the following persons pursuant to a request contained in Bureau memorandum dated September 5, 1945, to the Special Agent in Charge, Washington Field Division:

Special Agents LARSEN G. ZANDER, and E.H. WINTERROWD
Miss [redacted] (FBI Stenographer)
Special Agent GEORGE E. DAVIS
Special Agents OWEN B. CHANEY, and, E.R. DONALDSON

These persons participated in the arrest of EMMANUEL SIGURD LARSEN at his residence at 1650 Harvard Street, N.W., June 6,1945, as well as the search of this residence and seizure of classified government documents therefrom. Special Agent DAVIS conducted the interview of Mrs LARSEN and Miss [redacted] was present for the purpose of rendering any comfort or assistance to Mrs. LARSEN or the LARSENS' [redacted]

b6
b7C

For the purpose of this memorandum the information contained herein has been broken down into appropriate sub-headings.

Chronology of Events

At 7:00 p.m. June 6, 1945, Special Agents ZANDER AND WINTERROWD entered the apartment of LARSEN, #227, 1650 Harvard Street, N.W. These agents identified themselves and Agent WINTERROWD advised LARSEN that he had a warrant for the arrest of Larsen, charging him with violation of Section 31, Paragraph C & D, Title 18, and Section 88 of Title 18, U.S Code. LARSEN was also told by Agent WINTERROWD that the warrant for his arrest provided legal authority for a search of his apartment for pertinent material to the substantiation of the charges against him.

During these preliminaries, Mrs LARSEN apologized to Agents ZANDER and WINTERROWD for the state of disarray of their apartment. She said they had just moved from another apartment, and it was observed by these agents that the apartment was in extreme disorder with books, pictures, household furnishings and other items stacked in practically every corner. During the course of the evening Agents ZANDER and DONALDSON heard Mrs. LARSEN apologize on several occasions for the disorder of their apartment.

Copy - alw

EHW: BGW
100-17,162

Shortly after Agent CHANEY'S entrance into the LARSEN apartment, LARSEN stated to him that he and his family had just moved into this apartment and had unpacked but nothing had been put away.

LARSEN was questioned briefly as to his official position with the Department of State and his previous employment. He was then asked if he had any official government documents in his possession. He said that he had and conducted Agents ZANDER and WINTERROWD to a hallway closet between the livingroom and the bedroom, where he pointed out a brown box type cabinet containing various manila folders and albums; a one drawer green steel file cabinet containing file jackets of a large number of documents; and a six drawer wooden card index cabinet.

At approximately 7:25 p.m. Agents DONALDSON and CHANEY entered the LARSEN apartment and were introduced to the LARSENS as Special Agents of the Federal Bureau of Investigation, whereupon they identified themselves. These agents were present to conduct a search of the LARSENS' residence.

Approximately five minutes thereafter at about 7:30 p.m. Miss [redacted] and Special Agent GEORGE E. DAVIS entered the LARSEN residence and Special Agent DAVIS identified himself and introduced Miss [redacted] b6 b7C

After LARSEN had exhibited the containers in the hallway closet to Agents ZANDER and WINTERROWD he was asked if he had any additional material of this nature in his apartment. He then conducted Special Agents ZANDER and WINTERROWD to the bedroom of his aprtment, where there were two closets to the east of the room on either side of a dresser. LARSEN showed Agents ZANDER and WINTERROWD the closet to the left of the dresser, which is in the northeast corner of the bedroom. In this closet LARSEN pointed out a number of manila folders, books and albums, which he said contained some documents of a classified nature. After items were seized from this closet by Special Agent ZANDER and WINTERROWD, LARSEN was asked by Special Agent WINTERROWD whether he had any other classified government documents deposited in any other place in the apartment. At this time he emphatically stated that he had no other classified documents in his possession. (It is to be noted at this time that upon a subsequent search of the bedroom by Special Agents CHANEY and DONALDSON a number of documents and papers of a classified nature contained in a red fiberroid volder were found in the second drawer of the dresser used by Mrs .LARSEN.)

Agents DONALDSON and CHANEY, after being introduced and identified to LARSEN and his wife, entered the hallway closet and removed therefrom the three receptacles containing documents and placed these three receptacles in the livingroom. These agents also made a search of the hallway closet for any additional material. However, none was removed therefrom. Thereafter Special Agents DONALDSON and CHANEY at approximately 8:00 p.m. entered the

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bedroom of the LARSEN apartment and began their search. It was during this search that the classified government documents were found in the second drawer of Mrs. LARSEN'S dresser.

At the time Special Agents DONALDSON AND CHANEY began their search in the LARSEN bedroom, Special Agents ZANDER AND WINTERROWD with LARSEN were also in the bedroom. Agents ZANDER and WINTERROWD each siezed three manila folders containing a large number of classified government documents. A number of items, which were explained by LARSEN to be of a purely personal nature, were not seized. In addition LARSEN asked Agents WINTERROWD and ZANDER in the presence of Agents DONALDSON and CHANEY whether they desired to examine the contents of a strong box. He stated that this strong box contained amother other things bonds, titles, insurance policies and other personal matters. LARSEN was told by Agent WINTERROWD that it was not necessary for him to open the strong box. He did however, and was told by Agent WINTERROWD to close it, that its search was not necessary.

At approximately 8:30 p.m. Special Agents ZANDER and WINTERROWD accompanied LARSEN left the bedroom and Special Agents DONALDSON and CHANEY continued their search of the bedroom. In the bedroom, Agents DONALDSON and CHANEY searched the southeast bedroom closet, which is to the right of the dresser, the bookcase and the bedroom dresser, as well as the top thereof. As stated previously, classified documents were found in the second drawer of Mrs. LARSEN'S dresser by Special Agent CHANEY. On the top of the dresser was a slip of paper, found by Agent DONALDSON, bearing a rubber stamp with the name "Lt. Andrew Roth." This piece of paper was adjacent to a box containing miscellaneous bills and other papers, not pertinent to this case. Agent DONALDSON opened the drawers of a dressing table and observed therein personal effects, such as cosmetics, apparently belonging to Mrs. LARSEN. No further search was made of the dressing table. Approximately one hour was consumed by Special Agent DONALDSON in examing and searching the bookcase, which contained a large number of books and pamphlets. Agent CHANEY remained in the bedroom until approximately 9:00 p.m. and Agent DONALDSON remained in the bedroom until approximately 9:45 p.m.

In the meantime, Special Agents ZANDER and WINTERROWD, along with LARSEN, returned to the livingroom of the apartment. The door into the bedroom was left open. At approximately 8:45 p.m. Agents WINTERROWD and ZANDER suggested that Mr. and Mrs. LARSEN might desire something to eat. LARSEN stated that he had not completely finished his dinner when Agents WINTERROWD and ZANDER had first arrived and he could possibly eat a few bites. Mrs. LARSEN said she was not hungry. LARSEN was taken to the dinette, where he sat down and had a few bites.. At this time Agent WINTERROWD asked LARSEN if he had any documents in the kitchen or the dinette and he stated that he had none. No search was made of these two places, withthe excention that Agent CHANEY opened the door to a broom closet in the kitchen and merely looked in.

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At approximately 9:00 p.m. Special Agent CHANEY entered the living-room and at this time LARSEN began to go through the one drawer green steel file cabinet and explained the various manila folders, which for the most part contained documents of a classified nature. LARSEN also went through the box which contained manila folders and albums, none of which were seized. Approximately 24 folders containing another other items documents of a classified nature were seized by Special Agent CHANEY after LARSEN had generally explained the contents of each and stated that they contained documents of a classified nature. The period of time consumed by LARSEN in explaining the contents of the various folders in the one drawer file cabinet and in the box amounted to approximately 45 or 50 minutes. During the course of LARSEN'S explanation of the various manila folders he complained of his throat being dry and he was promptly afforded a glass of water by Special Agent CHANEY.

At approximately 9:50 p.m. LARSEN stated that he would like to take a change of linen with him, after it was explained to him that in all probability he would be placed in jail for the night. Special Agent WINTERROWD accompanied LARSEN to the bedroom, where he obtained pajamas a shirt and underwear. He also stated that he would like to wash his hands and face. Agent WINTERROWD accompanied LARSEN to the bathroom, where the only activity that transpired was LARSEN'S washing his face and hands and brushing his teeth. LARSEN did take a can of tooth powder from the bath-room to take with him.

At approximately 10:00 p.m. after LARSEN had obtained his change of linen, he was asked by Agent WINTERROWD if he cared to have anything to eat, at which time he stated he would like a glass of milk. He was accompanied to the kitchen by Agent WINTERROWD, at which time he drank a glass of milk. From this time until approximately 10:20 p.m. LARSEN in the company of Special Agents ZANDER and WINTERROWD obtained his hat and coat, said goodbye to his wife, and then entered into a discussion prior to leaving the apartment relative to his becoming involved in this case.

At about 10:20 p.m. Special Agents ZANDER and WINTERROWD left the LARSEN apartment with LARSEN and proceeded to the Washington Field Office. Special Agent E.R. DONALDSON left the apartment at the same time with the material seized by Special Agent CHANEY and himself. Special Agent CHANEY remained in the LARSEN apartment until approximately 11:15 p.m. with Special Agent DAVIS and Miss [redacted] b6 b7C

During the course of the search of the LARSEN residence, three manila folders were seized each by Special Agents ZANDER and WINTERROWD from the northeast bedroom closet. Special Agent CHANEY seized a manila folder containing classified documents from the second drawer of Mrs. LARSEN'S dresser and Special Agent DONALDSON seized the slip of paper from the top of the dresser and what appeared to be a propaganda booklet in Chinese character. This was seized from the bookcase in the bedroom.

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Special Agent CHANEY seized 24 folders containing classified documents from the one drawere steel file cabinet; the six drawer card index box identified by LARSEN as containing information concerning Chinese personalities; and LARSEN'S tandard underwood typewriter, for which a receipt was obtained.

During the course of the search a general inspection was made by Special Agent CHANEY of the livingroom desk. He observed that most of the material on the desk were personal papers and old bills. Nothing was seized from this desk. Special Agent WINTERROWD had Miss [redacted] copy the names and addresses from a small personal name and address directory, which was found on the telephone table at the entrance to the dinette. b6 b7C

No jewel boxes and no other containers were searched, other than those mentioned above. None of the agents or Miss [redacted] recalls seeing any jewel box or other similar type container. The strong box referred to above, which was not examined by agents, was the only item which might possibly come within the category of a jewel box.

On two occasions during the time the LARSEN apartment was being searched a man knocked at the LARSEN aprtment. The first knock was at approximately 9:30 p.m. and the second was at approximately 10:00 p.m. On the first occasion Agent WINTERROWD answered the door and the unidentified man asked if either Mr. or Mrs. LARSEN was at home and if he could speak with them. He was told that he should endeavor to get in contact with them on the following day. On the second occasion Agent ZANDER answered the door and the man identified hinself as a reporter from the Washington Times-Herald. He inquired as to the whereabouts of Mr. and Mrs. LARSEN and indicated that he had no previous acquaintance with them. It was suggested to the press representative that he contact them at a later time.

From 10:30 p.m. June 6, 1945, until approximately 2:55 a.m. June 7, 1945, LARSEN, in the company of Special Agents WINTERROWD and ZANDER, was at the Washington Field Office. During this time he was photographed, fingerprinted, and subsequently questioned about this activities in this case. At approximately 12:20 a.m. June 7, 1945, LARSEN voluntarily began dictating his own signed statement and at 2:40 a.m. he signed it, after reading the statement. At 2:55 a.m. LARSEN was taken by Special Agent in Charge GUY HOTEL and Special Agents WINTERROWD and ZANDER to the office of the U.S. Commissioner, where the Commissioner's hearing was held and at 3:15 a.m. LARSEN was surrendered to the U.S.Marshal, together with the effects which had been on the person of LARSEN and which had been taken from him by Agents ZANDER and WINTERROWD. An itemized statement signed by LARSEN of these effects is available.

On June 7,1945, Special Agents ZANDER and WINTERROWD had occasion to visit LARSEN at the D.C.Jail. Upon Agents ZANDER and WINTERROWD parting

company with LARSEN at the D.C. Jail, he stated to these agents that he appreciated the gentlemanly treatment which had been afforded him.

Treatment of LINDA LARSEN by FBI Personnel

The following information concerns the treatment and consideration shown to LINDA LARSEN, daughter of E. S. LARSEN, during the course of the arrest of LARSEN and the search of his apartment on the night of June 6, 1945, by the above listed agents and Miss [redacted] FBI stenographer. b6 b7C

During the course of the events described above, which transpired at the LARSEN residence, LINDA LARSEN was at the apartment at all times. She was treated with all respect and courtesy at all times by all of the above mentioned persons.

Agents WINTERROWD and ZANDER recall that between 8:00 and 8:30 p.m. while they were in the bedroom of the LARSEN apartment with LARSEN, [redacted] on numerous occasions asked her father childlike questions, whereupon Agent WINTERROWD suggested to LARSEN that he might wish to see that [redacted] went to her mother, in view of the fact that she might possibly misunderstand what was going on and become frightened. LARSEN told his daughter to go to the livingroom, where Mrrs. LARSEN was with Special Agent DAVIS and Miss [redacted] b6 b7C

It was observed by Miss [redacted] and Agent DAVIS that until approximately 9:15 p.m. [redacted] frequently came up to her mother and asked numerous questions, such as whether or not she could go out and play and also as to what the agents and Miss [redacted] were doing there. Mrs LARSEN reassured her daughter that nothing was wrong and told her to sit down and play and be quiet. Soon after Agent DAVIS and Miss [redacted] entered the apartment [redacted] opened the door and stood in the doorway as if to leave. At this point Miss [redacted] went up to [redacted] and asked her if she didn't want to come in and play with her toys. Thereupon, [redacted] procured some nursery books and Miss [redacted] sat on the couch with [redacted] and went through the books withnher. This lasted for approximately 15 minutes. It was noted that [redacted] ceased to approach her mother shortly after 9 p.m. and she did not again enter the livingroom of the apartment. b6 b7C

At approximately 9:15 p.m. [redacted] came to the bedroom, where Agent DONALDSON was searching the bookcase, crawled up into a club chair and started to go to sleep, whereupon Agent DONALDSON suggested that she go to her mother and ask to be put to bed. [redacted] left the room and returned a few minutes later and again crawled into the club chair and stated "I guess I'll go to sleep here." Agent DONALDSON suggested that she get into her crib, whereupon [redacted] replied that she couldn't sleep in the crib until her mother changed the bedding as the cat had wet the bed. [redacted] was again advised to go to her mother and ask to be put to bed. She did not wish to do so. Then Agent DONALDSON suggested that he be permitted to put her to bed in her mother's bed. She declined to do this and prepared to go to sleep in the chair. b6 b7C

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In afew minutes she was asleep and Agent DONALDSON covered her with a small blanket taken from the crib.

Agent WINTERROWD recalls that at this time LARSEN went into the bedroom at approximately 9:45 p.m., he observed that [redacted] was asleep in the large chair near the bed. Agent WINTERROWD suggested to LARSEN that he place her in her crib, which was in the bedroom near the chair. This LARSEN did after taking off [redacted] shoes. He thereupon covered her with a blanket and turned the lights out upon leaving the bedroom. b6 b7C

During the time the above named agents and Miss [redacted] were in the LARSEN apartment no incident occurred involving any harsh words spoken to [redacted] or any mistreatment of any sort. The only time any physical contact was had with [redacted] by any of the Agents or Miss [redacted] was when [redacted] sat on Miss [redacted] lap to look at the nursery books and when Special Agent DONALDSON placed the cover over her while she was in the chair. b6 b7C

It was observed by Special Agents ZANDER and WINTERROWD during the period they first talked to LARSEN, advising him of his arrest, that the dinette table was set with food, some of which had been partially eaten. A short time thereafter within a half hour or so [redacted] was observed at the table eating, and at this time the household cat was also observed on the table. Subsequently, during the course of the evening, until the time [redacted] went to sleep, Special Agents CHANEY and ZANDER AND Miss [redacted] observed [redacted] on several occasions eating food from the table in the dinette. b6 b7C

Treatment of Mrs. THELMA LARSEN by FBI Personnel

After Special Agent Davis and Miss [redacted] entered the LARSEN apartment at approximately 7:30 p.m. Special Agent DAVIS began the interview of Mrs LARSEN relative to the activities of her husband, [redacted] S. LARSEN in instant case. The following information is set forth in this regard:

Mrs. LARSEN was seated in a comfortable chair in the livingroom immediately opposite a studio couch, upon which Miss WALSTEAD and Agent DAVIS were seated. The interview was conducted with the utmost courtesy and respect for Mrs. LARSEN. Mrs. LARSEN expressed her desire to cooperate and at no time took offense at any questions which were asked during the course of the interview. A signed statement was voluntarily given by Mrs .LARSEN to Agent DAVIS, who typed same on the Underwood typewriter belonging to the LARSENS. When Mr. LARSEN made ready to depart with Agents ZANDER and WINTERROWD, Mrs LARSEN asked if her husband could see the statement which had thus far been typed. Consent was willingly given and Mr. LARSEN was allowed to read the statement.

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At approximately 8:45 p.m. when Mrs LARSEN was asked if she desired to eat something by Agent WINTERROWD, she replied in the presence of Agent DAVIS and Miss WALSTAD that she did not care to eat under the circumstances and was not hungry. Later in the evening Agent CHANEY asked Mrs. LARSEN if she would like to have a glass of water and she replied in the affirmative whereupon Agent CHANEY provided her with a glass of water.

Shortly before the departure of Agents CHANEY and DAVIS and Miss [redacted] at approximately 11:00 p.m. Agent CHANEY was looking at some trinkets on the bookcase in the presence of Mrs. LARSEN, and at this time Mrs . LARSEN showed Agent CHANEY three boxes, two of which contained medals which she said were received by her husband for his services to the Chinese government. Upon opening the other box, it was noted that no medal was located in the box. Mrs. LARSEN seemed very surprised at this and asked Agent CHANEY if it was the habit of the FBI to also take medals. He replied that of course this was not so. She also stated that LARSEN would be very much concerned about the missing medal. (It is to be noted that no medal was seized or taken from the LARSEN residence by any of the above agents or Miss WALSTAD). b6 b7C

During the course of the evening, it was noted that the LARSENS' telephone rang several times. On the first occasion when the telephone rang, Mrs. LARSEN asked Agent DAVIS if she should answer it. Agent DAVIS replied that it would be preferable that she not answer it. She willingly complied with this suggestion.

During the latter part of the interview with Mrs. LARSEN, and after Mr. LARSEN had departed with Agent ZANDER and Agent WINTERROWD, a small boy knocked on the door of the LARSEN apartment and the door was opened by Agent DAVIS who was asked by the small boy if Mr. LARSEN was there. Agent DAVIS replied in the negative, whereuppn the boy turned away and walked down the hall.

As has been stated previously Mrs. LARSEN voluntarily executed a receipt for the Underwood typewriter, granting Agents CHANEY and DAVIS permission to remove the typewriter from the premises.

At about 10:30 p.m. Mrs. LARSEN asked what had happened to her daughter. At this point Miss [redacted] went into the bedroom and observed that [redacted] was fast asleep in bed. Miss [redacted] immediately reported this fact to Mrs .LARSEN. b6 b7C

At about 10:40 p.m. Mrs. LARSEN asked permission to go to the bathroom and just as she was about to enter she made a remark to the effect that she did not have any poison, that we need not worry, that she did not intend to commit suicide. At this point it was suggested to Miss [redacted] BY Agents CHANEY and DAVIS that she enter the bathroom with Mrs. LARSEN. Miss [redacted] immediately went into the bathroom and remained there with Mrs. LARSEN. b6 b7C

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At approximately 11:15 p.m. as Agents CHANEY and DAVIS and Miss [redacted] were making their departure from the LARSEN apartment, the agents and Miss [redacted] made a remark to the effect that they hoped that she was not too much upset over the evening. Mrs. LARSEN replied that she did not exactly understand what it was all about and at the same time she expressed her thanks, indicating appreciation for the manner in which she had been treated.

Respectfully submitted,

/s/ E.H. Winterrowd
E.H. WINTERROWD, Special Agent, FBI

/s/ Lambert G. Zander
LAMBERT G. ZANDER, Special Agent, FBI

/s/ E.R. Donaldson
E.R. DONALDSON, Special Agent, FBI

/s/ Owen B. Chaney
OWEN B. CHANEY, Special Agent, FBI

/s/ [redacted]
Stenographer, FBI

/s/ George E. Davis
/s GEORGE E. DAVIS, Special Agent, FBI

b6
b7C

March 31, 1948

EARLL HUGO WINTERROWD

Mr. Winterrowd has been assigned to the Security Division since November 18, 1941. For a number of months he has been assigned exclusively to the preparation of the Communist Party Brief along with Supervisors John Walter Yeagley and Lish Whitson. He presents an excellent appearance and is a conscientious, alert and aggressive individual. He has exercised excellent judgment and has used considerable initiative in the resolving of the many problems which confronted him in the preparation of the Communist Party Brief. His work has been far above average and he has demonstrated an ability to produce results. He is a loyal, sincere and dependable employee who has exhibited a thorough knowledge of Bureau policy as it applied to the duties assigned to him. At this time this man's prospects for future advancement in the Bureau appear to be excellent. I consider him to be both ASAC and SAC material.

STATUS: Excellent

8 APR 21 1948 RECORDED

67- 146562-107
Searched .....
Numbered 58
Filed .....
4 APR 7 1948
FEDERAL BUREAU OF INVESTIGATION

THREE

E.A.W.

Standard Form No. 51
August 1946
U. S. CIVIL SERVICE COMMISSION

Form approved.
Budget Bureau No. 50-R012.3.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of March 31, 1948 based on performance during period from March 31, 1947 to March 31, 1948

Earll Hugo Winterrowd
(Name of employee)

Special Agent, CAF-12
(Title of position, service, and grade)

Federal Bureau of Investigation, Security Division, Internal Security Section
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate – if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☒ All others ☐

- V (1) Maintenance of equipment, tools, instruments.
- V (2) Mechanical skill.
- + (3) Skill in the application of techniques and procedures.
- + (4) Presentability of work (appropriateness of arrangement and appearance of work).
- + (5) Attention to broad phases of assignments.
- + (6) Attention to pertinent detail.
- + (7) Accuracy of operations.
- + (8) Accuracy of final results.
- + (9) Accuracy of judgments or decisions.
- + (10) Effectiveness in presenting ideas or facts.
- + (11) Industry.
- + (12) Rate of progress on or completion of assignments.
- + (13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
- + (14) Ability to organize his work.
- + (15) Effectiveness in meeting and dealing with others.
- + (16) Cooperativeness.
- + (17) Initiative.
- + (18) Resourcefulness.
- + (19) Dependability.
- + (20) Physical fitness for the work.
- V (21) *Effectiveness in planning broad programs.*
- V (22) *Effectiveness in adapting the work program to broader or related programs.*
- V (23) *Effectiveness in devising procedures.*
- V (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- V (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- V (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- V (27) *Effectiveness in promoting high working morale.*
- V (28) *Effectiveness in determining space, personnel, and equipment needs.*
- V (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- V (30) *Ability to make decisions.*
- V (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A) _____

(B) _____

(C) _____

STANDARD Deviations must be explained on reverse side of this form	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective Rating

Rating official: Excellent EHW

Reviewing official: _____

Rated by F. J. Baumgardner (Signature of rating official) Chief of Section (Title) March 31, 1948 (Date)

Reviewed by D. M. Ladd (Signature of reviewing official) Assistant Director (Title) March 31, 1948 (Date)

Rating approved by efficiency rating committee _____ (Date)

Report to employee _____ (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-5

EARLL HUGO WINTERROWD — SPECIAL AGENT

ENTERED ON DUTY: July 15, 1940

SALARY: $6384.00

OFFICE PREFERENCE: Chicago, Milwaukee, Detroit

D. M. LADD:

Mr. Winterrowd is one of the older Supervisors in the Internal Security Section. He was assigned for a considerable period of time to the supervision of the case relating to the Communist Party and related matters. However, he was removed from this assignment temporarily to assist in the preparation of the Communist Party Brief. Mr. Winterrowd is an outstanding Agent and an outstanding Supervisor. He is intelligent, conscientious, loyal, and dependable. He is both industrious and energetic. He possesses a good analytical mind as well as a thorough knowledge of the work relating to the Communist Party and the Bureau policies pursued in connection with the handling of the Communist Party specifically and security work generally. Mr. Winterrowd utilizes excellent judgment at all times and his production is above average. He is excellent in every respect.

Excellent

INSPECTOR HARBO:

Mr. Winterrowd has been working exclusively for the past year on the Communist Party brief. He has been working in the field of Communism for the past six years. He stated that he has great interest in this particular type of work and expressed a desire to continue in this category of the Bureau's work. There is no question but that he is very sincere and conscientious and that he has a vast knowledge of Communist matters. He had no problems or suggestions.

12 MAY 13 1948
67-NOT RECORDED

Inspection Report
Security Division
Internal Security Unit
February 9, 1948
Inspector R. T. Harbo
(Interviewed by J. A. Carlson)

cc - jfc

OFFICE MEMORANDUM UNITED STATES GOVERNMENT

To: Mr. Ladd February 7, 1948

From: J. P. Coyne

Subject: SUPERVISORS LISH WHITSON
E. H. WINTERROWD
J. W. YEAGLEY

On November 29, 1947, I submitted a memorandum to you wherein I amde specific recommendations as to the future assignments of the captioned Supervisors who have been working on the Communist Party Brief. A copy of this memorandum is attached. Repeated efforts to locate the original fo the memorandum have resulted negatively and, accordingly, the suggestions outlined therein are being called to your attention again at this time.

Unless advised to the contrary I shall immediately assign Supervisor Whitson to the Number One Espionage Desk which is being vacated by virtue of the transfer of R. G. Fletcher to San Francisco. I shall assign Mr. Winterrowd to the Communist Party Desk and in addition to his other duties on that desk he will be responsible for the continued handling — both implementation and supplementation — of the Communist Party Brief. I shall assign Mr. Yeagley to the Central Research Desk, which desk is greatly in need of additional manpower if we are to properly execute our responsibilities with respect to the working responsibilities of that desk. (It is my understanding that the Inspector is in thorough agreement with this view.)

As regards the foregoing, I desire to make the general observation that I feel it will militate against the interests of the Bureau if the aforementioned Supervisors are used on work other than Communist because through their supervisory experience here at the Bureau over the years on Communist matters and through the the medium of their extensive research project on the Brief they have developed a knowledge of the subject of Communism which far exceeds that of any men in the Bureau's service on the same subject, which knowledge can a fortiori best be put to use by assigning them in the manner indicated hereinbefore.

Attachment

JPC:EM

copy jfc

Mr. D. M. Ladd November 29, 1947

J. P. Coyne

SUPERVISORS LISH WHITSON
E. H. WINTERROWD
J. W. YEAGLEY

You will recall that the captioned Supervisors were removed temporarily from their assignments on Communist desks in order to assist in the preparation of the Communist Party Brief. Since we can now foresee the time of the completion of the Brief, I desire to make the following observations and recommendations relative to the future assignments of these Supervisors. (You will recall that we have hopes of submitting the Brief in completed form by December 31, 1947.)

Prior to their assignment to the Communist Party Brief, these Agents developed an extensive and detailed knowledge of the subject of Communism, which knowledge, of course, has been tremendously enhanced by the enormous amount of research which they have been doing on the subject during the past months. The knowledge which these Agents have built up can best be utilized to the advantage of the Bureau by continuing their assignments here at the Seat of Government on Communist work. Their capabilities as Supervisors are, of course, already very well known and in addition they have a very vital interest in their work in the Communist field.

In the light of the foregoing and in the primary interest of the Bureau from the standpoint of the value which will be derived therefrom, it is my thoroughly considered recommendation that if at all possible these Agents should continue supervising Communist work in the Internal Security Section. I, accordingly, recommend that the Bureau give consideration to assigning Mr. Whitson to Russian espionage, Mr. Winterrowd to the Communist Party, and Mr. Yeagley to the Central Research Desk.

Mr. Whitson has worked solely for the past seven years on Communist and Soviet espionage work and he is, therefore, particularly adapted to the assignment suggested for him. The field of Soviet espionage is a particularly involved one; our work in this field is extremely delinquent; and it is of paramount importance that if possible we assign the best men available to Soviet espionage work. I think, accordingly, that Mr. Whitson should be re-assigned to Soviet espionage upon the completion of the Brief.

JPC:TD:EW

Copy JH

Memorandum to Mr. Ladd

Mr. Winterrowd supervised the investigation of the Communist Party for several years prior to his assignment on the Brief and, with the possible exception of Mr. Mitson, he unquestionably has a better knowledge of the Communist Party than any man in the service of the Bureau.

Mr. Yeagley, in addition to his work on Communism in the Internal Security Section, had extensive supervisory experience on Communist work in the SIS Section. He, like Mr. Whitson and Mr. Winterrowd, has developed a very excellent knowledge of Communism and he has demonstrated his capabilities as a Supervisor in this field. I, accordingly, think that if possible Mr. Yeagley should be assigned to one of our Communist desks.

If the foregoing recommendations are concurred in, it will be possible of course to release other men from the Internal Security Section upon the completion of and approval of the Brief. In this connection, however, it should be specifically noted that even after the completion and approval of the Brief there will more than likely be a considerable amount of work to be handled on a continuing basis with respect thereto.

If the Brief is sent to the Department it can be assumed that the Department will make innumerable requests relative to it. In the meantime we will be developing additional information regarding the Brief which will necessitate changes therein. Likewise, it will be necessary that the Brief be kept up to date and supplemented with new information regarding the Communist movement. Conceivably, the handling of the Brief could consume the major portion of the time of one Supervisor. Therefore, it is my recommendation that the responsibility for the handling of the Communist Party Brief in the future be placed in Mr. Winterrowd who for several years has handled the Communist Party and who has been recommended hereinabove for reassignment to the desk handling the Communist Party.

In conclusion, I desire to make the general observation that I feel it will militate against the interests of the Bureau if the aforementioned Supervisors are used on work other than Communists, because through their supervisory experience here at the Bureau over the years and through the medium of their extensive research project they have developed a knowledge of this subject which far exceeds that of any men in the Bureau's service on the same subject, which knowledge can a fortiori best be put to use by assigning them in the manner indicated hereinbefore.

Form PR3 Revised (LWOP)

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. 0 14028

M. E. Hugo Winterrowd

Date February 27, 1948

Title Agent

Grade and Salary

Division or Bureau FBI

Department ☒

Appropriation

Field ☐

Beginning

Terminating C. O. B.

Indefinite [ ]*

Remarks

Deduct 8 hours on 2-14-48.

8 hours on 2-21-48.

J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

38

MAR 1 1948

6. (Bureau)

COPY JPC

OFFICE MEMORANDUM — United States Government

To: Mr. D. M. Ladd — December 10, 1947

From: J. P. Coyne

Subject: SPECIAL AGENTS - CAF-13

In the light of the return of the attached memorandum which I submitted to you on November 24, 1947, and of the request relayed at that time, this memorandum is submitted to record the fact that Super-visors W. J. Baumgardner and Joseph J. Meehan are the only men in the Internal Security Section who appear to be qualified technically for consideration for Grade CAF-13 under the terms of SAC Letter #146, dated November 18, 1947.

Mr. Baumgardner has already been advised that he has been recommended for increase in salary to CAF-13. Mr. Meehan has been recommended for reallocation to Grade 13 and it is my understanding that the Chief Clerk's Office is presently considering this recommendation. No specific recommendations are being made with respect to the other Supervisors listed in the attached memorandum in the light of the advice which you have received to the effect that they are not technically qualified under the terms of the aforementioned SAC Letter.

R. G. FLETCHER
E. H. WINTERROWD
WM. V. CLEVELAND
R. C. GODFREY
A. P. CLARK

JPC:TD

94

6 FEB 27 1948

United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 15, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars ($10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner: Cash

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name [redacted] Address 2101 Suitland Terrace S.E. Wash DC

Relationship Wife Dated 2/7/48

b6

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing $1500-death benefit to beneficiary of agents killed in line of duty.

Name [redacted] Address 2101 Suitland Terrace SE, Wash DC

Relationship Wife Dated 2/7/48

FEB 11 1948

Very truly yours,

E. Hugel Winterrowd

Special Agent

Ack 2/7/48

61

OFFICE MEMORANDUM • UNITED STATES GOVERNMENT

TO : MR. D. M. LADD DATE: NOVEMBER 24, 1947

FROM : J. P. COYNE

SUBJECT : SPECIAL AGENTS - CAF-13

Reference is made to SAC letter 146, dated November 18, 1947, wherein the respective Agents in Charge were advised of the fact that the Bureau was studying the possibility of instituting the policy whereby certain Agents in CAF-12 may be considered for CAF-13 positions. The conditions preceding this consideration were listed in this SAC letter and instructions were issued that the Chief Clerk's Office be advised of the identity of any Agents in CAF-12 who fall within the purview of the aforementioned SAC letter.

Please be advised that I have examined the personnel files of the Supervisors assigned to the Internal Security Section and have determined that there are two men who fall within the listed categories. These men, in the order of their standing, are listed hereinafter.

1. SUPERVISOR F. J. BAUMGARDNER

Mr. Baumgardner is the Number One man in the Internal Security Section. (Another memorandum has been submitted on Mr. Baumgardner, recording his efficiency, and recommending him for CAF-13. In the event independent action is not taken on that memorandum, it is my view that Mr. Baumgardner should be considered as the first man in the Internal Security Section to receive the increase from CAF-12 to CAF-13.)

2. SUPERVISOR JOSEPH J. HEFFRON

Mr. Heffron entered on duty as an Agent in January 1935. Before being transferred to the Bureau he served as a Supervisor in the field. His last three efficiency rating have been excellent and he is currently entitled to the efficiency rating of excellent. (A separate efficiency report is attached on Heffron.)

While the aforementioned men are the only ones who fall within the purview of SAC letter 146, I desire to direct your attention to the following for such consideration as is deemed appropriate.

In the Internal Security Section we have several supervisors who I think warrant consideration under this program, but who technically do not fall within the listed qualifications. These men include the following:

1. SUPERVISOR [illegible]

Mr. Fletcher entered on duty as a Clerk in June of 1935 and as an Agent in May, 1939. His last three efficiency ratings have been excellent. Mr. Fletcher supervised Espionage investigations during World War II and he is

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COPY hhs

currently the most outstanding Supervisor we have on Espionage work at this time. In view of his qualifications and specialized ability, it is felt that the Bureau may see fit to include him in the Grade CAF-13 category.

2. SUPERVISOR E. H. WINTERROWD

Mr. Winterrowd entered on duty as an Agent on July 15, 1940; his last three efficiency ratings have been excellent. For a period of several years, Mr. Winterrowd has supervised all field investigations fo the Communist party and his outstanding ability and specialized knowledged in this field prompts me torecommend that he likewise to considered for the Grade CAF-13 category.

3. SUPERVISOR WILLIAM V. CLEVELAND

Mr. Cleveland entered on duty as a Clerk in December, 1939 and as an Agent in July, 1942. He functioned for a considerable period of time as Assistant SAC before his transfer to the Internal Security Section. I consider him an excellent Supervisor at this time and therefore in the light of the aforementioned and particularly in view of his rather extensive service as an Assistant SAC, it is felt that the Chief Clerk's Office may desire to give this matter some consideration.

In addition to the foregoing , we have in the Internal Security Section several Supervisors newly arrived from the field who were assigned as full time Supervisors in the field. For such consideration as is deemed appropriate, the names of these Supervisors are listed hereinafter:

1. SUPERVISOR R. C. CODFREY

Mr. Codfrey entered on duty as a Clerk in July, 1933 and as an Agent in July, 1940. Included among his various assignments was that of Number One man to the Legal Attache in Mexico, as well as full time Criminal Supervisor in Los Angeles. His last three efficiency ratings have been excellent.

2. SUPERVISOR A. P. CLARK

Mr. Clark entered on duty as an Agent in December, 1940. Before he was transferred to the Bureau he was a full time Supervisor in the Field; his last three efficiency ratings were excellent.

If you agree with the foregoing, this memorandum should be referred to the Chief Clerk's Office for consideration .

Form PR3 Revised (LWOP)

DEPARTMENT OF JUSTICE

NOTICE OF LEAVE WITHOUT PAY

No. 0 6268

M E. Hugo Winterrowd

Date November 12, 1947

Title Agent

Grade and Salary

Division or Bureau FBI

Department ☒

Appropriation

Field ☐

Beginning

Terminating C. O. B.

Indefinite [ ]*

Remarks Deduct 8 hours on November 8, 1947.

J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

67-NOT RECORDED

6. (Bureau)

FIELD FIREARMS AND SCIENTIFIC TRAINING RECORD

2 PPC

FD-39
1-7-(1-1-45)

OF SPECIAL AGENT E. Hugo Winterrowd

OFFICE	MO/YR	H.S.	P.P.C.	S.G.	.30	M.G.	GAS	MO. PIST. PRACTICE	F.P.	LAT.	S.G.C.	G.M.	R.&P.	M.P.C.	M.P.P.	REC.	PHO.-REC.	F.M. RADIO	DET.	P.M.	R.D.	EST. EFF.
S.D.H.	1/45							✓														
	2/45							✓														
	3/45							✓														
	4/45			90	91	87																
	5/45	86	76		79																	
	7/45	80	89		83																	
	9/46	92	81	100		90																
	1/46							✓														
	3/46							✓														
2nd Winter Shoot	4/46		100	72	88																	
	7/46	96	84		90		✓															
Make up	2/46		79	for year '46																		
11	7/46		86																			
	8/46	96	84		70	75																
	9/46	96	85	100		80																
make up	9/46		86																			
Def. Serv.	11/46	94	88	94	80	93	✓															
	5/47							X														
	5/47	94	91		76																	
	6/47	94	88	100		80																

31 Aug 51947 ✓ C/

87-NOT RECORDED

92

16A

FD-39

FIELD FIREARMS AND SCIENTIFIC TRAINING RECORD

OF SPECIAL AGENT E. Hugo Unterrocd

OFFICE	MO/YR	H.S.	P.P.C.	S.G.	.30	M.G.	GAS	MO. PIST. PRACTICE	F.P.	LAT.	C.C.C.	G.M.	R.&P.	M.P.C.	M.P.P.	REC.	PHO.-REC.	F.M. RADIO	DET.	P.M.	R.D.	EST. EFF.
S.O.Y.	9/42	110	72		72	100																
	10/42			100	68		✓															
	11/42							✓														
	1/43							✓														
	4/43			100	63	100																
	5/43	90	84		85																	
	6/43	96	81	100		65																
	7/43	98	74		82																	
	8/43	96	75		81	65																
	9/43		80	100		75																
	10/43							✓														
Lv-Lew.	11/43	92	68	100	75	85	✓															
	12/43							✓														
	2/44							✓														
	3/44							✓														
	4/44			100	96	98																
	5/44	98	85		69																	
	7/44	100	82		81		✓															
	8/44	96	71		80	65																
	9/44	98	96	100		98																
	11/44			93	75		✓															
	11/44							✓														
	12/44							✓														

(Form 5)

ED-39

FIELD FIREARMS AND SCIENTIFIC TRAINING RECORD

OF SPECIAL AGENT E. Hugo Winterrowd

	MO/YR	H.S.	P.P.C.	A.C.-P.	A.C.-M.G.	S.G.	.30'06	.351	M.G.	GAS	REM. 61 NIGHT	MAGNUM	MO. PIST. PRACTICE	F.P.	LAT.	S.G.C.	G.M.	L.A.	REC.	P.M.	R.D.	EST. EFF.	REMARKS
	8/40	76	66			100	72	76	83	✓	85 ✓	✓		✓	✓	✓						G	1920 3d quarter
Sept.	9/40	S	75.2			100						✓											
1st Winter	10/40				67		31	70		✓													
	11/40	Monthly Pistol Practice																					
	12/40	Monthly Pistol Practise																					
and Winter	1/41	72				100		84	90														
	2/41												✓	✓					✓		✓	G	
	3/41												✓										
	4/41			67		80		✓	90														
	5/41	S	64.4 NM 70	67	67 67	MO	65 62								✓	✓				✓	✓	G	
	6/41	M	83	67		100			85														
	11/41	M	81.6		67		61			✓		✓											
	8/41	E E	80 84	100 100			63 64		95														
	9/41	E	79			100						✓											
Ltrg. at Bureau	9/41	E	81			90	68	83	83		68												
	10/41				100					✓	69												
S.O.Y.	11/41																						
	12/41																						
	2/42																						
	4/42				100	100	.30 R 81		85														
	6/42	96	69			100			80														
	7/42	94	84				.30 R 75			✓		✓											
	8/42	94	75			100			75														

United States Department of Justice
Federal Bureau of Investigation

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 15, 1947, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (~~by CHECK - MONEY ORDER~~ CASH) the sum of ten dollars ($10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name [redacted] Address 2101 Suitland Terr. SE, Wash., D.C.

Relationship Wife Dated July 14, 1947

b6

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing $1500-death benefit to beneficiary of agents killed in line of duty.

Name [redacted] Address 2101 Suitland Terr. SE, Wash., D.C.

Relationship Wife Dated July 14, 1947

Very truly yours,

Earl Hugo Winterrowd
Special Agent

9 JUL 16 1947
67-NOT RECORDED
100

Ack 7/14/47

Copy - slw

OFFICE MEMORANDUM * United States Government

ETW: BGW
100 - 267,360

TO: INSPECTOR GUERRA DATE: October 2,1945

FROM: E. H. WINTERROWD, Special Agent

SUBJECT: PHILIP JACOB JAFFE, was etal
ESPIONAGE - C

b6

This is a joint memorandum by the following Special Agents and Miss [redacted] FBI Stenographer, attached to the Washington Field Division:

OWEN B. CHANEY	E. R. DONALDSON
KENNETH A. CLOW	E. H. WINTERROWD
GEORGE E. DAVIS	LAMBERT G. ZANDER

Reference is made to the attached photostatic copies of various motions and a demurrer, as well as an affidavit of EMMANUEL SIGURD LARSEN, filed in the District Court of the United States for the District of Columbia by ARTHUR J. HILLAND, attorney for LARSEN. In the affidavit made by LARSEN he makes a number of allegations relative to the activities of Special Agents on the night of his arrest, June 6, 1945. These allegations are separately set out hereinafter, following which are the statements made by FBI personnel with respect to the circumstances of each situation referred to in LARSEN'S affidavit.

1) "On June 6,1945, after arriving home from work in the States Department, I had just sat down to eat my dinner at about seven o'clock p.m. when there was a knock at the door. I went personally to open the door of my apartment and two men forced their way in with the words 'You are under arrest,' after asking me whether I was Emmanuel S. Larsen. I was dumbfounded and asked them what I was under arrest for. They refused to answer my question but said that I would find out in due course.

They opened and displayed their badges and identified themselves as F.B.I. men. Two of them gave their names as Winterrowd and Zander.

In the meantime, about four other men walked in and the room seemed entirely filled with men. My wife and [redacted] daughter were practically speechless and I exercised the utmost self control in order to prevent my family from hysterics."

b6

Agents ZANDER and WINTERROWD recall the following in this regard:

At 7:20 p.m. on June 6, 1945, Agents ZANDER and WINTERROWD entered the apartment of LARSEN, 227, 1650 Harvard Street, N.W., after having knocked on the door and been admitted by Mrs. Larsen. These agents asked to see Mr. LARSEN, whereupon Mr. LARSEN entered the

livingroom of the apartment from the dinette. Agents ZANDER and WINTERROWD then identified themselves to Mr. and Mrs. LARSEN by use of their credentials. Agent WINTERROWD stated to LARSEN that he had a warrant for the arrest of LARSEN and read to LARSEN the portion of the warrant for his arrest, which set forth U.S. Code Numbers, with which LARSEN was charged to have violated.

At approximately 7:25 p.m. Agents DONALDSON and CHAREY entered the LARSEN apartment and were introduced to the LARSENS as Special Agents of the F.B.I., whereupon they identified themselves. Approximately five minutes thereafter at 7:30 p.m., Miss [redacted] and Special Agent DAVIS entered the LARSEN residence and Special Agent DAVIS identified himself to Mrs. LARSEN, with his credentials. Agent WINTERROWD introduced Agents CHAREY and DONALDSON to LARSEN and his wife. Agent WINTERROWD at the time Special Agent DAVIS and Miss [redacted] entered the apartment was with LARSEN at the entrance of the hallway closet. Agent WINTERROWD then introduced Agent DAVIS and Miss [redacted] to Mrs. LARSEN. Shortly thereafter Agent DAVIS introduced himself and Miss [redacted] to LARSEN when he inquired as to who they were. b6 b7C

Immediately after Agent DAVIS and Miss [redacted] entered the apartment Agent DAVIS and Miss [redacted] conversed with Mrs. LARSEN, who expressed her desire to cooperate in every way possible. During the course of the entire evening Mrs. LARSEN spoke freely, and although she stated she was somewhat upset because of the events of the evening, she in no way appeared to be frightened or intimidated. Also, during the early part of the evening, and up until the time she went to sleep, [redacted] ran about the apartment and frequently approached her mother and asked questions as to whether or not she could go out and play and similar childish questions. At no time did she give the slightest indication of being upset or intimidated. b6 b7C

2) "The man mentioned by name then told me that they were going to make a search of the apartment occupied by me, namely, Apartment No. 227, at 1650 Harvard Street, Northwest, of which I was then and there in exclusive possession and control and occupied the same with my wife and daughter, having leased the same in my name as a tenant as of June 1, 1945, from the Harvard Hall Apartments, Incorporated.

They told me to hold up my hand and searched my person, asking me whether I carried any weapons. Two were in front of me and the rest of them behind me. As an illustration of the extent of my surprise, I may mention that I went through all this and discovered only twenty minutes later that I was about to choke on a morsel of food that I still had in my mouth unchewed. I did not carry any weapon and nothing was found on my person that required removal by them."

MHW:BGW
Bureau 100-276,360

Shortly after Agents ZANDER and WINTERROWD had identified themselves and LARSEN was read the warrant of arrest, LARSEN was told by Agent WINTERROWD that the warrant for his arrest provided legal authority for a search of his apartment for material pertinent to the substantiation of the charges against him.

At no time did Agents WINTERROWD or ZANDER or any of the other agents present, request LARSEN to hold up his hands. As a matter of fact, LARSEN was searched by Agent WINTERROWD a short time prior to leaving the LARSEN residence at 10:20 p.m. on June 6, 1945. Agent WINTERROWD was the only agent in the immediate vicinity of LARSEN when he was searched. Agent WINTERROWD asked LARSEN if he had any weapon in his clothes and felt on the outside of LARSEN'S trousers to the hip pockets and on both the inner and outside of LARSEN'S legs. No dangerous weapon was discovered.

LARSEN at no time during the first twenty minutes, or subsequently thereafter when he was in the presence of Bureau personnel, gave any indication whatsoever that he was carrying food in his mouth which had been unchewed or unswallowed.

3) "Immediately thereupon they asked me whether I had any files in my house. I answered that I did have private files, and they ordered me to take them to the files. When I opened the file case they asked me what was in the file case, and I told them that the case contained a mixture of strictly personal material and a number of papers, mostly published material, and some official papers pertaining to the work I had been doing for the Government almost ten years.

They asked me how it came about that I had official papers at my residence, and I told them that as far as I knew from ten years experience in the Government all men who were interested in their work pursued considerable study at home, inasmuch as official time often did not allow of the reading of lengthly reports. They asked me whether I had information relative to the national defence of the United States, and I was able to assure them that I did not.

When the agents started the search, I protested by asking why the H--- I had to have my personal and private files and clothes drawers searched. They had not at that time shown me any search warrant, nor any arrest warrant, nor did they at any time present any such warrant to me."

Agents ZANDER and WINTERROWD recall that LARSEN was questioned briefly by them as to his official position with the Department of State and

EW:EGV
Bureau 100-367,360

his previous employment. He was then asked if he had any official Government documents in his possession. He stated that he had and conducted Agents ZANDER and WINTERROWD to a hallway closet between the living-room and bedroom, where he pointed out a brown box type cabinet containing various manila folders and albums; a one drawer green steel file cabinet containing file jackets of a large number of documents; and a six drawer card index cabinet. After LARSEN had exhibited the containers in the hallway closet to Agents ZANDER and WINTERROWD he was asked if he had any additional material of this nature in his apartment. He then conducted Special Agents ZANDER and WINTERROWD to the bedroom of his apartment, where there were two closets to the east of the room on either side of a dresser. LARSEN showed Agents ZANDER and WINTERROWD the closet to the left of the dresser, which is in the Northeast corner of the bedroom. In this closet LARSEN pointed out a number of manila folders, books and albums, which he stated contained some Governmental documents of a classified nature. After items were seized by Agents ZANDER and WINTERROWD from this closet containing governmental documents LARSEN was asked by Agent WINTERROWD whether he had any classified governmental documents deposited in any other place in the apartment. At this time he emphatically stated he had no other classified documents in his possession.

LARSEN stated to Agents ZANDER and WINTERROWD in connection with his exhibiting the places where classified governmental documents were seized that he had private files and that much of the material contained in the folders were of a personal nature and were papers, mostly of published material. He also stated that he was in possession of classified Governmental documents and that he had used these in connection with his work. It is to be noted that among the items seized by Special Agents CHINEY, ZANDER and WINTERROWD there were a large number of classified governmental documents, many of which were dated in 1940 and 1942 and were indicated to be Office of Naval Intelligence copies or copies routed to the Office of Naval Intelligence.

LARSEN also advised Agents WINTERROWD and ZANDER that many men employed by the U.S.Government took documents to their homes for the purpose of carrying out their duties outside of official time. LARSEN also stated to Agents WINTERROWD and ZANDER that the documents he had in his possession did not include information pertaining to the National Defense of the United States.

It was observed by Special Agents CHINEY and WINTERROWD that as LARSEN was exhibiting various folders contained in the one drawer file cabinet, many of the folders were labeled as if papers and documents collected from time to time were placed therein for cataloging purposes. On a number of the folders there were printed such subject matters as "Rumania", "Personalities", "Larsen's Private File on Geographical Areas," "Mr. Larsen to Hold", "Japanese Forces - Report on China," "Larsen's References," and "China - Ports, Bases and Beaches."

EMW:BCW
Bureau 100-367,360

All of these folders contained one or more classified governmental documents.

Agent ZANDER and WINTERROWD recall that on no occasion did LARSEN state, "Why the H— I had to have my personal and private files and clothes drawers searched." On the contrary Agents ZANDER, CHANET and WINTERROWD recall that LARSEN was cooperative by designating the two closets in which he stated there were classified governmental documents. Subsequently in the evening under no protest whatsoever, he went through individual folders in the one drawer steel file cabinet and stated whether or not they contained classified governmental documents. This was in the precence of Special Agents CHANET, ZANDER and WINTERROWD and Miss [redacted] b6 b7C

At the time Special Agent Winterrowd read from the warrant of arrest to LARSEN, he was told that this warrant provided legal authority for a search of his, LARSEN'S, apartment for material pertinent to the substantiation of the charges against him.

4) I may add that upon repeated queries on my part as to why I was under arrest and as to why my apartment was being searched they answered again and again: You will find out in due course. Being unfamiliar with the legal procedure of arrests and searches, having never been subject to such before in my life, I was at a loss under the circumstances to take the right attitude in the matter or to know what to do in the matter."

Neither Special Agent ZANDER nor Special Agent WINTERROWD recall any repeated inquiries on LARSEN'S part as to why he was under arrest. After LARSEN had been taken to the Washington Field Office of the F.B.I., where he was fingerprinted and photographed he was then conducted to the conference room on the fourth floor, where the complaint filed before the Commissioner was read to LARSEN by Agents WINTERROWD. It was further explained that the offense constituted a violation of the Espionage Statute, as well as the Conspiracy Statute namely Section 31, Paragraphs C & D, Title 18, and Section 88, Title 18, U.S. Code

5) I had that day been treating myself for a sore throat and a rather violent headache, and there was a time during the search, I estimate at about eight-thirty, when my head was literally reeling. The agents allowed me to go to the kitchen and take a drink of water while they watched me, but they would not permit me to take an aspirin."

Special Agent WINTERROWD recalls that LARSEN requested permission to take some aspirin with him prior to leaving his residence enroute to the

NEW YORK
Bureau 100-267,360

Washington Field Division. He was refused permission to do this inasmuch as it is the policy of the F.B.I. not to permit subjects under arrest to take drugs of any nature while in custody. At approximately 8:45 p.m. on June 6, 1945, Agents WINTERROWD and ZANDER suggested that Mr. and Mrs. LARSEN might desire to eat something. LARSEN stated that he had not completely finished his dinner when Agents ZANDER and WINTERROWD arrived and that he could possibly eat a few bites. Mrs. LARSEN said she was not hungry. LARSEN was taken to the dinette, where he sat down and had a few bites. Subsequently, between approximately 9 p.m. and 9:45 p.m. LARSEN complained of his throat being dry and he was promptly afforded a glass of water by Special Agent CHANEY. Subsequently at approximately 10 p.m. when LARSEN and Agents ZANDER and WINTERROWD were about to proceed to the Washington Field Division Agent WINTERROWD asked LARSEN if the latter cared to have anything to eat, at which time he stated he would like to have a glass of milk. He was accompanied to the kitchen by Agent WINTERROWD at which time he drank a glass of milk. After LARSEN had been taken to the Washington Field Division and when he was in the conference room on the fourth floor, water was made available to him on several occasions by Agent ZANDER.

5) "Their questioning, first couched in a gentlemanly tone, later became extremely sharp and harsh, although I had from the start answered all their questions. One of the agents, a man, and a female agent, took my wife, Thelma Marles Larsen, out on the sun porch in the said apartment and questioned her. At one time I heard the questioning when I was brought back to the living room and from the bedroom, and she looked at me. She rose up from her seat and asked me whether I had any objection to her making a statement. I remember kissing her on the cheek and telling her to tell the truth, as I knew she would, and that otherwise I had no objection."

Agents ZANDER and WINTERROWD, who questioned LARSEN, emphatically state that no sharp or harsh questioning was engaged in and no intimidating language was made at any time. As a matter of fact on June 7, 1945, Special Agents ZANDER and WINTERROWD visited LARSEN at the District Jail. Upon Agents ZANDER and WINTERROWD parting company with LARSEN at the District of Columbia Jail, he stated to these agents that he appreciated the gentlemanly treatment which had been afforded to him, and that he might get in touch with one of these two agents later, indicating he might wish to supply additional information. b6 b7C

The allegation set forth above with respect to Mrs. THELMA MARLES LARSEN is substantially correct. Agent DAVIS started to interview Mrs. LARSEN in the presence of Miss [redacted] shortly after entering the living room of the LARSEN apartment. During the course of the interview Mrs. LARSEN ANNOUNCED her willingness to give a written statement. Thereupon Agent Davis upon securing permission to use an Underwood typewriter belonging

to the LARSENS, set this typewriter up on a small table immediately inside the entrance to the sunporch. Due to the crowded condition of this sun parlor it was necessary for Mrs. LARSEN to sit upon a chair which was placed on the threshold of the entrance to sun parlor. Mrs. LARSEN, after almost one page of her statement had been typed by Agent DAVIS, stated that she would like to consult her husband as to whether she should continue with the statement and as to whether what she had thus far told Agent DAVIS in the statement was all right. Agent DAVIS informed Mrs LARSEN that there was absolutely no objection and he handed it to Mrs. LARSEN. Mrs. LARSEN presented the typed portion of the statement to her husband, who had come into the livingroom. After reading it, Mr. LARSEN made a statement to the effect that everything she had said was correct and he had no objection to her continuing the statement and for her to tell the truth. Agent DAVIS thereupon resumed taking the statement from Mrs. LARSEN.

> 6) "I want to add emphatically at this time I was under great mental stress due to the unrelenting search and questioning that I was under myself, particularly by the two agents mentioned by name. The door from the apartment to the hall was opened from time to time, an agent came in, whispered instructions, and went out again. The rooms were littered with drawers, envelopes, books, and other material that was removed from filing cabinets, closets, and book cases.

At no time did LARSEN appear to Agents ZANDER and WINTERHOWD to be under mental stress and on the contrary he was most loquacious and went far beyond the point on many occasions to offer an explanation when answering a question. On several occasions Agent WINTERHOWD recalls that he advised LARSEN that it would not be necessary to go on in his explanation with respect to the contents of various manila folders which LARSEN himself picked out of the file cabinet and proceeded to explain the contents of. This was at the LARSEN residence. Subsequently, during the time Agents ZANDER and WINTERHOWD questioned LARSEN at the Washington Field Division, he was advised by Agent WINTERHOWD that it would not be necessary to continue on at great length with respect to particular explanations being made by him at the time.

The reference to LARSEN'S allegation that the door from the apartment to the hall was opened from time to time, and that an agent came in whispered instructions and went out again, at no time during the period when the agents were at the LARSEN apartment did any agents other than those individuals identified herein enter the apartment. It is recalled that an unidentified individual came to the door upon two different occasions and was subsequently identified as a representative of the press, who was advised that, upon having asked for Mr. and Mrs. LARSEN, that they were not available at this time.

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EHW:SGW
Bureau 100-267,360

At approximately 7:30 p.m., shortly after Agents WINTERROD and ZAUNER entered the LARSEN apartment, Mrs. LARSEN apologized to these agents for the states of disarray of their apartment. She said that they, the LARSENS, had just moved from another apartment, and it was observed by these agents that the apartment was in extreme disorder with books, pictures, household furnishings, and other personal belongings stacked in practically every corner. During the course of the evening, Agents ZAUNER and DONALDSON heard Mrs / LARSEN apologize on several occasions for the disorder of the apartment. Those items which were examined and not seized by the Special Agents were replaced when possible in the identical spot where they had originally been placed. Other items were replaced as nearly as possible in the position in which they were originally found.

7) "At one time while talking to two of the agents, I overheard two other agents talking in a whisper about the location of certain material. I recognized the location and the material by their description in that one of them said: Those OSS reports are in that second drawer, and thereby I realized that a previous search, obviously unauthorized by law, had been made of my apartment because on the occasion of this search none of the agents had previously been into the contents of that drawer."

Regarding the above allegation, at the request of Special Agent WINTERROD, Agents DONALDSON and CHANEY began an examination of a dresser in the bedroom located between two closets. It was noted at this time by Agents DONALDSON and CHANEY that Agents WINTERROD and ZAUNER, together with LARSEN, were in the room at this time and Agent WINTERROD asked LARSEN if he had any more confidential papers stored in any other place in the hallway and bedroom closets. To this, LARSEN replied in the negative. It was at this point that Agent CHANEY, while searching through the third dresser drawer, found a red manila folder containing classified governmental documents. This folder or envelope with the papers were shown to LARSEN and Agent WINTERROD inquired of LARSEN where this folder and the documents therein had come from. The reason LARSEN stated that he did not know how these had come to be placed "in there". It is to be noted that the red manila folder and its contents were the only classified governmental documents found in or on the dresser and these were found in the third drawer rather than in the second drawer, and at no time did Agents DONALDSON or CHANEY discuss individual Governmental documents in the folder. The only other item found in the third dresser drawer was a reddish brown book, possibly 9 x 12", which contained Chinese writing.

8) "In another instance during the search of my clothes closet in the bed room, one of the agents looked up on the top shelf and saw a leather case. Another one of the agents said to his colleague: That is alright; that is the case.

In the leather case concerned I have stored a

MEW:BGW
Bureau 100-267,360

valuable Chinese vase. They could not have known of this unless they had previously searched the apartment then occupied by me or the apartment previously occupied by me in the same apartment house building, on the same floor, namely, Apartment No. 207, which I had occupied from August 1941, until June 1, 1945

> The realization of the privacy of my apartment having been violated made me extremely bitter as a result of which I felt very sick. Over a period of time I felt so sick that I do not remember to this moment what passed, probably an hour or so, nor what I said during that period."

While Special Agent WINTERROWD and LARSEN were conversing in the hallway closet Agent ZANDER recalls that he began to search the northeast bedroom closet, which is to the left of the bedroom dresser. Starting upon the top shelf, he opened a leather case which was provided with a lock but was at this time unlocked, and found that it contained a vase, well wrapped in cloth of some nature. He returned the vase to the container and replaced the container on the same shelf. Subsequently, Agent WINTERROWD returned to join in the search of this closet. While LARSEN, in the presence of Agents ZANDER and WINTERROWD was going through certain folders stored in this closet, Agent WINTERROWD pointed out the leather case on the top shelf, at which time Agent ZANDER assured him that he had just examined the contents of this container and found that it contained nothing more than a vase. LARSEN at this time indicated that it contained a vase which he valued very highly.

The above incident took place some time between 8 p.m. and 8:30 p.m. At approximately 8:30 p.m. Agents ZANDER and WINTERROWD, accompanied by LARSEN left the bedroom for the livingroom, and from that time until approximately 9 p.m. when LARSEN began to go through the one drawer green steel file cabinet there was absolutely no indication evidenced by LARSEN that he was ill or sick. Between 9 p.m. and approximately 9:50 p.m. LARSEN explained the contents of the green steel file cabinet to the agents, that is, Special Agents CAMPBELL, ZANDER and WINTERROWD, and Stenographer [redacted] b6 b7C At no time during this period do any of these persons recall LARSEN exhibiting any indication of sickness or making any statement that he was ill other than that his throat was dry.

> 10) "I recollect only vaguely that I shuffled from room to room at their orders and answered questions about files that they removed and spread all over the floors. This search went on until about twelve oclock midnight, at which time I was informed that I would be taken to F.B.I. Field Office, which is over here on K. Street.
>
> When we emerged from the partment house there were about

four cars parked around the doors and a number of agents standing by. I was so confused that I remember practically no details nor do I remember exactly the route we took or the manner in which we entered the F.B.I. headquarters."

With respect to the above allegation, LARSEN was accompanied by Special Agents ZANDER and WINTERROWD from his residence at 10:20 p.m., to the WASHINGTON Field Division. Between the time of approximately 10 p.m. to 10:20 p.m. prior to leaving the residence of LARSEN, he entered into a rather lengthly discussion as to how he had been falsely accused.

Upon leaving the apartment, Agents ZANDER and WINTERROWD accompanied LARSEN through the side entrance of the apartment building, where there were two F.B.I. cars parked. One car was used in taking LARSEN to the F.B.I. Field Division in the company of Agents ZANDER and WINTERROWD. The second car was used by Special Agent DONALDSON to carry the material seized from the LARSEN residence. The only other person near these two card was Special Agent WILLIAM [illegible]CH, who drove the car that carried LARSEN and Agents ZANDER and WINTERROWD to the Field Office. Agents ZANDER and WINTERROWD, with LARSEN, entered the F.B.I. Field Division at approximately 10:30 p.m.

11) "However, I remember that after we had gone up to the fourth or fifth floor I was to be fingerprinted and photographed. Immediately prior to the fingerprinting I do remember that one of the agents after examining my hands gave my right hand a twist which hurt me, and in surprise I asked him what was the matter. He did not answer me. Instead he asked me what was wrong with my third and fifth finger on my right hand. At the same time he ordered an entry to be made to the effect that I had two broken knuckles, whereupon the fingerprinting man proceeded to fingerprint me and the photographer took four pictures of me."

In regard to the allegation above, this accusation is entirely false. At approximately 10:35 p.m. Agents ZANDER and WINTERROWD brought LARSEN into the photographing and fingerprint room of the field office, where he was introduced to Special Agent CLOW. He was advised that it was desired to take his photograph and fingerprints. He was then asked to remove his coat, which he did, and to roll up his sleeves, and Agent CLOW proceeded to fingerprint his right hand. Noticing that the fingers of the right hand appeared to be somewhat deformed he was asked whether or not these fingers were broken. He replied yes, these fingers and practically all his fingers on both hands, had been broken while in China. Mr. LARSEN stated that he wrestled in the Chinese style and said that he would demonstrate. He then stepped back a

little bit and waved the palm of his right hand horizontally back and forth in the air in front of his person, saying that that was one of the methods of Chinese wrestling which he had engaged in and that it was this method that often caused him to break his fingers. Fingerprinting was again resumed after Agent WINTERROWD was advised to make a notation on the fingerprint card to the effect that certain fingers of LARSEN'S right hand were broken. It was stated to LARSEN at this time that if the handling of his fingers hurt him he should advise Agent CLOW. He replied that it didn't bother him at all, that these breaks were old and had toughened considerably. At no time was LARSEN'S wrist, either right or left, or fingers, treated to ensure a twist which would bring about pain. Both Agents WINTERROWD and ZANDER were present during the time that Agent CLOW asked Larsen whether or not the fingerprinting hurt his fingers.

12) "After that, I was taken into one of the rooms at the south end of the building, I believe, on one of the upper floors and there I was questioned. I sat at a wide desk and opposite me sat Agent WINTERROWD. He told me that whatever I said might be used against me and that I was to realize the importance of this, after which I begged him to let me know at this time what was being charged with, but he told me again that I would hear the formal charge in full detail at a later time.

He said he merely wanted to help me and that if I knew what was good for myself I would cooperate with him and give him the utmost help in his investigation and thereby take things easier for myself. His manner was harsh and demanding, and he maintained this attitude throughout three hours or more of unceasing questioning. I determined this time approximately by my arrival at midnight and my departure from the F.B.I. Field Headquarters immediately after questioning at about three-fifteen."

After LARSEN was fingerprinted he was conducted by Special Agents ZANDER and WINTERROWD at approximately 11p.m. to a lavatory on the fourth floor of the F.B.I. Field Division, where he made use of the facilities there and washed the fingerprint ink from his hands. At approximately 11:15 p.m. LARSEN was conducted by Agents ZANDER and WINTERROWD to a conference room on the fourth floor of the F.B.I. Field Division. LARSEN was seated opposite Agent WINTERROWD and to his right Agent ZANDER was seated. Shortly after this LARSEN was read the complaint which had been filed against him before the U.S. Commissioner. Agents WINTERROWD and ZANDER recall advising LARSEN that Section 31, Paragraph C & D, Title 18, constituted the Espionage Statute. He was also told that he would be taken before the U.S.Commissioner for arraigning next.

Agents ZANDER and WINTERROWD at no time recall that Agent WHITE had

was harsh or demanding of LARSEN but that all due respect was shown him. Agent WINTERROWD states that he sternly inquired of LARSEN as to why the latter could not remember details as to meetings of people, type of documents involved etc., when he could so readily recall other incidents which had occurred in his past and which he had been explaining at great length to the agents.

On a number of occasions LARSEN in replying to questions would go into great detail and go off on tangents to the point where, on several occasions, Agents ZANDER and WINTERROWD recall advising LARSEN that it would not be necessary to go further in explanation of irrelevant matters. At approximately 2:20 p.m. on June 7, 1945, LARSEN began reading the statement which he had dictated and after making several minor corrections and initialing each page, he signed it. At approximately 2:45 p.m. LARSEN was conducted to the office of U.S. Commissioner WILLIAM C. RUEHAUS by Special Agents ZANDER and WINTERROWD, accompanied by Special Agent in charge GUY HOTEL, who drove the automobile.

> 13) "Up to this time I had had nothing to eat since noon time and having suffered with a headache all day, I had practically eaten no lunch. I just took a glass of milk and a sandwich and that is all I had had the whole day."

Agents ZANDER and WINTERROWD recall that at the time they entered the LARSEN apartment, it appeared to them that LARSEN had arisen from the dinette table to talk to the agents. Subsequently, at approximately 6:45 p.m. Agents WINTERROWD and ZANDER suggested that Mr. and Mrs. LARSEN might desire to eat something. LARSEN said that he had not completely finished his dinner when the agents had first arrived and he could possibly eat few bites. Mrs. LARSEN said she was not hungry. LARSEN was accompanied to the dinette by Agent WINTERROWD, where he sat down and had a few bites. Subsequently, at approximately 10 p.m. LARSEN was asked by Agent WINTERROWD if he cared to have anything to eat, at which time LARSEN stated he would like to have a glass of milk. He was accompanied to the kitchen by Agent WINTERROWD, at which time he drank a glass of milk and it is recalled that he had a piece of what appeared to be brown bread or a cookie.

> 14) "Mr. Winterrowd had before him a list which appeared to be questions arranged in a very systematic formation. Therefore every question embarrassed me to the utmost in the matter of exact dates and numbers of occasions and other details, of which no person normally keeps any record. Under my condition at that time I was still less able to remember offhand such dates and details, and being for the moment in the agony of hunger and exhaustion from questioning. To summarize the causes of this exhaustion, I must make it emphatic that I stood on my feet for almost five hours and bent over

files and drawers placed on chairs and the floors in my apartment."

The list of questions which are referred to in the above allegation was typewritten copy of a chronology of activities on the part of LARSEN in meeting with persons such as PHILIP JACOB JAFFE, ANDREW ROTH, and others. This information was in its entirety acquired by physical surveillances on the part of Special Agents of the F.B. I. LARSEN, when asked to advise under what circumstances he had been with JAFFE and what, if any, were the type of documents furnished to JAFFE, was not able to remember any dates or details or descriptions.

At no time did LARSEN exhibit any agony or state that he was ill or exhausted. It is Agent ZANDER and WINTERHOWD'S definite recollection that during the period they were with LARSEN, from the time they entered his residence to the time he was taken to the office of the U.S. Commissioner, the only time he was on his feet was at his residence, at which time he was pointing out places where classified governmental documents were maintained or when he was explaining the contents thereof. At intervals during this time LARSEN was seated. It was LARSEN'S own desire that prompted him to stand on his feet inasmuch as a chair was available for him to sit on had he wished to do so.

15) "At the F.B.I. headquarters I was not allowed to relax for a single second. I would have given anything to lay my head down on my arms and obtain sufficient rest to gather my wits. I debated with myself in favor of the easiest way out, namely, to answer all questions with as little arguing as possible to get it over with. Foremost in my mind of all things was the matter of getting it over with and getting out of that place. I really did not care very much where I was to go as long as I could get out of that place."

Agents ZANDER and WINTERHOWD recall that during the course of the questioning at the F.B. I. Field Office LARSEN was seated in a chair of comfortable proportions. He was offered the facilities of the lavatory and water was made available to him for his use. During the time of his questioning, prior to dictation of his statement, LARSEN assured Agents WINTERHOWD and ZANDER that he wanted to cooperate to the fullest extent and that he had no reason to withhold any information and that he was convinced that whatever the charges were they were baseless and that the matter would subsequently adjust itself.

16) "Around three o'clock I had worn out two stenographers who had complained that they could not carry on any longer, and a third lady was brought in. This had the effect on me of creating a sense of complete hopelessness. I remember practically nothing of the last part of the questioning, except that I was taken with an

EHW:BGW
Bureau 100-267,360

Obsession that I must get out of that office as soon as possible. This was the result of the high pressure methods they used on me, namely, allowing me little time to answer questions, prodding me to deliver answers as snappily as they read the questions off the yellow sheet lying on the table.

At one time on of the agents resorted to a sort of flattery, stating that they could not imagine that a man with my education and background and with my specialty as demonstrated through the work they had seen on my personality cards and papers would be guilty of serious charges, and that they therefore said they wanted me to understand that if I talked freely I would indirectly be aiding my case."

It had been pre-arranged to have several F.B.I. stenographers available in the event a state ment was to be dictated. In order to expedite the transcription and typing of the statement, several stenographers were used in the dictation. During the time that LARSEN was dictating his statement three stenographers were used. He perused the completed typed statement very carefully, questioned certain items, made corrections, and he was given ample time to do this. His conversation was normal and he appeared to be in no hurry and gave no indication that he was tired.

No "high pressure methods" were used at any time and LARSEN was given ample time to answer all questions. The yellow sheet of paper referred to in the above allegation is one on which Agent WINTERROWD made longhand notes with respect to statements made by LARSEN prior to the dictation of his statement.

At no time did Agents ZANDER or WINTERROWD STATE THAT THEY could not imagine a man with LARSEN'S "education and background.....would be guilty of serious charges and that if he talked freely he would be indirectly aiding his case." On one occasion Agent WINTERROWD recalls stating to LARSEN that he could not understand why a man of LARSEN'S seeming intelligence could not recall more specifically details as to places, people and events.

17) "On other occasions during their cross-examination of me the agents said to me that if I knew what was good for myself I would cooperate freely with them by telling them everything I knew and answer--ing their questions in detail. The tone of voice in which this was said to me reminded me of the rough and cheap treatment given ignorant persons who would not

on their own accord normally tell the truth or answer questions voluntarily.

I resented this attitude and told Mr. Winterrowd that I was definitely aware that he did not believe what I said and that it infuriated me. He refused to reply to that. He resumed his questioning only to make it more pointed and the prodding more unpleasant and threatening."

Absolutely no threats or promises were made to by either Agent ZANDER or WINTERROWD to LARSEN. Agent WINTERROWD recalls that LARSEN stated that he, LARSEN, did not believe that WINTERROWD believed what he was saying. This pertains to LARSEN'S statement that he could not recall specific details. Agent WINTERROWD further recalls that he did tell LARSEN that he, WINTERROWD, did not believe LARSEN. Agents ZANDER and WINTERROWD do recall making pointed questions to LARSEN with respect to details such as persons, events and documents. However, no "prodding" or "threatening" was engaged in by either agent.

18) "While I was leaving the apartment I remember one thing, namely the progress the agents were making in the packing and removal of my files, including a six drawer wooden cabinet containing several thousand personality cards which I had been collecting as a hobby since 1920, measuring four by six inches, and also my per-sonal and private typewriter.."

During the time LARSEN was explaining and exhibiting various folders containing classified governmental documents at his residence Special Agents ZANDER and WINTERROWD recall seeing notations, usually in red pencil on classified governmental documents. These notations were the following "Pers. card", and "entered" giving the impression that material from the particular document on which the notation was made had possibly been placed on the personality cards maintained by LARSEN. Subsequently, LARSEN stated to Agents ZANDER and WINTERROWD that from ten to twenty percent of the information contained on these cards was obtained from classified governmental documents.

Agent GAGNEY seized LARSENS typewriter for possible use in comparison purposes.

19) "After the questioning at the F.B.I. Field Headquarters I remember seeing a typewritten transcription of the statements I had made in answer to the said questioning. I remember correcting errors which were outstanding. In the making of the statements I was considerably excited

excited at times when I noticed that the stenographer was putting down what Mr. Winterrowd was saying and not what I was saying, and he would precede such sections in the report with 'Put this down,' and I objected with the words: Who the H—— is making this statement, you or I? It was as a result of this that I was obliged to object to a number of things that were quite faulty in the statement when they showed me the typed transcription."

Agents ZANDER and WINTERROWD were present at the time LARSEN read his statement, which he dictated in detail. He was noted to make certain corrections thereon and he initialed each page and signed it at the end.

On several occasions Agents ZANDER and WINTERROWD recall that it was necessary to interrupt LARSEN during the dictation of his statement in order to clarify points or to advise him that it would not be necessary to insert irrelevant and extraneous matter, which would lengthen the statement to considerable proportions. At no time did LARSEN exhibit any disagreement with any of the interruptions and on no occasion did he make the statement, "Who in H—— is making this statement, you or I?" The only objections evidenced by LARSEN to his statement prior to signing it were several typographical and grammatical errors, which he corrected by fountain pen. These totaled five, two of which involve adding additional words to clarify a sentence, and the other three involve change in spelling of three different words.

20) "I do not recall signing the typewritten transcription but I recall correcting parts of it, immediately after which I was taken downstairs. Then I recollect riding in a car with the agents and being taken up to the U.S.Commissioner's office. I may have been unduly worried during that ride for I recollect absolutely nothing about the number of people in the car, the route taken, nor whether I was handcuffed or not. I do not remember anything about it. I do not remember whether I sat in the front seat or the back seat. I do not remember anything.

I do remember that we were obliged to walk upstairs three of four floors to the U.S.Commissioner's office, and the exercise caused a genuine revival of my mental faculties. I also remember remarking that at that time my headache had disappeared but that I felt completely depressed and dumbfounded. Sitting in the anteroom of the Commissioner's office I was startled by the flash of the photographer's bulb. Then I realized that next to me was sitting John Service and Andrew Roth. I turned to John Service and asked him in Chinese what this was all about but received no answer."

EHS:RFW
Bureau 100-267,360

With respect to the above allegations, Agents ZAADER and WINTERROWD personally observed LARSEN sign his statement and thereafter signed their own names as witnesses and this was done after LARSEN had spent considerable time reading and making certain minor corrections in the statement.

> 21) "When we were taken before the Commissioner and there was a peculiar situation. There was a great discussion around his desk as to the meaning of the charges being preferred against us, and while we were being taken in I overheard the Commissioner say: I will be darned if I still understand what these men are being charged with. Thereupon some one lifted the top sheet of the papers that were placed before the Commissioner and showed him on a second page where the charges had been spelled out in some detail, and that indeed was the first time that I heard read off a piece of paper, although not actually directed at me, the charges upon which I had been arrested, namely, conspiracy to violate the Espionage Act.
>
> The shock of that charge was so terrific that I had difficulty in my speech when soon after the Commissioner repeated the charges, set bail at ten thousand dollars, and I attempted to make him reduce the bail. I literally was unable to speak at that time. I did enter a plea of not guilty and thereupon was swiftly taken downstairs, handcuffed to one of the persons involved. I think it was John Service."

At approximately 3:15 a.m. on June 7,1945, LARSEN was escorted to the private office of U.S.Commissioner [redacted] where the charges were read, where he was arraigned, after his arraignment he was turned over by Special Agents ZAADER and WINTERROWD to the custody of the U.S. Marshal. At no time was LARSEN handcuffed by agents of the F.B.I.

> 22) "From the time of my arrest, about seven p.m. on June 6, 1945, throughout the night and until after I had been arraigned before the United States Commissioner, I was without the advice of counsel and without opportunity to obtain the advice of counsel, and without opportunity to communicate with friends or relatives. They would not even allow me to talk to my wife without the presence of officers. When I said Good-bye to her, I tried to say a few comforting words to her, but they pulled me away and they said: Come on; let's go.
>
> They did not even give me the opportunity to undress properly and place in her bed my small daughter. I was

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Bureau 100-267,360

her
permitted to pick up from a chair at midnight where she had fallen asleep in pitiful disarray, pale and tired, surrounded by an unsightly litter of open drawers, books, papers and other debris. I merely lifted her from that chair and put her into her little bed, without opportunity to undress her.

My wife at that time was being held in another room and was not permitted to move freely about the apartment."

At no time while LARSEN was in the custody of agents of the F.B.I. did he request the advice of counsel, nor did he request permission to communicate with friends or relatives. He did not request to talk to his wife without the presence of officers. He was not pulled away from his wife. There was no physical contact made with him at any time other than the search described above, and the fingerprinting of LARSEN. He was never urged to leave the apartment in a hurry.

With respect to the allegations involving LARSEN'S daughter, the following is set forth:

During the course of the events described above, which transpired at the LARSEN residence, [redacted] was at the apartment at all times. She was treated with all respect and courtesy at all times by all of the above named persons.

Agents HITCHCOCK and ZAHLER recall that between 6:00 and 6:30 p.m., while they were in the bedroom of the LARSEN apartment with LARSEN, [redacted] on numerous occasions asked her father childlike questions. Whereupon Agent HITCHCOCK suggested to LARSEN that he might wish to see that [redacted] went to her mother in view of the fact that she might possibly misunderstand what was going on and become frightened. LARSEN told his daughter to go to the livingroom, where Mrs. LARSEN was with Special Agent DAVIS and Miss [redacted]

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It was observed by Miss [redacted] and Agent DAVIS that until approximately 9:15 p.m., [redacted] frequently came up to her mother and asked numerous questions, such as whether or not she could go out and play and also as to what the agents and Miss [redacted] were doing there. Mrs. LARSEN reassured her daughter that nothing was wrong and told her to sit down and play and be quiet. Soon after Agent DAVIS and Miss [redacted] entered the apartment LILLIA opened the door and stood in the doorway as if to leave. At this point Miss [redacted] went up to [redacted] and asked her if she didn't want to come in and play with her toys. Thereupon [redacted] procured some nursery books and Miss [redacted] sat on the couch with [redacted] and went through the books with her.

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This lasted for approximately 15 minutes. It was noted that [redacted] ceased to approach her mother shortly after 9 p.m. and she did not again enter the living room of the apartment.

At approximately 9:15 p.m. [redacted] came to the bedroom, where Agent DONALDSON was searching the bedroom, crawled up into a club chair, and started to go to sleep, whereupon Agent DONALDSON suggested that she go to her mother and ask to be put to bed. [redacted] left the room and returned a few minutes later and again crawled into the club chair and stated, "I guess I'll go to sleep here." Agent DONALDSON suggested that she get into her crib, whereupon [redacted] replied that she couldn't sleep in the crib until her mother changed the bedding as the cat had wet the bed. [redacted] was again advised to go to her mother and ask to be put to bed. She did not wish to do so. Then Agent DONALDSON suggested that he be permitted to put her to bed in her mother's bed. She declined to do this and prepared to go to sleep in the chair. In a few minutes she was asleep and Agent DONALDSON covered her with a small blanket taken from the crib. b6 b7C

Agent WINTERROWD recalls that at the time LARSEN went into the bedroom at approximately 9:45 p.m., he observed that [redacted] was asleep in the large chair near the bed. Agent WINTERROWD suggested to LARSEN that he place her in her crib, which was in the bedroom near the chair. This LARSEN did after taking off [redacted] shoes. He thereupon covered her with a blanket and turned the lights out upon leaving the bedroom. b6 b7C

During the time the above named agents and Miss [redacted] were in the LARSEN apartment no incident occurred involving any harsh words spoken to [redacted] or any mistreatment of any sort. The only time any physical contact was had with [redacted] by any of the agents or Miss [redacted] was when [redacted] was on Miss [redacted] lap to look at the nursery books and when Special Agent DONALDSON placed the cover over her while she was in the chair. b6 b7C

It was observed by Special Agents ZAMM and WINTERROWD during the period they first talked to LARSEN, advising him of his arrest, that the dinette table was set with food, some of which had been partially eaten. A short time thereafter within a half hour or so [redacted] was observed at the table eating, and at this time the household cat was also observed on the table. Subsequently, during the course of the evening, until the time [redacted] went to sleep, Special Agents CHAMM and ZAMM and Miss [redacted] observed [redacted] on several occasions eating food from the table in the dinette. b6 b7C

With respect to the allegations set forth above that LARSEN'S wife was being held in another room and not permitted to move freely about the apartment, this is absolutely false and inaccurate. During the time that Agent DAVIS took a typewritten statement from Mrs. LARSEN, Agent DAVIS recalls that he was seated immediately inside the sun room and Mrs. LARSEN

was seated at the threshold between the sun porch and the livingroom. At no time was any duress or strong words used in this interview. Mrs. LARSEN was at liberty to move freely and at no time did she indicate in any way that she was seated in that position against her will or that the statement was being given against her will. The major part of the interview with Mrs. LARSEN took place in the livingroom of the apartment and at no time was any attempt made to separate Mrs. LARSEN from her husband or her child; nor was any attempt made to restrict her movements in any fashion whatsoever. Mrs. LARSEN talked freely and frequently stated she desired to cooperate in every way possible. Toward the end of the time during which the typewritten statement was taken, this being at about 10:45 p.m., Mrs LARSEN asked permission to go to the bathroom and Agents CHARLEY and DAVIS immediately granted this permission. Just as Mrs LARSEN was about to enter the bathroom she made a remark to the effect that she did not have any poison and that the agents need not worry, that she did not intend to commit suicide. At this point it was suggested that Miss [redacted] by Agents CHARLEY and DAVIS that she enter the bathroom with Mrs. LARSEN. Miss [redacted] immediately entered the bathroom and remained there until Mrs. LARSEN came out. b6 b7C

23) "In the F.B.I. Headquarters they removed from my person my wallet, all my identification papers, a small pocket knife that they had previously overlooked in the search for a weapon, my fountain pen, my comb and my glasses- everything.

Without my glasses I was unable to read. They returned my glasses to me at the time when they wanted me to look over the transcription of the questioning, and I held on to these glasses throughout the subsequent period of my imprisonment."

The personal effect of LARSEN were taken from his clothes, after he was fingerprinted and photographed. With the exception of his glasses which were not removed from his person, an inventory was made of this material and LARSEN signed it. This material was subsequently turned over to the U.S. Marshal's Office by Agent WINTERROOD and an appropriate notation was made by the U.S.Marshal's Office that it had been received.

24) "I remember that in the statements supposedly made by me the introduction and the final paragraph were completely dictated by Mr. Winterrood. He said: This is necessary because you do not understand and you may not get the wording of these technicalities right.

WINROW
Bureau 100-267,360

Special Agents ZANDER and WINTERROWD recall that prior to LARSEN making his signed statement, Agent WINTERROWD stated that LARSEN was under no compulsion to give this statement and furthermore, that if he would make this statement, it could be used against him in a court of law.

LARSEN then proceeded to dictate his statement in its entirety. After LARSEN had dictated the material up to and including the last paragraph, it was pointed out to him by Special Agent WINTERROWD that if LARSEN considered the statement to be truthful transcription, he LARSEN, might desire to incorporate a statement to this effect in his statement. He did this by dictating the last paragraph.

25) "In going through my books in my apartment the agents found several small CHINESE volumes and asked me to tell them truthfully what the interpretation of the title on the cover would be. I did so, and in one instance in the case of a small red volume, I said: This is a book in which the Chinese Communists have tried to make clear their stand. They looked at me in great disgust, and I spared no details in making it clear to them that as an analyst of Chinese affairs I was called upon to study the position of all parties in China and report on them, and therefore the possession of Chinese Communist propaganda meant absolutely nothing. I had partially read that book in the hope of finding in it the names of the principal Chinese Communist spokesmen, but failing to do so and thus failing to gain any material that I might enter in my biographical cards, I had discarded the book as practically useless to me."

With respect to the above, at no time did any of the F.B.I. personnel who were present during the arrest of LARSEN and search of his apartment make any observations concerning the content of any printed material and at no time did any person exhibit any disgust to LARSEN.

26) "I have never been in any litigation, and therefore I do not know the details concerning my constitutional rights. I have spent twenty-four years of my live in China and five years in Europe. That makes twenty-nine years abroad leaving me only ten of my adult years in the United States and about eight years in my childhood.

A partial inventory of the files, documents, papers, goods and chattels seized by agents of the Federal Bureau of Investigation from my apartment at 1650 Harvard Street, Northwest, District of Columbia, June 6th and 7th, 1945, is

MFW:DGW
Bureau 100-267,360

hereto appended as Exhibit A and by reference incorporated in and made a part of this affidavit.

My full name is EMANUEL SIGURD LARSEN. I have no other name and never had any other name, except the nickname 'Jimmy' by which some of my friends, relatives and fellow workers have called me from time to time. I have never used the name 'Jimmy Larsen' and have never been called by that name except among and by persons who knew my name was Emanuel Sigurd Larsen. I have never been convicted of any crime and have never associated with a criminal class. I am informed and believe and therefore say that the use in the indictment of the alleged alias 'Jimmy Larsen' is prejudicial to me, because when the indictment is read to the jury it might suggest to the minds of the jury that I have a criminal record or that I belong to or associate with a criminal class."

The above does not pertain to any F.B.I. personnel, and accordingly it is felt that the allegations were not meant to be made against Bureau personnel.

With reference to the allegation contained in the last paragraph of LARSEN'S affidavit, these allegations have already been handled by previous memorandum to the Department.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. D. M. Ladd

DATE: March 30, 1948

FROM : F. J. Baumgardner

SUBJECT: SA EARLL HUGO WINTERROWD

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mendoh
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Holmes
Miss Gandy

In accordance with your instructions, there is set forth below information which would indicate that Supervisor Winterrowd is eligible for reallocation to Grade CAF-13 under the Bureau's program which allows such reallocation for Special Agents who have been assigned to supervisory capacities for three consecutive years and who during that time have received excellent efficiency ratings.

Mr. Winterrowd was assigned as a Supervisor at the Seat of Government on November 18, 1941. He has served as a Supervisor continuously since that date to the present time. During the years 1945, 1946 and 1947 he received excellent efficiency ratings. It should be noted that for a number of months he worked exclusively in the preparation of the Communist Party Brief with Supervisors John W. Yeagley and Lish Whitson. During this period he exercised excellent judgment and used considerable initiative in resolving the many problems which confronted him in the preparation of the Communist Party Brief. His work has been above average and he has demonstrated his ability to produce results. This man's prospects for future advancement in the Bureau appear to be excellent at this time and he is potential SAC material.

It is suggested that this memorandum be forwarded to the Chief Clerk's Office in order that consideration may be given to reallocating Mr. Winterrowd from Grade CAF-12 to Grade CAF-13.

This man is available for transfer. He is also at the present time physically capable of performing strenuous duties.

APR 28 1948

RECORDED

FJB:TD

67-146562-108
Searched
Numbered 38
Filed
1 APR 20 1948
FEDERAL BUREAU OF INVESTIGATION

Memo 4-10-48
recom. reconsi. reallo to Caf 13 -

INDEXED

IN REPLY, PLEASE REFER TO
FILE No. _____

United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.

April 17, 1948

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Hoover:

Today I received your letter advising me of my promotion to Grade CAF-13, and I want to tell you how grateful I am for your confidence in me and your interest in considering me worthy of this promotion.

I look upon this advancement as an acknowledgment of my efforts for and loyalty to the Bureau. I assure you that I shall continue to exert every effort to assist the Bureau and you. The Bureau shall continue to have my complete loyalty.

May I again express my gratitude for this advancement, and more particularly for the opportunity to serve my country through the medium of my affiliation with the Federal Bureau of Investigation.

Respectfully,

Hugo Winterrowd

Hugo Winterrowd
Special Agent

8

APR 21 1948

67-
97-NOT RECORDED 1
Searched
Numbered
Filed
APR 19 1948
FEDERAL BUREAU OF INVESTIGATION

DIRECTOR

Prepared by:
Checked by:
Filed by:

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Date: April 16, 1948

Personnel Action Number: F.B.I.- 15760 15760

Legal Authority:

MR. E. HUGO WINTERROWD

Name: E. Hugo Winterrowd

Nature of Action: PROMOTION

Effective: April 18, 1948

	FROM	TO
Position	Special Agent	same
Grade Salary	CAF 12 $6384	CAF 13 $7102.20
Division and Section Headquarters		
Appropriations	S & E, F.B.I.	S & E, F.B.I.
Departmental or Field	☐ Dept. Field ☒	☐ Dept. Field ☒

NATURE OF POSITION

a. VICE	b. ADDITIONAL IDENTICAL	c. NEW
	XXXXXXX	
P. C. NO.	P. C. NO.	P. C. NO.

Date of Birth	Date of Oath

REMARKS

The provisions of the Veterans' Preference Act of 1944 have been complied with.

B

April 16, 1948

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

I am indeed pleased to advise you that you have been recommended for promotion from the position of Special Agent, $6384 per annum in Grade CAF 12, to the position of Special Agent, $7102.20 per annum in Grade CAF 13, effective April 18, 1948.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

CC: Mr. Ladd
CC: Mr. J. E. Edwards
CC: Movement Section

8 APR 22 1948

RECORDED

RECEIVED-DIRECTOR
F B I
U.S. DEPT. OF JUSTICE
APR 16 12 01 PM '48

RECEIVED READING ROOM
APR 16 9 30 AM '48

67- [illegible]
Searched
Numbered
Filed 5
1 APR [illegible]
FEDERAL [illegible]

COMMUNICATIONS SECTION
MAILED 3
APR 16 1948 P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

JW:hw

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

STANDARD FORM NO. 64

Office Memorandum · UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: April 10, 1948

FROM : H. L. Edwards

SUBJECT: EARLL HUGO WINTERROWD
Special Agent
Security Division

RE: REALLOCATION

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Holmes
Miss Gandy

This employee entered on duty as a Special Agent on 7-15-40 and on 4-1-43 he was reallocated to Grade CAF-12, $4600 per annum. As a result of two basic increases in pay, and two promotions under the provisions of the Uniform Promotion Act his salary in CAF-12 was increased to $6384 per annum. He is being considered for reallocation to Grade CAF-13, $7102.20 per annum.

On 3-31-45, 3-31-46, and 3-31-47 he was rated EXCELLENT.

By letter dated 11-8-45 he was censured by the Director for the poor judgment he had exercised in preparing a teletype which granted permission to establish a microphone surveillance on a dinner held 10-19-45, in New York City, at which there were present Norman Washington Manley, head of the Peoples National Party, Jamaica, and other Negroes. It was felt that he should have conferred with higher authority in the Bureau and obtained specific approval prior to taking the action which he did. However, it is to be noted that since this incident no further adverse criticism has been directed against this Agent and he has rendered excellent service to the Bureau.

On his 1948 Annual Efficiency Report Mr. Baumgardner rated him EXCELLENT and said he had been assigned to the Security Division since 11-18-41. For a number of months he had been assigned exclusively to the preparation of the Communist Party Brief along with Supervisors John Walter Yeagley and Lish Whitson. He presented an excellent appearance and was a conscientious, alert and aggressive individual. He had exercised excellent judgment and had used considerable initiative in the resolving of the many problems which confronted him in the preparation of the Communist Party Brief. His work had been far above average and he had demonstrated an ability to produce results. He was a loyal, sincere and dependable employee who had exhibited a thorough knowledge of Bureau policy as it applied to the duties assigned to him, and his prospects for future advancement in the Bureau appeared to be excellent and he was considered to be both ASAC and SAC material.

8 APR 22 1948 RECEIVED

67-146562-110
Searched
Numbered
Filed
APR 30 1948
FEDERAL BUREAU OF INVESTIGATION

By memorandum dated 3-30-48 Mr. Baumgardner advised he was assigned at the SOG on 11-18-41 and had served as a Supervisor continuously since that date to the present time. During the years 1945, 1946, and 1947 he received excellent efficiency ratings, for a number of months he worked exclusively in the preparation of the Communist Party Brief with Supervisors John W. Yeagley and Lish Whitson. During the period he exercised excellent judgment and used considerable initiative in resolving the many problems which confronted him in the preparation of the Communist Party Brief. His work had been above average and he had demonstrated his ability to produce results, his prospects for future advancement in the Bureau appeared to be excellent and he was potential SAC material. He was available for transfer and physically capable of performing strenuous duties. Mr. Baumgardner recommended that he be reallocated to

3-File
Yeagley

Grade CAF-13 in view of the Executive Conference recommendation of 3-6-48, in which Mr. Ladd and Mr. E. A. Tamm concurred, that an Agent who had been in CAF-12 for at least eighteen months and had performed continuously as a supervisor for a period of three years be considered for reallocation to CAF-13, on the basis of his own merit.

RECOMMENDATION: It is recommended that Agent Winterrowd be reallocated to Grade CAF-13, $7102.20 per annum.

A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

H J Edwards
JEE

JEE/mfp
Attachment

I agree
Ed 4/17/48

Adv. prom.
letter to Employee
4/10/48
wg/hw

Forfold
4-16-48
wg/jah

OK
Tm
4/12

Mr. D. M. Ladd

March 1, 1948

F. J. Baumgardner

Reference is made to SAC Letter #27 dated February 17, 1948, which requested that a list of Special Agents be submitted who should be considered on a long range basis for development as Special Agents in Charge.

After careful consideration, there are set forth hereinafter the names of the Supervisors assigned to the Internal Security Section who it would appear at this time possess the qualifications which mark them as potential SAC material. Each of the men listed below has the personal appearance and has demonstrated sufficient administrative and executive ability to place them in a category of Special Agents who may be expected on a long range basis to develop into Special Agents in Charge.

Lish Whitson — This man makes a neat appearance. His work as a Supervisor has been outstanding. He possesses detailed knowledge of Bureau policies and has exhibited excellent judgment in applying these policies to the work handled by him.

E. H. Winterrowd — This man is tall, makes an exceptionally good appearance, meets people easily and uses good judgment at all times in the handling of his work. He is an excellent Supervisor and has exhibited that he possesses administrative ability.

Edward J. Powers — This man makes an exceptionally good personal appearance, has a very analytical mind and has demonstrated on numerous occasions that he possesses both administrative and executive ability.

J. W. Yeagley — This man presents an excellent, mature appearance. He is intelligent, uses good judgment and has demonstrated that he possesses administrative ability.

Arthur F. Lorton — This man presents an excellent personal appearance. He is friendly, meets people easily and is considerably above average in intelligence. He has been an outstanding Supervisor in every respect and has demonstrated that he possesses both administrative and executive ability.

APR 27 1948

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Albert P. Clark	This man is tall, presents a very good personal appearance, is intelligent, ambitious and has demonstrated that he is an excellent Supervisor. He has demonstrated that he possesses administrative ability.
Emory M. Gregg	This man presents a neat appearance, meets people well and has demonstrated an unusual ability to organize and supervise the work assigned to him.
Joseph L. Schmit	This man presents an excellent personal appearance, is above average in intelligence and has demonstrated that he possesses administrative ability.
William V. Cleveland	This man presents a nice personal appearance. He has an unusual faculty for developing friends and meeting people easily. He possesses administrative ability and has been an excellent Supervisor.
Herman O. Bly	This man makes an excellent personal appearance. He is alert, aggressive and above average in intelligence. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.
William A. Branigan	This man makes a very nice appearance. He is intelligent, industrious and has demonstrated that he has administrative ability.
Calvin B. Howard	This man makes a very good personal appearance and is aggressive and intelligent. He has been a Supervisor both in the field and at the Seat of Government and has definitely demonstrated that he possesses administrative ability.
[redacted] b6	This man makes an excellent personal appearance. He meets people easily, is aggressive, alert and has demonstrated that he possesses administrative ability.

Elbert T. Turner	This man makes a neat personal appearance, is aggressive, alert and has served as a Supervisor both in the field and at the Seat of Government. He very definitely possesses administrative ability.
[redacted]	b6 This man makes a very good personal appearance. He has a very good personality, makes friends easily and meets people well. He has been an excellent Supervisor and possesses administrative ability.
Marion E. Torrens	This man makes an excellent, mature appearance. He is friendly, meets people well and is alert, aggressive and intelligent. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.
Walter R. Wannall	This man makes an excellent personal appearance. He is above average in intelligence, is industrious and aggressive. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.
George H. Scatterday	This man makes a neat personal appearance, has a friendly disposition and meets people well. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.
Robert J. Lamphere	This man presents a neat personal appearance. He is conscientious and intelligent. He has demonstrated that he possesses administrative ability.
[redacted]	b6 This man makes a very good personal appearance and is above average in intelligence. He is extremely industrious and ambitious. He has been a Supervisor both in the field and at the Seat of Government and has demonstrated that he possesses administrative ability.

John A. Swartz

This man presents a very good personal appearance. He has a friendly disposition and meets people easily. Mr. Swartz is an excellent Supervisor and has demonstrated that he possesses administrative ability.

Donald E. Moore

This man makes an excellent personal appearance. He has a friendly disposition and meets people easily. He is an excellent Supervisor and possesses administrative ability.

[redacted]

This man makes an excellent personal appearance and is intelligent and industrious. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

[redacted] b6

This man makes an excellent personal appearance. He is intelligent, industrious and aggressive. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

[redacted]

This man makes a very good personal appearance. He has a friendly disposition and meets people well. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

James H. Merritt

This man makes an excellent personal appearance. He is intelligent, alert, industrious and ambitious. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

E. Hyatt Moesburg

This man makes a nice personal appearance. He has a friendly disposition and meets people easily. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

Joseph J. Meehan

This man makes a nice personal appearance. He is industrious, alert and intelligent. He has had considerable experience both in the field and at the Seat of Government. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

William C. Sullivan	This man presents a neat personal appearance. He has a friendly disposition and meets people easily. He is above average in intelligence and is an excellent Supervisor. He has demonstrated that he possesses administrative ability.
Joseph D. Donohue	This man makes a very good personal appearance. He is alert and industrious and is an excellent Supervisor. He has demonstrated that he possesses administrative ability.
Robert A. Collier	This man presents a very good personal appearance. He has a friendly disposition and meets people easily. He is intelligent, alert and aggressive. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.
James E. Milnes	This man makes a very good personal appearance. He is alert, aggressive and ambitious. He is industrious and is an excellent Supervisor. He has demonstrated that he possesses administrative ability.

October 14, 1948

PERSONAL AND CONFIDENTIAL

Mr. E. Hugo Winterrowd
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Winterrowd:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on September 22, 1948.

This report reflects that you have defective vision of 20/75 in both eyes, corrected to 20/20, which was also noted on your previous physical examination.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

OCT 26 1948

John Edgar Hoover
Director

RECORDS SECTION
OCT 1 1948 P.M.
INVESTIGATION

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mrs. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

CC: Mr. D. M. Ladd

HLE:tck

5786

CC-270

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME WINTERROWD, E. Hugo AGE 32 YEARS, 4 MONTHS
NATIVITY (state of birth) Ind. MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN 2
FAMILY HISTORY Mother and father living and well

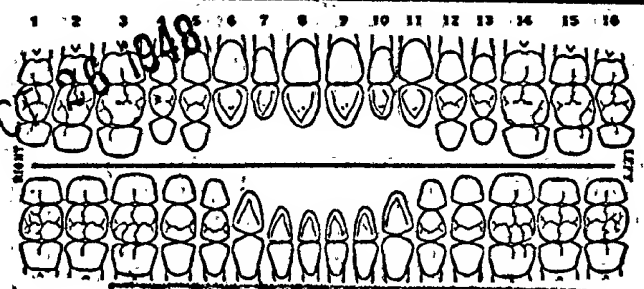
HISTORY OF ILLNESS OR INJURY small pox, chicken pox, measles, tons'y 1922. appetite good.

HEAD AND FACE normal
EYES: PUPILS (size, shape, reaction to light and distance, etc.) normal
DISTANT VISION RT. 20/ 75, corrected to 20/ 20
LT. 20/ 75, corrected to 20/ 20
COLOR PERCEPTION n
(state edition of Stilling's plates or Lamps used)
DISEASE OR ANATOMICAL DEFECTS n
EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'
LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'
DISEASE OR DEFECTS none
NOSE septum deviated to right no obstruction
(Disease or anatomical defect, obstruction, etc. State degree)
SINUSES normal

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS surg. absent

TEETH AND GUMS (disease or anatomical defect):
MISSING TEETH # 12,17,30,32
NONVITAL TEETH n
PERIAPICAL DISEASE n
MARKED MALOCCLUSION n
PYORRHEA ALVEOLARIS n
TEETH REPLACED BY BRIDGES n

DENTURES
REMARKS



12 OCT 26 1948

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67-146562-112
E.G.F. Pollard, Cdr. DC USN
(Signature of Dental Officer)

Searched
Numbered 12
Filed 37
OCT 15 1948

GENERAL BUILD AND APPEARANCE medium
TEMPERATURE
CHEST AT EXPIRATION 37
HEIGHT 72 3/4
CHEST AT INSPIRATION 40
WEIGHT 174½
CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 33½
RECENT GAIN OR LOSS, AMOUNT AND CAUSE n
SKIN, HAIR, AND GLANDS n
NECK (abnormalities, thyroid gland, trachea, larynx) n

SPINE AND EXTREMITIES (bones, joints, muscles, feet) n

THORAX (size, shape, movement, rib cage, mediastinum) normal

RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. normal
chest x-ray neg.

CARDIO-VASCULAR SYSTEM normal

HEART (note all signs of cardiac involvement) normal

PULSE: BEFORE EXERCISE 80
AFTER EXERCISE 96
THREE MINUTES AFTER 80

BLOOD PRESSURE: SYSTOLIC 132
DIASTOLIC 84

CONDITION OF ARTERIES elastic
CONDITION OF VEINS normal

CHARACTER OF PULSE reg.
HEMORRHOIDS none

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera)
normal

GENITO-URINARY SYSTEM normal

URINALYSIS: SP. GR. 1.012 ALB. n SUGAR n MICROSCOPICAL n

VENEREAL DISEASE none

NERVOUS SYSTEM normal
(organic or functional disorders)

ROMBERG NEG INCOORDINATION (gait, speech) none

REFLEXES, SUPERFICIAL Present DEEP (knee, ankle, elbow) normal TREMORS none

SEROLOGICAL TESTS KAHN NEG. BLOOD TYPE "B" Rh Pos

ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries)
none apparent

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1927

TYPHOID PROPHYLAXIS: NUMBER OF COURSES

DATE OF LAST COURSE none

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE

SUMMARY OF DEFECTS Def. vision - corrected.

CAPABLE OF PERFORMING DUTIES INVOLVING ARDUOUS PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS YES (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)

No recommendations.

A. J. White
Capt. MC USN Ret.

DATE OF EXAMINATION 9/22/48

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. GLAVIN

DATE: November 15, 1948

FROM : D. M. Ladd

SUBJECT: EARLL HUGO WINTERROWD
EOD 7/15/40
CAF 13 $7432.20

SPECIAL EFFICIENCY REPORT

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Holmes
Miss Gandy

Special Agent Winterrowd is assigned as assistant in the office of the Assistant Director in Charge of the Investigative Divisions and as such I have found him to be a hard, willing worker. He has a good knowledge of Bureau procedure and policies and is possessed of good judgment. He has been of extreme value in my office. I consider his services excellent.

12 NOV 30 1948

67-146112 113

DML:dad

4 NOV 28 1948

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 1/25/49

FROM : J. P. MOHR

SUBJECT: EARLL HUGO WINTERROWD
Special Agent
Mr. Ladd's Assistant

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
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Mr. Nease
Miss Holmes
Miss Gandy

Mr. Winterrowd was assigned as a Supervisor in the Security Division on November 18, 1941 and developed into an outstanding Supervisor, being rated Excellent since March 31, 1945. He has been recommended on a long range basis for the position of Assistant SAC and SAC. He assisted in the preparation of the Communist Party brief. He presents an excellent personal appearance, is extremely conscientious, alert, aggressive, exercises excellent judgment, uses considerable initiative and it has been reported that his work has been far above average. Mr. Winterrowd was designated as Assistant to Mr. Ladd in July 1948.

Mr. Winterrowd is presently in Grade CAF 13, $7432.20 per annum. He occupies a position which is comparable to mine and Mr. Carlson's in your office, it being noted that Mr. Carlson and I are presently in Grade CAF 14. Mr. Winterrowd in his position as Assistant to Mr. Ladd transmits instructions to Section Chiefs in Grade CAF 14 and of course reviews the work submitted for Mr. Ladd's perusal from the various Sections. Mr. Winterrowd has never occupied a position as a Section Chief but he was selected for his present position by Mr. Ladd because of his demonstrated aptitude and ability while assigned to the Security Division.

3 FEB 8 1949

CORDED 146562-114

It is felt that the position which Mr. Winterrowd occupies is of sufficient responsibility and magnitude to warrant reallocating him to Grade CAF 14. Mr. Ladd and Mr. Glavin concur. There is attached a permanent brief of Mr. Winterrowd's file.

6 JAN 31 1949

RECOMMENDATION - It is recommended that Mr. Winterrowd be reallocated to Grade CAF 14, $8509.50 per annum with the designation Special Agent, Assistant to Mr. Ladd.

I concur

1-25

JPM:DW

Effect 1-23-49 per SR Glavin wrgms.

Prom Letter to emp 1-28-49

OK

Fanfold 1-28-49

file

United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to November 30, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by ~~CHECK — MONEY ORDER~~) cash the sum of ten dollars ($10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of $10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name [redacted] Address 2101 Suitland Terr. S.E. Wash. DC

Relationship Wife Dated Nov. 26, 1948

b6

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing $1500-death benefit to beneficiary of agents killed in line of duty.

Name Same as above Address

Relationship Dated

HCR 12/3/48
VPM 3
WRG/NPC

Very truly yours,

E. Hugo Winterrowd
Special Agent

47

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

MR. E. HUGO WINTERROWD

Mr. E. Hugo Winterrowd

Date	January 1[illegible], 194[illegible]
Personnel Action Number	F. B. I.-~~[illegible]~~ 27037
Legal Authority	

Nature of Action: PROMOTION

Effective: January 23, 1949

	FROM	TO
Position	Special Agent	same
Grade	CAF 13	CAF ~~13~~ 14
Salary	$7432.20	$8509.50
Division and Section		
Headquarters		
Appropriations	S & E, F.B.I.	S & E, F.B.I.
Departmental or Field	Dept. Field	Dept. Field

NATURE OF POSITION

a. VICE	b. ADDITIONAL IDENTICAL	c. NEW
	X X X X X X X X	
P. C. NO.	P. C. NO.	P. C. NO.

Date of Birth	Date of Oath

REMARKS

03 FEB 2 1949

The provisions of the Veterans' Preference Act of 1944 and/or the Selective Service Act of 1948 have been complied with.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. D. M. LADD

DATE: December 14, 1948

FROM : H. B. FLETCHER

SUBJECT: PERSONNEL ADVANCEMENT EARLL HUGO WINTERROWD

Reference is made to SAC Letter #148, Series 1948, dated November 24, 1948, which instructs that a list of Special Agents who can be considered on a long range basis for development as Special Agents in Charge be submitted by December 15, 1948. The following are respectfully submitted at this time:

FREDERICK J. BAUMGARDNER

Mr. Baumgardner is a Section Chief handling the Internal Security Section of the Security Investigative Division. Up to a few months ago, he also, as said Section Chief, handled the Espionage Section. Prior to that time he was Number One Man serving as assistant to the Section Chief. He was a Supervisor prior to that time and as a result of the experience and the activities in which he participated he has an over-all knowledge of Bureau policies and operations. He is a hard worker, industrious, sincere and has demonstrated his ability to get along with others. He has demonstrated administrative ability in that he is capable of organizing the work of his section and balances his needs against the needs of the entire Division. He has consistently been given a rating of excellent.

WILLIAM V. CLEVELAND

Mr. Cleveland presently serves as Number One Man in the Internal Security Unit and for the past two months, during the illness of the Section Chief, he has actually served as Section Chief. He has handled the work properly, delinquencies have been avoided and he has the complete confidence of the personnel under his supervision and direction. He has had experience as a Supervisor, has had considerable field experience and has served in an administrative and executive capacity in the field. He knows Bureau policy and makes a practical application of policy, regulations and instructions. He has been consistently rated excellent in the performance of all duties assigned to him.

ROBERT W. WALL

Mr. Wall is presently serving as Section Chief of the Loyalty Section of the Security Investigative Division. In the past he made an excellent record in SIS work. As Section Chief he has been confronted with the problem of the Loyalty Program which involved establishing proper policy and the handling of a large volume of work with a minimum available time and with absolute regard for accuracy and proper judgment on all occasions.

HBF:cmw

11 JAN 14 1949

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He has an above average personality and his suggestions are based on good judgment. They are properly thought out and he has demonstrated an above average over-all ability in administration, supervision and direction. He is rated excellent.

JOSEPH J. CASPER

Mr. Casper serves as the Number One Man in the Loyalty Section. Prior to the time he was made Number One Man he was a Supervisor in the Internal Security Unit where his work was regarded as decidedly above average so that he stands out among others whose performance was uniformly rated excellent. He is aggressive and forceful. He is very industrious and most conscientious and sincere; he would do his share under any and all circumstances. He can analyze problems and dig out the proper corrective measures and procedures to eliminate difficulties. His work has not been the subject af adverse criticism. He is rated excellent.

LISH WHITSON

Mr. Whitson serves as Section Chief of the Espionage Unit of the Security Investigative Division. He is completely capable and has an excellent background as an investigator in the Bureau. He has consistently proved his over-all ability. He is what might be described as a prodigious employee. He is the type of administrator who knows what is going on and his background and experience have given him an above average knowledge of policy, investigative procedures and practices. He is effective. He gets things done. He will work without any regard for personal convenience. He is enthusiastic, very sincere and an outstanding Bureau employee. He is rated excellent.

WILLIAM A. BRANIGAN

Mr. Branigan has served for a few months as the Number One Man in the Espionage Unit. In the past he has served as a Field Supervisor and as a Special Agent. He has developed rapidly. Though new to his position and new to assignment at the Bureau, he has demonstrated that he is properly qualified. He has the characteristics and qualities of leadership. He knows Bureau policy and instruction and applies them practically. He is a hard worker, very conscientious and demonstrates that he sincerely wants to do the job right. He is rated excellent.

VICTOR P. KEAY

For some time Mr. Keay has served as the Section Chief of the Atomic Energy-Liaison Unit of the Security Investigative Division. He knows what he is doing. He makes many practical suggestions and handles a large volume of work with a minimum of personnel. He has a knack of being aware of an over-all problem and he can apply and suggest procedures that will properly provide administration and direction to the solution of any problem. He makes ideas work. He is basically sound in theory and practice. He is easily rated excellent.

Memo for Mr. Ladd

ORRIN H. BARTLETT

Mr. Bartlett serves as Number One Man in the Atomic Energy-Liaison Unit. He has served in this position for some period of time. He has also had experience as Assistant Special Agent in Charge for a limited period of time. He handles administrative work in an easy manner. He has proven to be a capable substitute in the absence of the Section Chief. He is the type of employee who can apply policies, practices and instructions. If he has a weakness it is that he is not inclined to develop procedures and policies on his own initiative. He is consistently rated excellent in the performance of his duty.

S. WESLEY REYNOLDS

Mr. Reynolds is a Supervisor in the Atomic Energy-Liaison who is assigned to liaison work, particularly with the Army. He is thoroughly grounded in Bureau policies. He has demonstrated perhaps more than any other Supervisor the ability to get along with people and to get his contacts to go along with him. He knows Bureau policy and applies it. He is properly forceful and aggressive. He is sound so that the people he must contact in the performance of his duties have inclination to agree with him with reference to any views or suggestions that he makes. He has the confidence of his fellow employees. They respect his ability. He has been outstanding in the work assigned to him.

RALPH R. ROACH

He is a Supervisor in the Atomic Energy-Liaison Unit and he particularly handles contacts with the State Department and the White House, which is indicative of his ability to handle himself. He has maintained and developed excellent relations with the State Department and the White House. He makes a good evaluation of matters handled by him. He is rated excellent.

CHARLES H. STANLEY

Mr. Stanley is a Supervisor in the Loyalty Unit and has had immediate supervision and direction of file review and the opening of cases in the Loyalty Section. He has had field experience as an administrator. His work in the Loyalty Unit has been decidedly above average. He has developed procedures and processes which have speeded up the work which was of large volume requiring accelerated attention. He has demonstrated the ability to be accurate. The huge volume of work handled by him and under his direction has been remarkably free of error. His results can be stated to be outstanding. When required he can take over the direction of other phases of the Loyalty Program and he has repeatedly done so to get rid of bottlenecks. He is very industrious and very sincere. He will do his share and more.

Memo for Mr. Ladd

NATHANIEL R. JOHNSON

Mr. Johnson is a Supervisor in the Loyalty Section. He is described as one of the wheel-horses of the Loyalty Section. He is a hard worker and thinks clearly. He developed procedures and processes and he handles a large volume of work. He is above average in the establishment of policies. He secures and keeps the confidence of those who work with him. He is doing an above average job in a field where policies, practices and procedures had to be developed and applied practically. He is rated excellent.

KLINE WEATHERFORD

Mr. Weatherford is a Supervisor in the Internal Security Section and the desk handled by him relates principally to the substantive criminal violations coming within the Internal Security Section, such as treason and neutrality matters. His desk has given him an opportunity to know all policies and instructions applicable to Bureau work, both in the field of security and in the field of criminal investigation. He makes an above average personal appearance. He thinks clearly. He is forceful and gives direction to the matters coming under his supervision. He has the respect of his fellow employees and in no case has his work as a Supervisor in his present assignment been the subject of adverse criticism. He gets things done and keeps his work current. In manner, action and results he demonstrates competency.

EDWARD S. SANDERS

Mr. Sanders has served as a Supervisor in the Atomic Energy-Liaison Section and he has particularly handled correspondence with foreign police agencies and the remnants of the SIS work. As time permits he is assigned also to liaison matters with the Armed Forces. He makes an above average personal appearance and has demonstrated particularly through his liaison work his ability to meet with others and secure their cooperation. His supervision of foreign matters pertinent to his desk assignment reflects administrative ability. He is well grounded in Bureau policy and procedures and he has been utilized rather frequently in the over-all direction of the Atomic Energy-Liaison Unit in the absence of other assigned Section Heads and Assistant Section Heads. He has been uniformly rated excellent.

JOSEPH L. SCHMIDT

Mr. Schmidt is assigned as a Supervisor in the Internal Security Unit. He is frequently assigned as relief for the Assistant Section Chief when he is absent from his desk. He has a complete knowledge of Bureau policies and procedures. He exercises good judgment. He is completely developed at this time to serve as an Assistant Section Chief. It is

customary to assign him matters of importance so that their accuracy and completeness is assured. He is regarded as one of the more competent Bureau Supervisors presently assigned at the Seat of Government. He easily attains and retains the rating of excellent.

GEORGE H. SCATTERDAY

Mr. Scatterday is assigned as a Supervisor in the Internal Security Unit. He particularly handles the supervision of front organizations of the Communist Party. He is thoroughly experienced, is practical, makes a good personal appearance, and is thoroughly grounded in policy and procedural matters. He is rated excellent in the performance of his duties, is regarded as completely competent and capable and is one of the more self-reliant Supervisors. He is a person who can be depended upon. His work is uniformly handled without adverse criticism.

DONALD E. MOORE

Mr. Moore is a Supervisor in the Internal Security Unit and he has an over-all knowledge of all work handled in that Unit. He is highly regarded for his accuracy and over-all ability. He is assigned particularly to handling special research matters. He makes an above average personal appearance, is conscientious, dependable and competent. He easily attains the rating of excellent.

EARL F. LANE

Mr. Lane is assigned to the Internal Security Unit and is particularly assigned to matters dealing with infiltration of labor organizations on the part of the Communist Party. He makes an excellent personal appearance, exercises good judgment, and follows the matters assigned to him closely. He has an awareness of the methods and policies of the Bureau and applies them practically. He gets results. He has demonstrated that he is capable, sincere and dependable, and he has demonstrated leadership in handling his present assignment. He is rated excellent.

EARLL HUGO WINTERROWD

Mr. Winterrowd presently serves as your immediate assistant and was previously assigned for a long period of time to the preparation of the Communist Party, USA, Brief. He has an above average knowledge of policies and procedures and their application. He thinks clearly and he has demonstrated an ability to handle matters of a detailed and involved nature. His over-all capabilities indicate that he has possibilities for further development and advancement. He is rated excellent.

Memo for Mr. Ladd

JAMES E. MILNES

Mr. Milnes is assigned as a Supervisor in the Internal Security Unit and particularly serves as the night Supervisor from 6:00 p.m. to midnight. As night Supervisor he handles a great variety of matters on his own initiative and it has been particularly noted that he exercises good judgment. His work as night Supervisor is by its very nature handled without any immediate direction under normal circumstances and Special Agent Milnes has demonstrated his willingness to accept responsibility and to discharge those responsibilities properly. He has been an exceptional night Supervisor. He is rated excellent.

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Mr. [redacted] is a Supervisor in the Internal Security Unit and is particularly assigned to matters dealing with labor. He makes a good personal appearance, has an above average personality and is accepted by all the personnel in the Section and his ability is recognized by his fellow employees. He is the type of person who is hard to fluster. He thinks clearly, logically and though comparatively new as a Bureau Supervisor, he has demonstrated the ability to adapt himself and do his work. He is doing very well in his present assignment. His past field experience is valuable to him and he is making the proper development. He is rated excellent.

JOSEPH J. MEEHAN

Mr. Meehan is a Supervisor in the Espionage Unit. He has had considerable experience as a Bureau Supervisor and in the field. He serves as Personnel Counselor for the Security Investigative Division which has given him the opportunity to demonstrate administrative and supervisory ability. He performs his supervisory duties properly, avoids delinquency and is the type of employee who can be relied upon to handle matters of particular importance. His rating is excellent.

W. RAYMOND WANNALL

Mr. Wannall is a Supervisor in the Espionage Unit. He has handled a variety of matters as a Supervisor, most of which have dealt with espionage since his assignment as a Supervisor. When necessary he has been utilized as an Assistant to the Section Chief to help clear up bottlenecks as they arise. He has an over-all knowledge of Bureau policies and procedures. He is practical, thinks clearly, is dependable and self-reliant. He is rated excellent.

Memo for Mr. Ladd

[redacted]

b6

Mr. [redacted] is a Supervisor in the Espionage Unit. He is comparatively new in his Supervisory assignment. He has had considerable field experience. He is self-confident, mature in action and manner, and is very much inclined to work on his own initiative and responsibility. He is adaptable. I personally know that he can work well with others and can handle personnel. He gets things done efficiently. He is rated excellent.

EMORY M. GREGG

Mr. Gregg is a Supervisor in the Espionage Unit, and he is recognized as being more competent than the average. He works steadily, is industrious and is logical in his approach. He offers constructive suggestions as opposed to the type of personnel who ask questions as to procedures and methods. He is self-reliant, thinks clearly and is very much inclined to be practical.